MINUTES
CITRUS COMMUNITY COLLEGE DISTRICT
CURRICULUM COMMITTEE

Meeting Location: FP Conference Room September 19, 2006

Present: Douglas Austin – Faculty / June 2008
Patrick Borja – Faculty / June 2009
Debby Bowman – Faculty / June 2008
Maia Cunningham – Faculty / June 2007
Wanda Cunnyngham – Dean of Continuing and Contract Education
Dyane Duffy – Faculty / June 2009
Roberta Eisel – Academic Senate President
Kim Holland – Director of Vocational Education
Dave Kary – Faculty / June 2009
James Lancaster – Faculty / June 2008
Patricia Lawrence – Curriculum Chair
Stephen Lindsey – Dean of Business and Distance Education
Irene Malmgren – Vice President of Instruction
David Overly – Faculty / June 2008
Carolyn Perry – Faculty / June 2008
Michelle Plug – Articulation Officer
Barbara Rugeley – Librarian
Jesus Sanchez – Student Representative
Mohamad Trad – Faculty / June 2008
Cliff Wurst – Faculty / June 2008

Guests: Maureen Estrada
Eric Rabitoy
Gail Tucker
Julie Wong

I. APPROVAL OF MINUTES

Approve minutes for May 9, 2006
M/S/A

Approve minutes for September 19, 2006
(Not available)

II. INFORMATION ONLY (no approval required)

None.
III. NEW COURSES

NRS 201 Medical-Surgical Nursing III – Fall ’07
45 Lec/135 Lab/5 Units
M/S/A
with requisite approval
M/S/A

PSY 203 Research Methods in the Behavioral Sciences – Fall ’07
2 Lec/3 Lab/3 Lab Arrg/3 Units
M/S/A
with requisite approval
M/S/A

Noncredit
None.

Cooperative Education
None.

IV. COURSE CHANGES

NRS 154 Body Structure and Function for the Vocational Nurse I
update course outline
M/S/A

V. HONORS

None.

VI. REQUISITE APPROVAL

None.

VII. COURSE DROPS

None.

VIII. CERTIFICATES

Certificate Change – Public Works – Level I and II
M/S/A
IX. OLD BUSINESS

Michelle Plug updated the committee on honors courses. Michelle has submitted the honors courses for Spring 2007 and is waiting for confirmation from UCTCA on their status. The biggest question was regarding the MATH 165H course which has different lecture and lab hours than the regular MATH 165 course. In order for the honors course to be taught in the Spring it was suggested that Brian Waddington work on the course outline to make sure that both courses contained the same material; the outline could be submitted to all the curriculum members on line for approval. Michelle Plug would then submit the course at the end of September. The committee members all agreed to this.

The next item was discussion on the role of the Curriculum Committee. Handouts were sent with the agenda for members to review and they were all given binders to keep for on going handouts.

The new web page for curriculum was the next item to be discussed. Members were asked what information should be contained on the new web page; here are some of the items discussed:

- area of representation listed after the curriculum members name (Example: Debby Bowman – Faculty – Nursing)
- next are is course outlines
- meeting dates for Technical Review as well as Curriculum Meeting dates should be listed
- submission dates for Technical Review, Curriculum, IGETS (???)
- the multicultural from should be deleted from the “forms” listed for Curriculum
- there should be links to the Chancellor’s office for top codes, inventory of approved programs, non credit approval courses
- links for articulation – which was M/S/A – by the Curriculum Committee
- list Technical Review Committee members along with an explanation of the duties of this committee

The last item on the agenda was distributing copies to all the members of the Program/Certificate/Skill Award Approval form.

X. NEW BUSINESS

None.

XI. NEXT MEETING

October 10, 2007