Citrus College
Student Services Committee Meeting

September 25, 2008

Minutes

Present: Shauna Bigby, Ivon McCraven
Steve Gomez, Martha McDonald
Albert Graciano, Lucinda Over
Jeanne Hamilton, Adrienne Thompson
Quinn Klingerman, ASCC, Mary Wharton
Eric Magallon

1. Approve Minutes – May 22, 2008
The minutes of the May 22, 2008 minutes were approved as written.

2. Program Review Schedule
Jeanne shared the timeline for Student Services program reviews. As Student Service area program review documents are completed, they will come to this committee for review similar to the way Instructional program reviews are brought before the Ed Programs Committee.

3. Parking Concerns
The Facilities Committee will be discussing possible solutions to many parking concerns coming from both students and residents in the surrounding neighborhoods. Martha McDonald, Tony Giannone and student representatives will participate as members of the Facilities Committee. Since the beginning of the semester, neighbors have complained about congestion, students partially blocking their driveways and trash. We have contracted with APU for extra parking in the annex lots, but students are not willing to make the fifteen minute walk, so they park on the streets surrounding the college. To address parking issues, some colleges give free bus passes for the first month, rewards for carpooling, discounts at the cafeteria and bookstore, and shuttle service. Because this is a student related issue, Jeanne asked if the committee had any additional suggestions. Security has been observing the parking situation and has reported that some of the issues have quieted down. Jeanne asked the faculty members if students are arriving late for class and being penalized because of parking-related issues. She asked for patience from faculty and staff during the first week of the semester. Quinn reported that he adjusts his schedule and arrives early in order to find parking.

4. State Budget
The governor has signed the budget and it was passed by the legislature. A handout was distributed showing highlights of the budget as it relates to community college funding. Community colleges will receive base apportionment only and no COLA for special programs. Growth is at 2% and Jeanne explained that our funding will be based on a 2% increase in students – not for our actual increase which is 8%. Categorical programs are frozen at last year’s level. Property tax backfill was not funded last year, but will be funded in the final budget. The governor reserved the right to make mid-year cuts if needed. Jeanne added, Citrus has done a good job of budget management and we don’t anticipate any problems.
5. Planning Meeting
Student Services programs shared their goals and planning agendas for next year at an all-day planning meeting last week. Roberta Eisel and Lan Hao attended and conducted an SLO workshop on common assessment techniques and shared information on what the visiting team will be looking for. All Student Services departments have now written their SLO’s and most have been assessed.

6. Accreditation Standard 2B Update
Standard 2B is the student support section of the self study. Lucinda Over, Martha McDonald, Quinn Klingerman and Mary Wharton are on the 2B committee. Last spring, committee members conducted twenty-five interviews to gather information and now the co-chairs, Lucinda Over and Jennifer McLeod will begin to draft their document. Jeanne asked Lucinda to share the draft with this committee when ready.

7. ASCC Report
Quinn distributed an ASCC report, along with ASCC’s goals for Fall 2008. He said Homecoming is scheduled for October 25th. Quinn is on the Disability Awareness Committee and they are looking for a speaker for this year’s November 19th Disability Awareness Day.

8. Other
- The Umoja program is a success in its first semester. Students enrolled in a learning community of History 111- History of African Americans and Counseling 145 this fall. James Rose an adjunct counselor is teaching the class made up of mostly student-athletes. Recently, James conducted a mentor training workshop as well as a mentor and student workshop for participants. The Umoja learning community in the spring will be Speech 101 and Counseling 158 Transfer Planning.
- Financial Aid distributed the first checks to students. The new method of partial distribution worked well and will allow for better controls to be in place.
- Martha McDonald reported that parking issues have helped sales in the cafeteria and bookstore, since students aren’t leaving campus and giving up their parking spaces. Sal Castro is the featured speaker on October 2nd from 11-1 in the campus center.
- Director of EOPS interviews are being scheduled.
- Flu Shot clinics are scheduled for October 22nd and 29th. Nursing student will assist again this year. HIV tests will continue to be offered this semester.
- Club Rush activities include haircuts from cosmetology students. Adrienne Thompson reported that the goal for the blood drive was 30 pints and they exceeded it with 35 pints donated yesterday and 40 pints today. ASCC will host a Debate watch. Volunteers are needed to help with Homecoming.
- Albert Graciano reported that cosmetology students are preparing for the upcoming PAC show. They will do make-up and hairstyles for the performers. Albert works with Trustee Montgomery on the Foothill Unity Day event and said he encourages his students to be active in community service projects. At this year’s event, cosmetology students cut hair for approximately 3,000 K-12 children.
- Ivon McCraven has been working with high school principals in organizing this year’s outreach calendar. The office is also working with Fine and Performing
Arts to plan this year's open house. Jeanne asked to be informed about when the meetings will take place with the high school principals. The student ambassadors will be introduced at the next Board meeting.

- Eric Magallon said, at the end of November there will be vending machines filled with popular supplies installed outside the bookstore that will be available 24/7.