ASCC Representative (absent)  
David Overly – Faculty/ June 2011  
Douglas Austin – Faculty / June 2010  
Carolyn Perry – Faculty / June 2011  
Patrick Borja – Faculty / June 2009 (absent)  
Michelle Plug – Articulation Officer  
Dyane Duffy – Faculty/June 2009 (absent)  
Gloria Ramos – Faculty / June 2009  
Roberta Eisel – SLO and Assessment Coordinator  
Rebecca Rudd – Faculty / June 2010  
Kim Holland – Director of Vocational Education  
Barbara Rugeley – Librarian / June 2009  
David Kary – Faculty / Interim Chair – June 2009  
Alfie Swan – Faculty / June 2011  
James Lancaster – Dean of Career, Technical and  
John Vaughan – Academic Senate President  
Continuing Education  
Gailynn White – Faculty / June 2010  
Caroline Lerette / Faculty / June 2010  
Jody Wise – Dean /Athletic Director  
Stephen Lindsey – Dean of Business and Distance  
Julie Wong – Faculty / June 2011 (absent)  
Education  
Cliff Wurst – Faculty/ June 2009 (absent)  
Irene Malmgren – Vice President of Instruction  
Guests:  
Jennifer McLeod – Faculty/ June 2011  
Michael Hurtado – Dean of Social & Behavioral  
Rachelle Mead – Faculty / June 2011  
Science  
Lari Kirby – Distance Education Supervisor  
DISCUSSION  
Mickie Allen – Director of Child Development Center  
Welcome New and Returning Members  
Thom N. Armstrong – Aide  
Interim Chair David Kary welcomed returning members and new Curriculum Committee members Caroline  
Ervalyn Brooks – Director of Cosmetology  
Lerette, Jennifer McLeod, Rachelle Mead, Gloria Ramos, Alfie Swan, John Vaughan, and Julie Wong.  
Jamaika Fowler – guest of Michelle Plug  
Michael Hurtado – Dean of Social & Behavioral  
Eric Rabitoy – Dean of Physical, Natural & Health  
Science  
Sylvia Smythe – Director of Basic Skills  
Lari Kirby – Distance Education Supervisor  
Brian Waddington - Faculty
Chair Kary gave an overview of the composition of the Curriculum Committee, and stated that the committee reports to the Academic Senate. The curriculum committee consists of the following members:

- 14 Faculty representatives from all divisions (including Library)
- Deans and directors (4) – appointment by VP of Instruction
- VP for Instruction
- Senate President, Articulation Officer, SLO Coordinator
- Student Representative

All other interested parties are welcome to attend.

The Technical Review Committee members are:

- Irene Malmgren, VP for Instruction
- David Kary, Technical Review Committee Chair
- Michelle Plug, Articulation Officer
- Doug Austin
- Stephen Lindsey, Dean of Business and Distance Education
- Carolyn Perry
- James Lancaster
- Cliff Wurst

What are we doing here?

- Reviewing all new and revised courses, certificates and degrees
- Making decisions regarding curriculum procedures and policies
- Bringing faculty expertise in to shape the way the college works
- Advising division members on developing and revising curriculum materials
- Providing curriculum advice on program reviews
- The largest amount of time will be spent on reviewing courses

Criteria

- Appropriateness to level (rigor) – distinct content
- Need – Is there a reason to take this class?

Curriculum Calendar/Deadlines – David Kary

The Curriculum Calendar for Academic Year 2008 – 2009 has deadline dates which are used in preparing the catalog and schedules. Please be sure to refer to the calendar when you are proposing new courses or course modifications. Curriculum processed during this semester should have an effective semester date of either Summer/Fall 2009 or Winter/Spring 2010.

Faculty may factor in three weeks from the time you launch your curriculum proposal to the time the proposal reaches the Curriculum Committee meeting.
Program Review
The Program Review component of CurricUNET is up and running. Training of Curriculum Representatives is being planned for in a couple of weeks. Gloria Ramos is available to meet one-on-one to provide training.

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Stand Alone Training – Curriculum Chair David Kary
Curriculum Chair Kary presented a Power Point slide presentation detailing the five basic requirements for a Stand Alone:
- Appropriateness to mission
- Need
- Curriculum Standards
- Adequate Resources
- Compliance (focus of training)

Definition of a stand alone course: A credit course that is not part of any degree or certificate.

Stand Alone courses may be approved locally but we will have to report approved courses to the System Office where they will be assigned a course control number. Consult Citrus College TecS (MIS) for more information.

Brian Waddington re Honors Courses
Instructor Waddington distributed a handout with the following language that is to be included in the course catalog description for honors courses:

Students are expected to work and participate at an honors level which includes strong critical thinking skills, thorough analysis of historical readings, presentation and leadership skills demonstrated through class participation/presentation, and service learning in the community.

Roberta Eisel – SLO and Assessment Coordinator
Roberta reported that we are writing our self study and that there are five questions that we have to answer:

1. Has the college defined expected student learning outcomes for all courses?
2. Has the college identified appropriate assessment methodologies for defined expected slo for all courses?
3. Has the college assessed student learning outcomes for all courses?
4. Has the college analyzed assessment results for the student learning outcomes for all courses?
5. Using assessment results, has the college planned and implemented changes to pedagogy, facilities, etc., to improve learning for all courses?

Currently in assessment:
- ESL
- BIOL
- DENTAL ASST
- MATH

Regarding the previous discussions regarding revising the core competencies, the HOTSHOTS determined that we keep it simple and continue with the Core Competencies as they are currently defined.

CURRICULUM

None.

MEETING ADJOURNED

The meeting was adjourned at 3:50 p.m.