#### Standard flow of review.

- 1. BP/AP received by no later than 4 pm on the agenda due date.
- 2. BP/AP charter dispatched to the Senate Review Team.
  - a. An email is sent to notify all faculty of the BP/AP for review and the assigned Senate Review Team.
  - b. CCFA Liaison is notified by email of the BP/AP for review
- 3. All parties will begin reviewing and documenting questions and comments on the Senate Charter form.
- 4. The BP/AP will be listed on the agenda as New Business.
  - a. If the review is complete, the item will be discussed, and the issues and comments will be discussed in Senate with the hope of creating a near-finished product. The item will come back as an Action Item.
    - 1. If an item becomes contested, it will come back as a Second Read.
  - b. If the review is incomplete, the review's process will be discussed, and the Senate will be updated on what items still need to be answered or resolved. The item will come back as a Second Read at the following meeting.

# Meetings and Agenda Deadlines

2022-2023 meetings are held on the second and fourth Wednesday of each month at 2:40 p.m.

Agenda items are due no later than 4 p.m. on the due date (noted below) to Academic Senate President Gino Munoz at gmunoz@citruscollege.edu and/or Sabrina Lopez, curriculum assistant, at slopez@citruscollege.edu

### **Meeting Dates**

#### Fall 2022

August 26 (convocation)

September 14

September 28

October 12

October 26

November 9

November 23 (Thanksgiving eve)

December 14 (finals week, if necessary)

#### Spring 2023

February 22

March 8

March 22

April 12

April 26

May 10

May 24 (installation of executive board/honor retirees)

June 14 (if necessary)

# Agenda Due Dates

#### Fall 2022

August 19

September 6

September 20

October 4

October 18

November 1

November 15

December 6

### Spring 2023

February 14

February 28

March 14

April 4

April 18

May 2

May 16

June 6

Citrus College Academic Senate				Project Title: AP 2710 Review					
			Sena	Senate Team	Senate E-Board	The BP/AP		is a desk review	
								comes to us with revisions	
Charter Statement					10+1 Focus				
Review, advise, and refine board policies and administrative procedures that fall under the purview of "10+1" matters as defined by the California Statewide Academic Senate.  DETA+ Focus					CCFA Check Please check one of the hoxes Not within mandatory scope Within scope and acceptable Within scope and needs attention			is	
High Level Project	Timeline		Constraint	s & Dependencies	Project Risks		Other Diz	agnostics	
Phase		Finish	Identify which groups are affected by this		,		other biagnostics		
Pre-Read	- Count		BP/AP	- g - q - q - c - c - c - c - c - c - c - c					
New Business		ļ							
Action Item		<b>†</b>							
Streering Meeting									
Senate Team		·		Stakeholders & Advisors	CCFA Review		Team		
Name		Division		Name	Division	Marne		Division	
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#### 1. Group 1

- 1. Mohamad Trad
- 2. CCAFF Rep
- 3. Shellyn Aguirre
- 4. Mercedes Belica
- 5. Dania Rosales Fernandez

#### 2. Group 2

- 1. Christine Styles
- 2. ASCC 2
- 3. Renee Liskey
- 4. Ann Everett
- 5. Greg Lipp

#### 3. Group 3

- 1. Sonia Kibbe
- 2. ASCC 1
- 3. Elizabeth Cook
- 4. Peter Cross
- 5. Timothy Durfield

#### 4. Group 4

- 1. Gordon McMillan
- 2. Gailynn White
- 3. Ken Edwards
- 4. Raul Sanchez

- 5. Group 5
  - 1. Dave Brown
  - 2. Lisa Telesca
  - 3. Sean Fitzpatrick
  - 4. La Quirshia Fennell
- 6. Group 6
  - 1. Eric Odegaard
  - 2. Cliff Wurst
  - 3. Sarah Bosler
  - 4. Nichole Ary

