Citrus College
Student Services Committee Meeting
April 24, 2008

Minutes

Present: Jeanne Hamilton   Lucinda Over
           Lois Papner            Robert Melendez
           Abigail Thomson – ASCC Quinn Klingerman – ASCC
           Eric Magallon          Claudia Castillo
           Martha McDonald        Wendy Orellana – ASCC
           Mike Paolini – ASCC    Vince Mercurio
           Mary Wharton

1. Approve Minutes – April 3, 2008 Lucinda motioned to approve and Martha 2nd. Minutes were recorded by Charity Fonoimoana in Pam McGuern’s absence.

2. Title 5 Revisions - Second Reading
   ▪ P-5117 Credit By Exam
     o when does the “good academic standing” wording mean? Is standing calculated after a student has 12 units or do they start in good standing when they first enroll? The question was not answered.

   ▪ R-5117 Credit By Exam –
     o The numbering needs to be changed to move the numbers down due to the fact that number 6 was removed.
     o In sentence #8 (which is now #7) Wendy motioned that the word by is taken out, and Abigail seconded the motion. All were in favor.
     o Jeanne suggested that the word “by” should be taken out in line #8 of page #1.
     o Lois suggested that the “P/PN” should be spelled out in line #8 of page 1.
     o It was suggested that clarification in line #1 on page 2 be made. Group was unsure if the units were 3-8 or 3-10, as the wording is different from the numerals. Jeanne asked the group if they would approve the regulation even though the wording has not been changed according to previous group approval. The group approved the regulation contingent upon Jeanne making the clarification and the change.

   ▪ P5126 Course Repetition & R5126 Course Repetition -
     o Jeanne explained that the changes that were made were just the addition of the Title V regulation wording. The four (4) allowed “W” and the number of times a student should be allowed to repeat a class according to the Title V regulations was discussed.
       ▪ Some of the discussion points were:
         • Lois asked that the word “substandard” be removed from the second paragraph of P-5126.
         • Lois stated that on the regulation the “W” needs to be taken out because with the current wording, the statement is not correct.
         • Mary stated that a “W” counts toward the total units for financial aid. And Lucinda clarified by saying, that if a student takes Biology
seven (7) times, which is the maximum under Title V, it would eat up 28 units of the students 72 financial aid eligible units.

- It was suggested that students are unaware of the effect a “W” can have on transferability. This was one reason given for why the counseling appointment to give clearance was supported.
- Vince stated that for some of the students he sees, they need the flexibility of retaking a course that a “W” gives.
  - After much discussion and several recommendations rejected, a consensus could not be reached. It was recommended that this policy/regulation be sent to the Academic Senate for their discussion and approval.

**P5127 Probation and Dismissal & R5127 Probation and Dismissal**
- Lois asked that she be given more time before we approve the regulation. Mapping the changes is not coming along as quickly as needed to enforce the regulation changes. Lois provided the following examples of issues and discussion took place:
  - The wording in the regulation is contradictory. In line #3 of page 1 states that a student will be dismissed after two consecutive semesters on probation. But the wording on #4a of the regulation states that the student will be placed on probation after three consecutive semesters. So Banner is not recognizing the difference and Lois needs to add the appropriate codes. (P2, SD, D)
  - Jeanne recommended approval of the regulation and policy with the understanding that the enforcing of policy is contingent on being able it in Banner

- **P5128 Academic Renewal - Tabled**
- **R5128 Academic Renewal - Tabled**
- **R5181 Student Grievance Procedures- Tabled**

3. Health Fee - Martha
   - It is recommended not raising the health fee. Jeanne explained that due to inflation we can raise the health fee if we wish. Lois posed a question about the wording as to when we have to take the raise to the board. So a change to the policy may have to be changed.

4. Daily Parking Rate – Martha
   - APU students have been parking in our lot because it is less expensive than their parking permit. The proposal is to raise the daily rate to $5. Fall semester for parking will not be easy because of the SS building construction. Eric Moves to have the parking fee raised to $5 and ?? 2nded. Motion approved.

5. Student Services Building Bids - Jeanne
   - The bids have come in for the Student Services Building at about $20 million, this is within the funds available. The plan will be on the May 6th agenda. Staging of construction area by may begin in July. ASCC rep wanted to know if the plants pr landscaping can be more area environmentally and area friendly.
   - CFI dedication is on May 3, 2008. The building is named after Dr. Sellers.

6. ASCC Report
   - Mike stated the next week is Springfest and in & out will be here on Thursday. Today was the rally for the “We will ride”. Casino day is on Monday from 10-2.
7. Announcements

Future Meetings – Fourth Thursdays - Winter/Spring 2008 (5/22)

cc: Shauna Bigby Robert Melendez
Claudia Castillo Vince Mercurio
Dyane Duffy - WBA Wendy Orellana – ASCC
Patty Glover Lucinda Over
Steve Gomez Mike Paolini – ASCC
Jeanne Hamilton Lois Papner
Quinn Klingerman -ASCC Frank Salas - ASCC
Eric Magallon Adrienne Thompson
Ivon McCraven Mary Wharton
Martha McDonald

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