MINUTES
CURRICULUM COMMITTEE
Meeting Location: Room IS 108 – 1:30 p.m. to 3:40 p.m.
Tuesday, October 30, 2007

Present:

Douglas Austin – Faculty/ June 2008
Debby Bowman – Faculty / June 2008
Maia Greenwell Cunningham – Curriculum Chair / June 2010
Dyane Duffy – Faculty/June 2009
Dana Hester – Academic Senate President
Dave Kary – Faculty/ June 2009
Stephen Lindsey – Dean of Business and Distance Education
Robyn McBurney – Faculty/ June 2008
David Overly – Faculty/ June 2008
Rebecca Rudd – Faculty / June 2010
Barbara Rugeley – Librarian
Alfie Swan for Mohamad Trad – Faculty / June 2008
Gailynn White – Faculty / June 2010
Cliff Wurst – Faculty/ June 2008

Others Present:
Kathleen “Kathy” Bueno – Administrative Secretary II

Absent:

Patrick Borja – Faculty / June 2009
Wanda Cunnynham – Dean of Continuing and Contract Education
Roberta Eisel – SLO and Assessment Coordinator
Albert Graciano – Faculty/ June 2008
Kim Holland – Director of Vocational Education
Dennis Korn for James Lancaster – Faculty / June 2008
Irene Malmgren – Vice President of Instruction
Carolyn Perry – Faculty / June 2008
Michelle Plug – Articulation Officer
Brianna Wilson – Student Representative
Jody Wise – Dean/Athletic Director
I. APPROVAL OF MINUTES

October 23, 2007 Curriculum Committee meeting Minutes were approved.

II. OLD BUSINESS

None

III. CURRICULUM

1. NEW COURSES

None

2. COURSE CHANGES CREDIT/NON CREDIT

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>PE 130</td>
<td>Basketball</td>
<td>M/S/A – Added SLOs</td>
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<tr>
<td>PE 132</td>
<td>Football</td>
<td>M/S/A – Added SLOs</td>
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3. COURSE DROPS

None

IV. Certificate/Degree Approvals

1. NEW - PROGRAMS/CERTIFICATES/SKILL AWARD APPROVALS

None

2. CHANGES - PROGRAMS/CERTIFICATES/SKILL AWARD APPROVALS

None

V. DISCUSSION

Selection of Program Review Representatives

Although Program Review Chair Gloria Ramos could not attend today’s Curriculum Committee meeting, curriculum committee members discussed the selection of curriculum representatives for program review and after some discussion they passed the following motion:

M/S/A to have the Curriculum Committee Representative fill the position of representative for the Program Review process for their respective area/department as those departments
undergo the procedure.

Curriculum Committee members also agreed on assigning David Kary as the Curriculum Representative for the Earth Science program review.

CurricUNET’s Electronic Approval Process -- Curriculum Chair Maia Greenwell Cunningham announced that the Chancellor’s Office now requires signatures for their records, which creates an issue with our previously passed motion to accept CurricUNET’s electronic approval process as our approval signature. In order to comply with the Chancellor’s Office, our options are 1) We could at the end of the approval process have the originator obtain signatures or 2) We could scan everyone’s signature into CurricUNET and use an electronic signature to approve curriculum. Curriculum Chair Greenwell Cunningham has asked Curriculum Representatives to please discuss this issue with your faculty in your individual departments to obtain faculty consensus.

Honors Forms
We have recently forwarded (27) honors forms to Steve Thyberg at Governet, which represent our current number of honors courses. This information will be added to the data currently held in CurricUNET.

Distance Education Forms
If you are currently teaching a class that is also a Distance Education course that has not had a D.E. addendum form completed, please inform faculty that the D.E. addendum form must be completed.

VI. MEETING ADJOURNED

Meeting was adjourned at 2:00 p.m.