CITRUS COMMUNITY COLLEGE DISTRICT
Office of the Vice President of Finance and Administrative Services

PHYSICAL RESOURCES COMMITTEE MINUTES- January 29, 2003

Present: Carol Cone, (recording secretary), Jim Cope, Marilyn Eng, John Fincher, Mike Harrington, Carol R. Horton (chair), Sharon Martin, Peggy Olson, Jim Pierce, and Beverley Pray. Absent: Thom Armstrong, Renee Hall, John Jasbinsek, Bill McCusker, Vince Mercurio and the student representative.

OLD BUSINESS

1.1 Approval of the minutes of December 4, 2002. Minutes approved as presented.

NEW BUSINESS

1.2 Approval of Long-Term Functions and Responsibilities 2003-2004. Functions and Responsibilities approved as presented.

1.3 Faculty Parking, John Fincher. Mr. Fincher reported that there are approximately 100 faculty parking spaces on the southeast end of campus (mainly the gym lot, physical science lot and Tech O area), and how few faculty parking spaces are available in the west parking lot near performing arts. Mr. Fincher feels this area is grossly underserved in terms of available faculty parking. Mr. Fincher distributed a handout that indicated current faculty parking in the performing arts parking lot along with additional proposed faculty parking. The handout showed many staff members parking in student spaces. With an increase in instructors for the video technology and performing arts area, Mr. Fincher would like to see more faculty parking made available. The committee decided that the 18 parking spaces facing Foothill Boulevard in the performing arts parking lot would be designated staff.

Mrs. Horton revisited the issue of 15 minute metered parking. Discussion was held and consensus was reached that parking should be limited to 30 minutes with four metered spaces in the administration staff parking lot near the west end. Other parking issues were discussed and it was noted that the library parking lot currently has 2 handicapped spots; all other spaces are staff until 4:30 p.m. when parking is made available for students. The idea of having visitor parking in the library was mentioned, Mike Harrington would speak with John Thompson and see if visitor spots are necessary. A question of new campus signage arose and Mrs. Horton mentioned that there is currently no money for signage and suggested that the college wait to plan any new signs until the Math/Science building is completed. Also in 2004 the college may know if there is funding for the Vocational Technology building.

1.4 Accreditation, Standard 8. Mrs. Horton asked the committee to review and discuss Standard 8. Various ideas were discussed and some revisions done to the standard. Mrs. Horton asked for current enrollment data going back ten years. Peggy Olson will provide
that information. All committee members made corrections/additions and forwarded their copies to Carol Cone. Standards are due February 10th. Mrs. Horton informed the committee that she would like them to become experts on Standard 8, to know what is in it, making sure to read it and review it before the visiting team comes. The visiting team would interview each of the committee members individually or as a committee. The interview process will provide an opportunity to emphasize any necessary information, Mrs. Horton cautioned the committee to not make this a gripe session. Mrs. Horton mentioned that a member of the accreditation commission came and spoke at an accreditation steering meeting and did a very good job of overview. Mrs. Horton thanked the committee for their input on the standard; she feels it is very well written. Thom Armstrong will add something about the instructional equipment money in question four. The physical resources committee will peer review Standard 6, this standard will be forwarded to all members.

1.5 Other – Mrs. Horton reported that construction on the Math/Science building would start later than anticipated; the District is waiting for approval to go to bid. Mrs. Horton is hoping to start construction in July, and the actual construction should take 14-16 months. The completed project, including tear down of the current math and earth science buildings, should be completed in three years. The new building will take approximately half of the cosmetology parking lot, effect three semesters, and should be move in ready by spring semester 2005. Mrs. Horton continues to work with the Chancellor’s Office regarding the Vocational Technology building.

Copies of the Facilities Master Plan were distributed to all committee members.

Meeting adjourned @ 10:00 a.m.