

# CITRUS COMMUNITY COLLEGE DISTRICT REGULATION

R-5143  
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## STUDENT FUND RAISING AND RELATED EVENTS

### 1. Definition

Activities will be those within the spirit of academic impartiality or humanitarianism.

### 2. Procedures for Sponsoring an Activity

To gain approval for the activity:

- a. The activity may be submitted to the membership of a Citrus College club or organization at a regular constituted meeting. If the majority of the membership votes to sponsor the activity, an Activity Request shall be submitted to the Inter-Club Council for consideration of approval at least two weeks prior to the planned activity.
- b. A student may petition the ASCC Executive Board for consideration of approval. The petition must be signed by a minimum of ten other Citrus students.

### 3. Frequency

No two fund raising drives may be conducted at the same time. This limitation has as its intent the desire to avoid, on the one hand, frequent and excessive interruptions of class and campus life, and on the other hand to enhance the opportunities for success of the event through the added support and enthusiasm possible only through carefully spaced fund raising and comparable efforts.

Exceptions to these limitations include those traditional organization and class activities usually aimed at small segments or special cross sections of the College. Special requests for fund raising and related activities motivated by unforeseen exigencies will be considered on an exceptional basis.

### 4. Implementation of Drives, Activities

Approved activities may not intrude upon normal college student life. Publicity and other efforts at accomplishing the event must follow appropriate rules and standards. (See Board Policy 5141 – Distribution and Exhibition of Posters, etc.)

Drives may not continue longer than three weeks. The request should clearly state the purpose, methods of collection to be utilized (as food drive), time span anticipated and sequency of events desired.

Money collected must be deposited in an A.S.O. account and disbursed in accordance with normal established procedures.

Clothing, food and other valuable items shall be counted and a list filed in the Student Activities Office with a plan for disbursement.

Items which would normally be sold in the cafeteria/bookstore will not be sold for fund raising purposes unless permission is granted from the food service and/or bookstore supervisors.

Sale of all food items will comply with existing health laws and Regulation R-5142.

All fund raising activities will comply with Education Code, Section 9021 and 10702.5

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