Members Present

   Linda Welz - Chair
   Leigh Buchwald
   Patti Gonsalves
   Paula Green
   Lan Hao
   Glenna Johnson
   Joyce Miyabe
   Lois Papner

Handouts

   • Minutes of the November 10, 2009 meeting
   • CCSSE Technology Questions
   • Copyright Compliance Workshop Notes
   • Strategic Plan Objectives 2009-2010 (from the CITC Technology Plan)

Call to Order
Linda Welz opened the meeting at 2:40 p.m. in the Library Fishbowl.

Welcome
Linda welcomed the committee members.

Minutes
There was not a quorum, so the minutes of November 10, 2009 were not approved.

Survey and CCSSE
Linda said Lan had space in the CCSSE (Community College Survey of Student Engagement) for additional technology questions to be added. Linda read the questions that were added. Lan will need TeCS’s help to abstract the data. Dr Perri will send out a memo about the CCSSE, and then Lan will send faculty the survey. Only 50 classes will participate in the CCSSE. Lan’s staff will go to classrooms when the surveys are going to be given. Lan will receive the data back in July 2010.

Copyright and New AP Web Use Policy
After doing some searching most of the colleges’ web policy only covers the web. After attending the Copyright Compliance Workshop, Linda wants to include some copyrighting policy in the new AP. The committee discussed cases, laws, uses and the importance of the workshop. It would be good if Lisa Allred could come back and do an additional workshop. The same task force that worked on the survey questions are going to be used to work on the new policy.
**Strategic Plan Objectives 2009-2010**
It is time to start working on the next version of the Strategic Plan Objectives 2010-2011. Linda went over the present objectives.

**Banner**
Citrus College conversion to Banner version 8 is scheduled for April 9, 2010. Lois’ report is due April 15. Linda said it is a version 8 is better, so it will be good to make the move.

**Luminis**
Shawn has gone to the Luminis training so he will be ready to work on setting up Luminis. SunGard is going to another platform in March with new technology so it is best to wait until that is in place.

**Student E-Mail**
Leigh reported when Luminis is up we will go forward with student email accounts through Microsoft Live Email, hosted by Microsoft. There is no cost to the college. Linda and Leigh discussed the planning that is going on now in preparation. Once the account is activated the student can have it forever.

**Reports from Banner**
Self evaluating reports are an ongoing effort. Linda gave the example of the ASCS Student Elections.

**Conversion**
Bill King is still working on the conversion from IRMS to Banner. Linda explained the process of doing the conversion. The goal is to finish this spring.

**Desktop Video Conferencing**
The desktop video conferencing and live tutoring is up and running.

**February Meeting**
We are going to skip the February meeting because so many faculty members are off during the winter session.

**Adjournment**
Linda thanked everyone for attending and the meeting was adjourned.

The next meeting is **March 9, 2010 at 2:30 p.m. in the Library Fishbowl.**