

CITRUS COMMUNITY COLLEGE DISTRICT BOARD POLICY

P-4218
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FINGERPRINTS

Each person employed in a classified position shall, within ten working days of the date of employment, be fingerprinted in accordance with the provisions of Education Code Section 13588. The Board may require persons to be employed in a classified position to have an 8" x 8" fingerprint card processed, classified and on file in the Personnel Office before regular employment shall commence.

Fingerprints will be taken by the District Security Office or a local law enforcement agency having jurisdiction in the area of the District. Arrangements for fingerprinting are made by the Personnel Office. The District will pay for the fingerprinting of employees.

Adopted 6/20/61
Revised..... 12/14/76

References
Education Code 13588