CITRUS COMMUNITY COLLEGE DISTRICT
REGULATION

EMPLOYMENT RULES AND REGULATIONS - CLASSIFIED PERSONNEL

Termination of Employment

1. Employees shall be requested to give the District at least two (2) weeks written notice of intention to terminate their employment

2. Employees terminating or resigning shall, before receiving the final pay warrant:
   a. participate in the exit interview by the Personnel Officer.
   b. Follow check out procedure.

Adopted 6/20/61
Revised 2/21/66
12/14/76