OLD BUSINESS

5.1 Approval of the April 1, 2010 Minutes- Minutes approved as presented.

NEW BUSINESS

5.2 Construction Update- Bob Bradshaw distributed and reviewed the Bond Program Status Report as of May 6, 2010.

Administration Building – The plans went to DSA two days ago. Carol Horton reported that DSA is asking for an additional $2,000 plan check fee because of a change of calculation. A check has been requested and will be sent out asap. Hopefully the plans will be approved by September 2010.

Carol Horton asked about the relocation of the Administration Building staff to the ED Building. Mike Harrington thought that occupancy of the Student Services Building will be late fall of 2010. Carol would like a meeting in late summer of this year to discuss the relocation. Irene Malmgren would like a preliminary look at the possibility of the writing café and what they should do in the temporary space and eventually what it will look in the long run. She also wants to revisit the memo regarding the swing space for the Art Center so that she can be sure she is building the upcoming schedules correctly. Mike Harrington reported that the he met with Sylvia Smythe who stated that they have a grant to set up a writing café which is a cross curriculum tutorial center for writing. Right now it is temporarily set up in the Learning Center and they would like to have it moved to the Testing Center. Irene Malmgren stated that they will work in existing space and existing facilities for now. They have big future plans. Carol Horton stated that she can work with Irene on this issue based on the implementation plan. Carol Horton reported at Management Team that a little over a year from now when we start construction of the Fine Arts Building Instruction will loose the Annex and possibly the Life Long Learning Center. Mike Harrington and Bob Bradshaw have looked at the LL Building and they may not have to loose it for construction of the Fine Arts Building. We need to sit down with preliminary plans with Irene Malmgren to tell her where classrooms will be available. The LL Building if it can be used will be loud and dirty.

Fine Arts Building - Plans have been submitted to DSA. We will go to bid in about one year.

Hayden Hall Remodel – The schematics and FPP are done. This is about a $3.3 million dollar project that is dependent on the 2010 state-wide bond. This is also a 50/50 cost
sharing project. Even if there is not a bond passed in 2010, the chancellors office has money left from the prior 3 bonds that districts do not use or loose because they do not build their projects. This project is extremely competitive and viable because it is a 50/50 funding and because the building is so old. Some of the smaller projects such as this one may be able to be funded from the left over bond money. We have to get the faculty lounge out of the Campus Center to renovate it, so we must complete Hayden Hall in order to relocate the faculty lounge. The facilities/construction staff did a critical path a few years ago which is a beginning to end of projects to determine when and how we can manage them. We are a little behind in our plan because Student Services has gone longer than expected and Voc Tech is a little behind. We need to go out with all the remodels and plan the next five years and the dependence and management of the projects. All of these projects are scheduled to keep the instructional program going. Carol Horton feels that planning for remodels of existing buildings are harder than building a new building because of the relocation of staff and program.

Main Gym Remodel – The project is scheduled to be completed in September and the contractor assures us that they will be done. Concrete is ready to be poured in the old locker room and framing is in progress.

East Campus Restrooms – When the Gym is remodeled we will take down the West Gym and build this building. There will be public restrooms, a storage room, a custodial supply room and a snack bar. There will also be a gathering area for students and people attending events at the gym. This is the same building plan that was used at the Softball Fields.

Security Building – A meeting was held yesterday with the occupants of the building to discuss the coordination of the move into the building. Furniture should be delivered the week of May 24th. Tec is will be installing hardware and software the week of May 17th. The occupants should move in on May 28th. There will also be a gathering area for students and people attending events at the gym. This is the same building plan that was used at the Softball Fields.

Student Services - Exterior windows have been installed. The contractor is still moving ahead and he feels that he will be done by the end of September 2010. Our feeling is October. There is a lot of pre-occupancy work that must be done on this building. Tec is a lot of work on this project. People will not be able to move in until early 2011.

Technician Development Center and Technology & Engineering – This project is approximately 70% complete. The contractor should be gone by the end of June 2010.

Mike Harrington reported that we are looking at custodial staffing need with the three new buildings. Mike also reported that he is still trouble shooting a leak in the hot water loop that has been a problem. Summer painting, carpeting, roofing and parking resealing projects are being scheduled. We are looking at the Central Plant hot water to heat the pool. The AQMD gets stricter on boilers and anything that produces fumes. We pay a
fortune to tune up our boilers to keep them up to AQMD standards. Bob Bradshaw reported that we may get CCCIOU incentives to help with this project. Carol Horton stated that the partnership incentive is part of the California Community Colleges Investor Owned Utilities. A plan had to be developed on what and how they could apply for incentives from Edison and the Gas Company. Citrus was on the ground floor of the program and have done everything we possibly can do to apply for rebates and incentives on internal projects and new constructions projects. Bob Bradshaw will be meeting with our carpet vendor because he said that there are insulative factors in our carpet and that may lead to another incentive. This information will be shared with all of the colleges in the CCCIOU.

5.3 Other - Bob Iverson noted that skateboard/rollerblading signs are on campus but we could use more of them at S1, CI and S8. Martha McDonald would like signage not just in the parking lots but on campus also. Tony Giannone talked to the Campus Safety person at PCC regarding the skateboard issue and found that we can generate our own citations but we have to decide how we are going to adjudicate it and enforce it. He also provided a sample sign that he would like to use with very little writing and larger pictures on it. Carol Horton would like a subcommittee to decide where these signs will be located.

Bob Iverson also added that the outdoor furniture discussed at the last meeting is on order and should be delivered in about 4 weeks. Carol asked that when it is complete, please bring some information back to this meeting.

Leigh Buchwald reported that he is researching digital signage and looking at demos. Once he gets some vendors he will start a subcommittee to look at the options.

Carol Horton noted that there is a professor at College of the Canyons that has been diagnosed with legionnaires disease. It has been reported that it was from contaminated water. Classes are still in session but students are restricted from drinking water in the building that he worked.

Martha McDonald reported that tomorrow Bob Iverson, Bernice Deck, Adrienne Thompson and Carmen are going to look at some new furniture for the Campus Center. Martha noted how expensive the curtain would be to replace.

Carol Horton congratulated Jamie Richmond on her new position in Admissions.

The meeting was adjourned at 9:42am.