

**CITRUS COMMUNITY COLLEGE DISTRICT
BOARD POLICIES
INDEX**

Policy No.	Title	Adopted Date	Revised Date
1005	Nondiscrimination	02/23/93	04/20/93
1006	Sexual Assaults	05/21/96	02/05/08
1010	Shared Governance	05/21/96	
1100	Use of Facilities	09/29/65	12/14/76
2000	Administrative Organization	06/20/61	12/14/76
2001	Line of Responsibility	12/14/76	
2002	Guidelines for Citrus College Administrative Council	12/18/63	12/14/76
2003	Formation of New Policies	12/14/76	
2004	Duties of Personnel	12/14/76	
2110	President and District Superintendent	05/09/74	12/14/76
2310	Vice President-Business Services	06/20/61	08/18/81
2320	Vice President Academic Services	11/21/66	08/18/81
2330	Vice President Student Services	11/21/66	08/18/81
2420	Vice President and Assistant to the President	07/01/66	12/14/76
2422	Dean of Counseling and Guidance	06/20/61	08/18/81
2424	Dean of Extended Day	03/20/64	08/18/81
2426	Dean of Students	06/08/64	08/18/81
2427	Dean of Vocational Education	05/27/64	08/18/81
2428	Assistant Dean of Student Activities	05/27/64	12/14/76
2429	Director of Business Services	08/05/69	11/03/81
2430	Director of Library Services	12/14/76	11/03/81
2431	Director of the Computer Center	08/18/81	
2434	Director of Public Affairs/College Promotion	05/16/84	
2435	Athletic Director	06/16/69	12/14/76
2436	Assistant Athletic Director	11/07/78	
2440	Department Chair	03/04/64	02/21/95
2470	Director of Personnel	03/01/65	08/18/81
2471	Director of Accounting	11/03/81	
2472	Director of Admissions and Records	11/03/81	
2473	Director of Auxiliary Services	11/03/81	
2474	Director of Community Education	11/03/81	
2475	Director of Maintenance, Operations and Warehouse	11/03/81	
2476	Assistant Director of the Computer Center	11/03/81	
2477	Director of Community Services	11/03/81	
2478	Food Service Manager	11/03/81	
2479	Theatre Manager	11/03/81	
2480	Campus Security Coordinator	11/03/81	
2481	Interim Director of Student Affairs	09/08/81	
2510	Outside Consultants	12/14/76	
3601	Financial Impact for Educational and/or Building Programs	12/14/76	
3602	Code of Conduct	06/19/07	
3605	Naming of Buildings	07/31/91	
3610	Transportation	06/10/61	05/17/05
3611	Travel Authorization	08/28/90	
3710	Purchasing	03/20/63	06/21/05

Policy No.	Title	Adopted Date	Revised Date
3800	Use of School Equipment	12/18/63	05/17/05
3850	Disposal of District Surplus Property	04/24/76	05/17/05
3900	Use of Community Service Funds	04/18/66	05/17/05
4103	Sexual Harassment	04/07/92	07/30/96
4104	Affirmative Action	04/16/73	07/30/96
4106	Personnel Files	12/14/76	07/30/96
4107	Hiring Procedures for Full-Time Faculty	12/06/94	07/30/96
4108	Hiring Policy for Adjunct Faculty	01/21/97	
4109	Certificated Nepotism	03/18/03	
4110	Summer School Employment	12/14/76	07/30/96
4111	Reemployment - Academic Personnel	06/20/66	07/30/96
4113	Health Examinations	06/20/61	07/30/96
4114	Faculty Evaluation	06/20/61	07/30/96
4115	Tenure	04/17/67	07/30/96
4118	Resignation/Retirements	10/13/81	07/30/96
4121	Substitute Teachers	06/20/61	12/14/76
4122	Student Classroom Assistants	09/16/62	12/14/76
4130	Research and Instructional Development	06/04/85	07/30/96
4132	Teaching About Controversial Issues	12/14/76	07/30/96
4133	Tutoring	12/14/76	07/30/96
4134	Conferences	06/20/61	12/14/76
4135	Membership in Service Clubs	12/14/76	
4136	Instructor Load Standards/Workweek	07/18/61	07/30/96
4137	Faculty Service Areas	07/31/91	
4140	Salary Guides	07/18/61	12/14/76
4143	Certificated Employees Work Year	12/14/76	02/27/79
4144	Minimum Teaching Qualifications and Equivalency	07/31/91	07/30/96
4150	Insurance Benefits	08/01/66	12/14/76
4150.1	Health and Accident Insurance After Retirement - Certificated	05/15/67	12/14/76
4151	Leaves of Absence With Pay	06/20/61	12/14/76
4152	Sick Leave (Certificated Personnel)	06/20/61	06/12/79
4154	Leave of Absence Without Pay	07/01/65	12/14/76
4155	Maternity Leave With Pay/Without Pay	12/14/76	
4157	Bereavement Leave (Certificated)	09/19/62	12/14/76
4158	Sabbatical Leave - Academic Employees	09/19/62	07/30/96
4159	Exchange Teachers	09/19/62	12/14/76
4160	Industrial Accident and Industrial Accident Illness Leaves	01/20/65	07/30/96
4161	Safety/Injury & Illness Prevention Program	07/31/91	07/30/96
4162	Hazardous Substances	11/10/87	07/30/96
4192	Public Notice Procedure Relating to Meeting and Negotiating Under EERA	06/07/83	07/30/96
4203	Sexual Harassment	04/07/92	
4204	Affirmative Action	04/16/73	04/20/93
4205	Selection and Assignment of Employees	07/01/65	12/14/76

