Minutes
CURRICULUM COMMITTEE
Meeting Location: Room IS 108 – 1:30 p.m. to 3:40 p.m.
Tuesday, September 25, 2007

Present:
Debby Bowman – Faculty / June 2008
Maia Greenwell Cunningham – Curriculum Chair / June 2010
Wanda Cunyngham – Dean of Continuing and Contract Education
Dyane Duffy – Faculty / June 2009
Albert Graciano – Faculty / June 2008
Dana Hester – Academic Senate President
David Kary – Faculty / June 2009
James Lancaster / June 2008
Stephen Lindsey – Dean of Business and Distance Education
Irene Malmgren – Vice President of Instruction
David Overly – Faculty / June 2008
Carolyn Perry – Faculty / June 2008
Michelle Plug – Articulation Officer
Rebecca Rudd – Faculty / June 2010
Barbara Rugeley – Librarian
Jody Wise – Dean/Athletic Director
Cliff Wurst – Faculty / June 2008

Others
Present: Kathleen “Kathy” Bueno – Administrative Secretary II

Absent: Patrick Borja – Faculty / June 2009
Kim Holland – Director of Vocational Education
Brianna Wilson – Student Representative
Douglas Austin – Faculty / June 2008
Robyn McBurney – Faculty / June 2008
Mohamad Trad – Faculty / June 2008
Gailynn White – Faculty / June 2010
Roberta Eisel – SLO and Assessment Coordinator
I. APPROVAL OF MINUTES

September 18, 2007 Curriculum Committee Meeting minutes were approved.

II. OLD BUSINESS

None

III. DISCUSSION

- Curriculum Chair Maia Greenwell Cunningham requested and was given approval to move courses forward from the “Citrus Hold” area in CurricUNET.

- Curriculum Chair thanked members of the committee for their prompt response and the passing of the emergency Nursing Program motion:

  M/S/P a motion regarding the Nursing Program to separate the LVN and RN courses. Courses would remain under Health Science as their department but the new subject/program ID’s would be RNRS (for RN classes) and VNRS (for vocational nursing classes).

- CurricUNET – Curriculum Committee Representatives are encouraged to provide assistance to new CurricUNET users to help them quickly get on board.

- The Textbook Adoption form has been emailed to you. Please read it and forward any changes or comments to Maia’s attention. We would like to present a final, clean copy by next Tuesday.

- Certification Training for Stand-alone Credit Course Approval. The Curriculum Chair Maia Greenwell Cunningham, the Vice President of the Office of Instruction Irene Malmgren, and the Curriculum Committee Secretary Kathleen Bueno attended an online training session via CCC Confer on September 20, 2007 as part of the California Community Colleges Chancellor’s Office training regarding Stand-alone Credit Course Approval.

The next step in the certification process will be today’s training provided by Curriculum Committee Chair Maia Greenwell Cunningham. We will need to certify that everyone involved in the curriculum approval process has been trained.

“California Education Code (CEC) and Title 5 Regulations, adopted in August 2007, permit community college districts to approve, without prior approval by the Chancellor of the California Community Colleges, nondegree-applicable credit courses and degree-applicable credit courses which are not part of an approved educational program (commonly known as “stand-alone” courses).
At least one person from each college, preferably the curriculum committee chair, must complete this training and then train the curriculum committee and staff who are involved in the curriculum approval process…”

- Technical Review Committee – Cliff Wurst has volunteered to become a member of the Technical Review Committee.

IV. MEETING ADJOURNED

Meeting was adjourned at 2:20 p.m.