OLD BUSINESS

4.1 Approval of the February 3, 2009 Minutes- Minutes approved as presented.

NEW BUSINESS

4.2 Construction Update- Bob Bradshaw provided and reviewed the Bond Program Status Report as of April 7, 2009.

Field House & Concession Buildings – John Fincher asked if these buildings will be done before graduation. Bob Bradshaw feels that at least the concrete will be poured prior to graduation. If it is not done we will have access to and from the stadium.

Hayden Hall – Carol Horton noted that this project is proposed for funding in 2010-11 because there is not a new bond on the ballot until November 0f 2010. It is still a viable project because the Chancellor’s Office asked us to update and clarify some items in the project.

Library – Berenice Macias asked if the Library will be closed. Bob Bradshaw noted that the area will be blocked off but the Library will not be closed.

Security Building – This project is pending until the completion of the intersection at Citrus Ave. and Foothill Blvd., which is scheduled to begin in May. The project construction period should be 12 months.

Student Services – It will seem like work is slowing down, but the infrastructure work will be getting done. The project goes through slow and fast periods. The rains caused some problems with the excavations which need to be remediated. Carol asked Robert Iverson how soon he wants to start working on furniture for this building. Robert responded that it will be within the next couple of weeks. Robert will get the color board from Jim Scinocca before he begins looking for furniture. Carol noted that R2A provided some brochures for furniture that he may want to look at. Berenice Macias asked if the furniture and computers were included in the construction cost. Carol Horton responded that it is included. Berenice Macias stated that at the Technology Meeting it was noted that the Center for Innovation got all new computers, but Student Services was not going to get new computers. Carol responded that the Center for Innovation received standardized computers for the use of the faculty on Leigh Buchwald’s recommendation because many of the computers were outdated. Less than one year ago we bought some
new equipment for Admissions and Records that we may not replace when they move into Student Services. We have a line item budget that has to buy furniture and computers etc.. It is a percentage based on state allowance and we will use the funds as constructively as we can within the recommendation of TECs. We are way too early in the project to figure out what we need yet.

Technician Development and Technology & Engineering – Phase I consists of 4 classrooms, 6 offices, restrooms etc. should be done by June 2009. Existing computers will move into this building. That was the department’s decision based on their other equipment requests.

Jim Pierce also reported that there are several projects taking place during Spring break such as sidewalk repairs, planter being built, new wall at Diesel Tech etc.. Berenice Macias asked if all of these repairs are being done for accreditation. Carol Horton responded that none of the projects are done for accreditation, but rather just for normal maintenance and repair of our campus to keep it in good shape and to make it look good. The bond has afforded us the opportunity to make the repairs that we need to do.

4.3 Signage Update – Robert Iverson and his committee consisting of Tony Giannone, Jeff Eichler and Erik Magallon went around the campus 6 or 7 times to review new and existing signage locations. There will be some movement of existing signs and some installation of new signs. Robert Iverson passed around some photos of the proposed locations of monument signs as well as 2 letter building designations. Jim Pierce questioned some of the placement. Robert Iverson did send photos to Jim Pierce and Mike Harrington to review. Jim stated that he has not seen all of them. Robert will ensure that Jim Pierce gets all photos. Robert Iverson stated that this project is scheduled to be complete in July so that all signs will be ready for the Fall semester. One comment that came back from Mike Harrington was that the Owl Café is being considered for a new name. If that process takes place and the name is changed he would like to have this done before the signs are changed. Carol asked that when ASCC decides what they want to do they bring it back to this committee for final approval. Robert noted that the Bookstore was also not noted on the Campus Map and should be. Erik Magallon added that when he works the information booths at the start of the semesters there are several questions on the location of the PE classrooms. Robert suggested directional signs for that area. This project does not have to be bid.

4.4 Other – Carol Horton reported that she heard that Instruction is leveling out the scheduling a little to fill in the early morning and later afternoon slots. When we were in an enrollment decline we cut some of those classes. The number of peak hour classes has exasperated our parking problem and also caused students difficulty in getting transfer classes during the peak hours. Carol also noted that Mike Harrington is working with APU in extending our parking agreement for the annex lots.

Carol reported that Standard IIIB Physical Resources has been posted on the intranet for review. Carol feels that the college deserves a commendation for our building program and that includes everyone from the design phase with faculty and staff through the construction phase. The amount of work we have been able to do is amazing. On top of that the grounds and buildings are beautiful because of the work of our staff does in maintaining them. Please read and make any additions or corrections and send them to Judy Rojas and we can still update the document.
The Purposes Statement for this committee has gone to Steering for approval.

There are 17 or 18 Administrative Services Board Policies and Administrative Procedures that went through the Financial Resources Committee and out to the constituent groups. If anyone in this group have not seen them and would like to, let Judy Rojas know and she will email them to you. Carol noted that they are mostly Ed Code and Title V required and did not deviate very much from the required language. Martha McDonald and Tony Giannone have reviewed the Parking Administrative Procedure and have a few minor changes. They will send them to Judy Rojas for corrections.

The meeting was adjourned at 3:35pm.