CITRUS COMMUNITY COLLEGE DISTRICT  
Office of the Vice President of Finance and Administrative Services  

PHYSICAL RESOURCES COMMITTEE MINUTES- December 4, 2002

Present: Carol Cone, (recording secretary), Jim Cope, Marilyn Eng, John Fincher, Mike Harrington, Carol R. Horton (chair), John Jasbinsek, Sharon Martin, Vince Mercurio, Peggy Olson, Jim Pierce, and Beverley Pray, and guest Mike Fehrs.  Absent: Thom Armstrong, Renee Hall, Bill McCusker, and the student representative.

OLD BUSINESS

12.1 Approval of the minutes of October 23, 2002. Minutes approved as presented with one correction. Student nurse should read College nurse.

NEW BUSINESS

12.2 Library Naming Opportunity, Mike Fehrs. Mike Fehrs distributed a handout regarding proposed pricing for interior library naming opportunities. The handout is a draft proposal that was presented to the Board of Trustees June 18, 2002. Mr. Fehrs indicated that there are plenty of new, smaller rooms ripe for naming opportunities, and that he currently has two prospective contributors. Mr. Fehrs discussed his formula for determining room costs. Mrs. Horton asked where the money would go. Mr. Fehrs recommended that the dollars be placed in a Foundation endowment where the interest generated would be used for enhancements that would directly benefit the students or offset the District’s maintenance of that area. Discussion was held on the particulars of how the money would be spent and whether the Foundation Board or the Board of Trustees would make those decisions. Mrs. Horton suggested that if the Foundation receives a large endowment for the library the District’s Board of Trustees should have input on how it would be spent. Mr. Fehrs agreed with Mrs. Horton and it was noted that the Physical Resources committee would also have on site consideration on how the monies would be spent and what areas on campus have the greatest financial needs. This information would be forwarded to Steering and the Board of Trustees. A motion was made and unanimously approved to forward the naming opportunities for the Hayden Memorial Library and Learning Resource Center to Steering.

12.3 Accreditation – Carol Horton. Mrs. Horton acknowledged that Jeanne Hamilton has taken over the accreditation process and that Dr. Hamilton has provided committee chairs and co-chairs with handouts to help facilitate the self-study. Mrs. Horton distributed the handouts and stressed that the accrediting commission would like the standards to be written in the same style. The handouts include tips for responding to the standards and correct writing formats. Mrs. Horton commended Mike Harrington and Jim Cope for their excellent responses to Standard 8. Mrs. Horton asked committee members to review Mike and Jim’s responses as good examples of how Standard 8 should be completed. Self-study is due by February 10th.
12.4 Other – Carol Horton. Mrs. Horton updated the committee on the recent facilities happenings. The life science building was down for one day, due to rain flooding a transformer. Mrs. Horton relayed to the committee how complimentary Dean Jim Williams has been to Mike Harrington and his staff on getting the building back up and running. Mr. Williams was pleased because lab finals were in progress, so a big thank you to Mike and his crew for the fantastic job on completely such a major project. Mrs. Horton reported that the parking lot north of the library is coming along nicely. There were some delays due to concrete encased underground utilities in the area, but it did not impact the lot. Green space will be left near the library. Resurfacing of the track has gone to bid and the removal will begin soon. The new track will cost around $280,000.

The Math/Science building 10-15 plans are out of the DSA, the specifications and working drawings are at the Chancellor’s office. Mrs. Horton discussed the lease revenue bonds available through the Chancellor’s Office. Mrs. Horton mentioned that various reporters have contacted the college regarding Prop 47 asking if Citrus would receive any money. It was explained that Prop 47 is a two-year bond and Citrus has no projects in that bond measure. The Math/Science building is funded through lease revenue bonds that were part of an economic stimulus package provided by the governor last January.

The District is working with the Chancellor’s office to get funding for the Vocational Technology building. The final project proposals for the Voc. Tech Building, Student Services and Center for Innovation have been sent to the Chancellor’s office. Due to a new scoring system approved by the Board of Governors, Mrs. Horton felt that the only current viable project is the Voc. Tech. Building.

Mike Harrington reported that a variable drive has been installed in the central plant to reduce the noise. Mr. Harrington also noted that a new clock system is in the process of being installed. The new system requires five transmitters be placed throughout campus, the transmitters have GPS antenna that connect to a satellite system. Clocks will synchronize to the transmitter signal broadcasted campus-wide. Mike Harrington reported that about one third have been installed and the system is working great. Discussion was held on previous clock systems and why they did not accommodate the District’s current needs.

John Fincher raised safety concerns over the third floor balcony in the LB building. The roof drains onto the balcony causing wet puddles. Mrs. Horton asked Mike Harrington and Jim Pierce to access the situation.

Mrs. Horton mentioned that a trench would be dug on campus as part of the ongoing central plant project; the project has slowed but is not finished. The trench will run from the campus center, will parallel the service road and end just south of Hayden Hall.

As a result of more students utilizing the stadium parking lot, a sidewalk will be put in the pedestrian walkway from the stadium lot extending into campus. This will facilitate
easier access especially at the beginning of each semester. Mrs. Horton also reported that the remodel of the assessment and testing center is near completion.

The Physical Resources Committee will meet again in January 2003.

Meeting adjourned @ 10:10 a.m.