



Steering Committee Highlights



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Welcome to the first edition of Steering Committee Highlights, a new online publication created to showcase the latest Steering Committee activities and actions.

At its first meeting of the 2013-2014 academic year, the committee delved into a review of the new Annual Implementation Plan (AIP) for the academic year. Each year, the college develops an AIP which details the activities and corresponding measurable outcomes the college will complete to advance the Strategic Plan in the six Focus Areas and thirteen institutional goals previously identified.

Representatives from corresponding areas reported on each of the six Focus Areas. In Focus Area 1 - Academic Excellence, attention will be on the expansion of core transfer offerings to alleviate potential bottlenecks to student completion, and on launching a new pre-engineering transfer degree program. Focus Area 2 - Student Support and Success expands Distance Education tutoring for five programs and continues the development of electronic student educational plans.

This year, Focus Area 3 - College Resources, includes the exploration of a lecture capture system, and identifying and training faculty interested in grant writing to increase college funding sources. Focus Area 4 - Learning Environment, plans for the completion of DegreeWorks for degree audits and pilot student education plans and a number of initiatives aimed at water conservation on the campus.

Focus Area 5 - Institutional Effectiveness, will address activities to improve and increase campus-wide communications, such as the new Steering Committee Highlights, and the improvement of select data collection systems. Finally, Focus Area 6 - Community/College Relations, will introduce "Get to Know Citrus" tours for district area officials, school administrators and business and community partners.

The next reporting phase for these focus area activities will be the presentation of the Strategic Plan 2013-2014 Progress Report at the June 9, 2014, Steering Committee meeting.

The committee also decided to continue the "College of Completion" literature review instituted last academic year with members of the committee agreeing to present a current research study related to student success and completion to the Steering Committee.

Other committee business included the approval of revisions to Board Policy 5140 – Disabled Student Programs & Services, and the review of three Administrative Procedures submitted by Student Services addressing disabled students programs and services; instructional materials fees; and voter registration. The committee approved the purpose statements of several standing committees and heard reports from the chairpersons of Standing Committees regarding their respective committees.

The next Steering Committee meeting is scheduled for Monday, October 14, 2013, at 2:45 p.m. in CI-159.

The minutes of Steering Committee meetings may be viewed at:
<http://www.citruscollege.edu/admin/president/steering>