Citrus College Institutional Research and Planning Committee
Monday, March 29, 2010 (rescheduled from April 5)
10a.m. – 11 a.m., AD 206

Members:
Lan Hao, Chair (P)       Debbie Vanschoelandt (A)
Eric Rabitoy (P)         Linda Welz (A)
Lucinda Over (A)         Ruben Haro (P)
Rosalinda Buchwald (P)   Kay Nguyen (P)
Justina Rivadeneyra (P)  Linda Swan (P)
Roberta Eisel (P)        Levi Richard (P)

Guests:
Sunny Liu

1. Approval of March 1, 2010 minutes     M/S/P

2. CCSSE Update
The research office has received 4 heavy boxes full of surveys. The survey begins tomorrow. Three or four faculty have declined to participate in the survey. There are still about 11 faculty who have not confirmed their time slots. It was suggested that deans for those faculty be contacted.

3. ARCC Discussion continued
The committee examined more detailed data on SPAR (student progress and achievement rate) provided by the chancellor’s office per our request. For example, Citrus College ranked number two among 35 colleges in the same peer group, and the committee also looked at and discussed sub-indicator data that is under SPAR.

4. SLO Update – Roberta Eisel
The SLO breakout group is looking at responses to the accreditation report.

The committee plans to survey faculty and is working with Lan on this.

Roberta is also working on recruiting a new SLO Coordinator.

Roberta and Lan will be attending an upcoming President’s Cabinet meeting to talk about Program Review for Support Services, as well as the the 2012 efficiency action plan and how that would pertain to other areas at the college.
Lan closed by revealing that Citrus’ BRIC application was not selected.

5. **IRB Process Update**
   A copy of the revised approval form and instructions was handed out. The committee had additional discussions in making the point clear that if faculty or staff received an external research request, they should forward the research request to the Office of Institutional Research for the review of the Citrus College Research Board.

6. **Transfer Report**
   The Chancellor’s office transfer site is now ready on the web. Lan displayed the website and reviewed the information. Lan and Justina will continue meeting to work on the Transfer Report.