Citrus College  
Strategic Planning Committee Meetings  
Fall 2007

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| **Meeting 1: September 24, 2007** | * Compile materials for the binder  
1. Employee survey data  
2. ARCC data  
3. CCSSE data  
4. Accreditation 4 standards  
5. Accreditation 6 themes | * Committee members are up to speed with data and previous discussion.  
* Committee members are clear with the expectations.  
* College-wide goal set up  
* Sub-committees formed for each goal | * Review the 5/18 Memo  
* Review employee survey data, ARCC data, and CCSSE data  
* Sub-committees meet before October 8 to discuss and define the goal. (For example: what do we mean by “to promote student success”?) |

| * Introduction:  
  o Review of the big context: accreditation, self-study in Spring 08, needs in program review;  
  o Refresh our memory as regards to what we have done in Spring 07;  
  o Review materials in the binder. | * Discussion of how the committee is going to function and the goal for Fall 07  
* Discussion and assignment of sub-committee per goal, with a faculty co-chair for each sub-committee  
* Explain the planning sheet | |

| **Meeting 2: October 8, 2007 – Dr. Hamilton will chair this meeting** | * Set up the Intranet community for strategic planning  
* Sub-committees present definitions of each goal. | * The four college goals are reviewed and discussed.  
* Members are clear with what to do next. | * Sub-committees meet outside the committee time and come up with objectives and strategies for the goal. |

* Discuss and review the four broad goals  
* Sub-committees present definitions of each goal. |
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| **Meeting 3: October 22, 2007** | * 2 sub-committees report back on the objectives and strategies   
  o Student Success   
  o SLO  
  * Revise the planning sheet for the 2 goals | Planning sheet completed for 2 institutional goals | * Continue to work on the objectives and strategies for each goal. |
| **Meeting 4: November 26, 2007** | Update the Intranet with planning sheets | * the remaining 2 sub-committees report back on the objectives and strategies   
  o Fiscal Transparency/Resources   
  o Communication  
  * Revise the planning sheet for the 2 goals | Planning sheet completed for all institutional goals. |
| **Meeting 5: December 10, 2007** | Update the Intranet with planning sheets | * Wrap-up for Fall 07   
  * Planning for Spring 08 | Complete a draft plan. | Prepare a report back to campus on strategic plan and draft plan to the board in January (tentative) |