Present:
Rosalinda Buchwald
David Casey
Jolie Elman
Patti Gonsalves
Paula Green
Glenna Johnson
Dave Kary
Kevin Kicklighter
Steve Lindsey
Joyce Miyabe
Marcy Morris
Lois Papner
Maryann Rachford
Dave Ryba
Linda Welz

Linda Welz distributed a draft of a Computer Use; Electronic Mail; Web services/Citrus College Policies. The members present gave input to the document through the “Privacy Limits” section. Several questions arose and were put in a “parking lot” for future discussion:

- Student access
- Instructional use
- Opening statement of philosophy
- Accessibility
- FERPA
- Sign-off of the guidelines by constituent groups

Jolie & Joyce were assigned to combine and reword paragraphs in the “General Provisions” section.

Linda said that CITC will take the next couple meetings to complete editing the document.

She also introduced Glenna Johnson as the TeCS Operations Supervisor. Glenna will be starting the position on Wednesday, February 7 based on Board approval on the 6th.

Next meetings:
March 5
March 19