CITC Meeting Minutes

December 09, 2008

Members Present

Linda Welz    Lari Kirby
Rosalinda Buchwald    Joyce Miyabe
Paula Green    Marcy Morris
Patti Gonsalves    Jim Pierce
Glenna Johnson    Student Senator ASB
Dave Kary    John Thompson

Handouts

• Top-Ten IT Issues, 2007 from Educause
• Top-Ten Teaching and Learning Issues, 2007 from Educause

Call to Order

Linda Welz opened the meeting.

Preparation for the Technology Plan

Last month the committee started their S.W.O.T. analysis (Strength Weaknesses Opportunities Threats) doing strengths and weaknesses. At this meeting we are going to continue the same process working with post-its to come up with opportunities and threats. Linda said they are using this same process in working on the Master Plan.

The next step in the process is to create a list leveraging the different areas of the S.W.O.T. Linda explained how that will be done.

Now, we will need to get back to the one defined policy and then the procedures. The Board Policy for Technology has to be approved by the Board of Trustees and the Administrative Procedures need to be approved by all of constitute groups (CSEA, Supervisors/Confidential, Faculty, Management) and then to Steering.

The committee started to work on writing down their opportunities and threats. The list of suggestions is attached.

Adjourn

The meeting adjourned at 3:45 p.m.
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Strengths – Weaknesses – Opportunities – Threats

Opportunities

Funding
Federal funding
Research creative funding sources
Resources - money

Online access
Secondlife
Facebook
My Space
You Tube
On-line data base – more info online
Chat room

Web
Growing demand for online content/access

Software
InDesign – new software for web
CCC Foundation purchase, software provision
Look for alternate solutions, ie. If vendor goes out of business
Interfaces from vendors

Instruction support
Video Streaming
CCC Confer
Podcasting
CC working together to provide services, ie. web casting
Accessibility
Train students for competitive market

Reports and Schedule
Crystal Reports – schedule production

Infrastructure
Statewide Network Expansion – CENIC
Wireless networking

Student
Competitive opportunities for students
Citrus College Student emails
New Purchases
Tools for work

Marketing
Creative Marketing

Threats

Budget cuts impacting training
Budget cuts
Budgets
Budget cuts impacting adoption of new programs/systems/software

Hardware out priced budget

Increased licensing costs

Bandwidth needs
Bandwidth needs to continue to be increase

Hardware updates – speed

Federal threat requirements for network hardware

Lack of educated/trained in-coming staff

Poor preparation of students

Unauthorized software
Software updates
Fast change treats in software versions
Basic software poorly written

Big vendor goes out of business

Software requirements with special hardware

Hackers
Hackers and Spam
Hackers
Spam
Spamming

Close Captioning accessibility copyright

Facebook and My Space – proper usage
You Tube – bandwidth security
Chat room

Email blocks by vendors

Privacy – government interference

Increased reporting requirements
More data requirements from chancellor’s office

Staying with tech upgrade

Academic freedom issues

Weather/act of God impact
Emergency (flood, quake, fire)

CI Tracker attendance tracking