CITRUS COMMUNITY COLLEGE DISTRICT  
Office of the Vice President of Finance and Administrative Services

PHYSICAL RESOURCES COMMITTEE MINUTES- August 6, 2009  
9:00am- AD206

Present: Shauna Bigby, Bob Bradshaw, Karlyn Bradley (ASCC representative), Tony Giannone, Phil Hawkins, Carol R. Horton (chair), Eric Magallon, Jennifer McLeod, Jim Pierce, Jamie Richmond, and Judy Rojas (recording secretary) Absent: Leigh Buchwald, Jeff Eichler, John Fincher, Lan Hao, Mike Harrington, Robert Iverson, Irene Malmgren, Martha McDonald, and Linda Welz

OLD BUSINESS

8.1 Approval of the June 2, 2009 Minutes- Minutes approved as presented.

NEW BUSINESS

8.2 Construction Update- Carol Horton distributed the Bond Program Status Report.

Administration Building – We have a meeting scheduled for August 12th with the architects. We have limited space and a lot of departments moving into the building. We have some departements on the 1st floor moving out but the Foundation and External Relations will be moving in. The vault cannot be moved due to the building structure. It is a challenge to redesign an existing building.

Campus Walkway Replacement – The project started today. It will be hard to have access to the Campus Center during the three weeks of the project.

Field House & Concession Stands – We will be moving people into offices on the 2nd floor on Monday. The 1st floor is not yet complete and will not be opened. The coaches and staff will be moved prior to the start of the semester and the beginning of their season conditioning. Tony Giannone asked if it was ok to install a system to check buildings on this building. Bob Bradshaw stated that it will be ok. Starting Monday the contractor will be locked out of the 2nd floor.

Fine Arts – Preliminary plans are done and working drawings are started. Mike Hillman and Bob Slack have been working with the architects.

Hayden Hall – This building has been submitted to the state and approved and we will get funding in 2010-11 if a state-wide bond passes. It is about a $4 million project and $2 million comes from the state. If the bond doesn’t pass we wait for the next state bond.

Main Gym Remodel – Comments are out of DSA and the architect is working on them. The goal is to be ready to go to bid by the end of August.

Re-Roof Professional Center and Technology C Building – This project should be done by the end of the month.
Security Building – The building was bid on July 28th. The low bidder was $1,021,451. There is a lot of site work with this building including drive through, parking areas and the utilities that have to be brought to the building.

Student Services – Concrete pouring of floors should take place this month. Framing should start early next month. They are still remediating the water damage from the last rainy season.

Technical Development Center and Technology & Engineering – The west side of Phase 1 should be open by the start of the fall semester. The entire building should be open but they are currently pouring concrete and doing landscaping. Bob Bradshaw does not feel that the contractor will be ready for a punch list as soon as the feel they will be. Carol noted that the same contractor is working on Student Services and Technical Development Center and Technology & Engineering. They are terribly behind on both projects. Being late on these projects affects the other upcoming project start dates.

8.3 Signage or Ground Lettering for Parking Lots for North/South Aisles – Mike Harrington was not able to attend the meeting. This item will be tabled until the 9/3/09 meeting.

8.4 2009-2010 Purpose Statement – The 2009-2010 Purpose Statement was distributed at the June 2nd meeting. Only one comment was received. We will send it out to the committee again for comments and will be brought for approval at the September 3rd meeting. Please return any comments to Judy Rojas. We want this completed for the first Steering Meeting in the fall.

Carol asked that everyone on the committee read the Accreditation Standard 3B and understand it. Carol asked that this committee pass the word to their constituent groups how the buildings are designed and who provides the input for the design. For example, the Fine Arts Building functionality was designed with input from the Fine and Performing Arts Department faculty, management and staff.

8.5 Fall Annex Parking – Carol reported that we have contracted with APU for 2 annex lots for an additional over 300 parking spaces. We will run a shuttle from 7:00am until 3:00pm for the first 3 weeks of the semester or until it is determined that it is not being used. We are using part-time on-call employees for the bus drivers, so we don’t want to use them if not necessary. Bob Iverson will ride the bus to see how many are using it. Classes have been spread out throughout the day and we have less classes and students this fall. The city of Glendora will be adding more permit parking areas which will force the students to park on campus. The intersection at Citrus and Foothill will be complete by fall and this will make it easier and safer for students (Citrus and APU) parking in the annex lots. The sidewalks will be widened and a bike lane will be included. The students that agree to park in the annex lots will get free parking on campus for the rest of the semester.

8.6 Other – Robert Iverson was not able to attend, but Carol would like a report on the campus-wide signage.

Jamie Richmond mentioned that the STOP sign by the CDC is mostly ignored by drivers in the parking lot. Children sometimes run out in front of their parents and it is a dangerous area. Tony Giannone mentioned that they try to keep an officer there to watch the area. They also need the parents to watch their children more carefully.
Carol asked Karlyn to report back to this committee regarding the complaining that he hears from students. Karlyn stated that the students seem to just be lazy. He sees available spaces with students circling for a closer space. He has mentioned again and again at ASCC meetings regarding the available parking and he does not understand what all the complaining is about. Karlyn noted that the cars parked in the permitted areas on the Glendora streets will be towed.

The meeting was adjourned at 9:43am.

Next meeting is scheduled for September 3, 2009 at 9:00am in AD206.