1. Approval of Minutes September 27, 2007
The minutes of the September 27, 2007 meeting were approved as written.

2. UMOJA Conference
Several representatives from Citrus attended the Umoja III Conference October 12-13. It is described as a grass roots effort to create a program supportive of, but not limited to, African American students. Basic Skills funding, among other sources will be used to support the program. It is similar to an EOPS model. Some students need additional support, but are not EOPS eligible. A group from Citrus also attended the Umoja II conference last Spring at Chaffey College.

3. Accreditation Planning/Process
The college is preparing for the accreditation self study. Our site visit will be in October 2009. Committees will be formed this fall, in Spring they will begin gathering information, and components will be written in the Fall 2008. The editing process will take place during Spring of 2009. There are eleven standing committees, with Roberta Eisel and Jeanne Hamilton as lead co-chairs. Each standard will have an administrator and a faculty co-chair. Administrative co-chairs have already been identified and the Senate is currently asking for faculty volunteers. Jeanne asked members from this committee to serve on Standard 2B – Student Support Services.

4. Student Affairs
Students are concerned about purchasing textbooks at a reasonable cost. The Bookstore is trying to obtain more used texts to keep costs down for students. In order to do so, text adoption paperwork needs to be returned quickly so used texts can be put on hold with suppliers. Martha will communicate this to the instructional deans. Eric will attend a college bookstore conference where mark-up margins is a topic of discussion. This spring, buy-backs will be in two locations – one in-store and one in a satellite location between the Art and EDC buildings. A server upgrade was completed this week allowing faster online access and should help with lines during busy times. Textbook availability is January for winter classes and two weeks before school starts in the Spring semester. Eric will post a textbook link on Banner and on the college website.

5. Security Concerns/Thefts
Several unfortunate events have taken place on campus recently. Jeanne asked staff to be aware and to keep offices and personal items locked up. The Security Department continues to face the challenge of filling and keeping officers and ensuring staffing 24/7. The committee shared positive comments about the officers on staff.
6. ASCC Report
The students reported on the success of Homecoming week activities, having more participation than expected. Next week is Diversity Week. Student leaders recently returned from a beneficial CCCSAA conference.

7. Registration
As of Monday, registration appointment times will be available for both winter and spring. There are still a few issues in Banner related to registration to resolve. Last semester, no one was rolled out for non payment, but Banner will roll out for winter and spring. Page 10 in the schedule lists all of the roll out dates so students are aware. Wingspan will be available to students over the Thanksgiving and Christmas Breaks. Students who are registering in Winter and Spring classes which have prerequisites attached will have to enroll in the prerequisite class in winter first. If the student fails the winter prerequisite class, Banner is programmed to remove them from the subsequent class in Spring.

8. Announcements
   a. Veteran’s Day event is November 8th. An all-staff e-mail will be sent as a reminder.
   b. Flu shots are available and are being administered by RN and LVN students under Shauna’s supervision. The District pays for staff shots – the cost does not come from ASCC funds. Over 150 shots were administered yesterday.
   c. Diversity week activities include cultural groups, a presentation about tolerance, ethnic foods and Day of the Dead display.
   d. Roberta Eisel has been chosen as campus-wide SLO coordinator and will meet with Student Services program heads to make improvements to programs based on what was learned from last year’s SLO assessments.

9. Other/Reports
   a. Art students are working on portraits of fallen soldiers to be displayed during the Veterans Day Event.
   b. Financial Aid staff are participating in Banner training and expect to go “live” February 2008.
   c. EOPS staff and students will attend a CARE conference next week. EOPS will start priority registration. Joanne Hinojosa has received a statewide award for being innovative and helpful to students.
   d. DSPS staff attended the recent CAPED conference.

Future meetings are third Thursdays. (November 29th and December 20th).

Meeting Adjourned 12:30 p.m.