Policy No.	Title	Adopted Date	Revised Date
4206	Personnel Files	12/14/76	
4209	Classified Nepotism	03/18/03	
4210	Employment	04/17/67	12/14/76
4211	Reinstatement	06/15/70	12/14/76
4212	Assignment and Transfer	12/14/76	
4213	Health Examinations	06/20/61	08/18/81
4217	Evaluation	06/20/61	12/14/76
4218	Fingerprints	06/20/61	12/14/76
4219	Employment Rules and Regulations - Classified	02/21/66	10/03/06
4220	Suspension, Demotion, and Dismissal	08/18/81	10/03/06
4221	Position Classification	08/18/81	10/03/06
4231	Salary Plan	06/20/61	12/14/76
4232	Provisions of Classified Salary Schedule	06/20/61	12/14/76
4233	Workweek	06/20/61	01/18/77
4234	Vacation Leave	08/05/63	12/14/76
4235	Holidays	05/20/68	12/14/76
4236	Resignations/Retirements	10/13/81	
4237	Retirement - Classified	06/20/61	03/07/78
4239	Insurance Benefits	08/01/66	12/14/76
4239.1	Health & Accident Insurance After Retirement - Classified	05/15/67	12/14/76
4240	Leaves of Absences With Pay/Without Pay	06/20/61	12/14/76
4241	Maternity Leave With Pay/Without Pay	12/14/76	
4243	Sick Leave	06/20/61	12/14/76
4245	Bereavement Leave - Classified	06/20/61	12/14/76
4246	Attendance	12/14/76	
4250	Industrial Accident and Industrial Accident Illness Leaves	01/20/65	12/14/76
4252	Hazardous Substances	11/10/87	
4261	Safety/Injury & Illness Prevention Program	07/31/91	
4270	Layoffs	12/14/76	
4290	Employee Organization	11/21/62	12/14/76
4291	Classified In-Service Activities	11/01/77	
4292	Public Notice Procedure Relating to Meeting and Negotiating Under the EERA	06/07/83	
4309	Management Nepotism		03/18/03
4314	Management Evaluation	02/07/78	
4340	Management Salary Guide	06/21/77	
4343	Management Employees Work Year	08/30/79	11/03/81
4349	Reduced Management Load With Full Retirement Credit	02/27/79	
4362	Vacation for Management Team	04/03/79	11/03/81
4363	Sabbatical Leave - Management	09/18/90	
4365	Administrator Retreat Rights	12/07/93	
4401	Confidential Employees Defined	08/30/79	03/18/08
4409	Supervisors/Confidential Nepotism	03/18/03	
4440	Confidential Employees Salary Guide	09/18/79	
4443	Vacation for Confidential Employees	08/30/79	
4480	Secretary, Director Business Services	03/23/82	
5005	Counseling	11/07/00	
5008	Articulation	11/07/00	
5010	Matriculation	06/06/95	

Policy No.	Title	Adopted Date	Revised Date
5101	Enrollment, Attendance and Disenrollment Documentation	11/01/83	06/06/95
5111	Admission	09/19/62	05/16/06
5112	Students with Disabilities	04/04/78	01/21/97
5114	Drug Free Environment	05/01/07	
5117	Credit by Examination	06/17/80	08/19/08
5120	Fees for Miscellaneous Services	08/03/82	02/21/06
5123	Library Fines	01/12/82	10/11/94
5125	Withdrawal from Courses	08/19/08	
5126	Course Repetition	04/04/78	10/21/08
5127	Probation and Dismissal	11/15/65	10/21/08
5127.5	Satisfactory Academic Progress Standards for Financial Aid Applicants/Recipients	02/05/85	06/06/95
5128	Academic Renewal	04/04/78	02/03/09
5129	Classroom Interference	05/19/69	06/06/95
5138	Expressive Activities	06/18/02	12/16/03
5139	Standards of Student Conduct	11/18/68	12/16/03
5141	Distribution and Exhibition of Posters, Bulletins, Newspapers, Pamphlets, Circulars, Handbills, and Any Promotional Materials on Campus	06/20/66	06/06/95
5147	International Students	07/15/64	06/06/95
5151	Programs and Controversial Issues	04/17/67	06/06/95
5152	Political Clubs	07/01/61	06/06/95
5154	Religious Clubs	12/14/76	06/06/95
5160	Organization & Operation of the College Bookstore	05/18/70	06/06/95
5180	Student Rights & Privacy	06/15/76	11/07/06
5181	Student Grievance	02/27/79	06/06/95
5200	Registration Priority	01/12/94	02/21/06
5203	Student Course Adds	06/17/97	
6001	Instructional Program	12/14/76	05/16/95
6002	Instructional Materials	11/20/63	05/16/95
6003	Courses - New, Modification or Revisions	09/03/64	05/16/95
6006	Prerequisites, Corequisites, Advisories and Limitation on Enrollment	06/21/94	05/16/95
6007	Open Enrollment	05/16/95	10/22/96
6009	Program Discontinuance	06/20/06	
6011	Educational Master Plans	08/19/08	
6020	Final Examinations	09/03/64	05/16/95
6050	Grading System	07/20/70	08/19/08
6070	Credit/No Credit Grading Option	07/20/76	05/16/06
6121	Graduation Requirements	06/20/61	08/19/08
6125	Minimum Class Size	01/17/72	05/16/95