

# CITRUS COMMUNITY COLLEGE DISTRICT BOARD POLICY

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## PUBLIC NOTICE PROCEDURE RELATING TO MEETING AND NEGOTIATING UNDER THE EERA

Pursuant to Government Code Section 3547 and 3548 California Administration Code Part III, Section 32900 the Citrus Community College District hereby adopts the following public notice policy relative to meeting and negotiating with exclusive representatives under the Educational Employment Relations Act.

### 1. Initiation of Meeting and Negotiating

Meeting and negotiating between the District and the exclusive representative shall not take place until the provisions of this policy relating to the presentation of initial proposals, public hearings, and Governing Board adoption of its initial proposal have been completed.

### 2. Presentation of Initial Proposal

- a. The initial proposal of an exclusive representative or of the District, which relates to matters within the scope of representation, shall be presented at a public meeting of the Governing Board.  
For purposes of this policy, the term "initial proposal" shall include all non-technical amendments to an agreement.
- b. After the initial proposal has been presented at a public meeting of the Governing Board, it shall be a public record.
- c. Copies of the initial proposal presented pursuant to 1.a. above shall be made available for public review at all locations where notices to the public are customarily posted and, where appropriate, distributed to the media and other interested persons.

### 3. Public Hearing

- a. The Governing Board shall schedule a public hearing on the initial proposal after the public has been given a reasonable time within which to become informed of the contents of the proposal. The public hearing may be schedule to be held at a regular meeting or at a special meeting.
- b. The public shall have an opportunity to express itself regarding the proposal.

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4. Presentation of the Initial Proposal in Response to the First Initial Proposal
  - a. Either an exclusive representative or the District may present the First Initial Proposal.
  - b. The presentation of the Initial Proposal in response to the first initial proposal shall be processed in accordance with Section 2 and 3 above.

5. Adoption of District's Initial Proposal

After the public has had the opportunity to express itself on the District's initial proposal, the Governing Board shall, at a public meeting, adopt its initial proposal.

6. New Subjects of Meeting and Negotiating

- a. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours.
- b. If a vote is taken on such subject by the Governing Board, the vote thereon by each member voting shall be made public within 24 hours.

Adopted ..... 6/7/83