

CITRUS COMMUNITY COLLEGE DISTRICT BOARD POLICY

P-4217
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EVALUATION

Supervisors shall annually evaluate the conduct and work performance of all classified employees under their supervision for the purpose of indicating continued satisfaction with work performance, as well as increasing the employees' efficiency and value to the district.

All new employees (probationary) shall be evaluated at the end of the fifth month of employment; the evaluation shall include a recommendation regarding continuation of employment. New employees shall also be evaluated at the end of the eleventh month of employment; this evaluation shall include a recommendation regarding termination or designation of the person as a permanent employee.

All classified personnel shall be evaluated by their immediate supervisor annually, in April, or more frequently if necessary.

Adopted 6/20/61
Revised..... 6/15/70
 6/14/71
 12/14/76

Citrus College Regulation 4217 - Performance Evaluation for Probationary and Permanent Classified Employees.