MINUTES
CURRICULUM COMMITTEE
THURSDAY, October 29, 2009 – 2:00 PM – 4:00 PM
ROOM IS 108

Committee Members
Douglas Austin – Faculty / June 2010 (Absent) Jennifer McLeod – Faculty / June 2011
Patrick Borja – Faculty / June 2012 (Absent) Rachelle Mead – Faculty / June 2011
Karlyn Bradley – ASCC President (Absent) David Overly – Faculty / June 2011
Kathleen Bueno – Curriculum Assistant (Absent) Carolyn Perry – Faculty / June 2011
Jack Call – Academic Senate President (Absent) Michelle Plug – Articulation Officer
Dyane Duffy – Faculty / June 2012 Gloria Ramos – Faculty / June 2012
Roberta Eisel – SLO & Assessment Coordinator (Absent) Rebecca Rudd – Faculty / June 2010
David Greene – Faculty / June 2010 (Absent) Barbara Rugeley – Librarian / June 2012 (Absent)
David Kary – Faculty / Interim Chair / June 2010 Alfie Swan – Faculty / June 2011
Dennis Korn – Faculty / June 2010 Gailynn White – Faculty / June 2010 (Absent)
Irene Malmgren – V.P., Academic Affairs (Absent) Cliff Wurst – Faculty / June 2012

Deans and Directors
Kim Holland – Director, Workforce Development (Absent)
James Lancaster - Dean, CTCE (Absent)
Stephen Lindsey – Dean, Business, CSIS and DE
Jody Wise – Dean/Athletic Director (Absent)

I. MEETING CALLED TO ORDER
The meeting was called to order at 2:05 p.m.

II. APPROVAL OF MINUTES
M/S/P: Curriculum Committee Meeting minutes dated 10/8/09

III. DISCUSSION – Curriculum Chair David Kary

Agenda Timing

David discussed the process of putting the agenda together. Typically, Kathy starts building the agenda after 12:00 noon on Monday. There are two issues that drive the agenda:
1. Give the committee enough time to review classes.
2. Give the faculty enough time to make their corrections. David stated that the committee can review the courses before the agenda comes out because they are available in the queue. The committee agreed if the agenda can go out on Tuesday at 12:00 noon it should give everyone enough time without having multiple revisions.

Course currency
David discussed the courses that haven’t come through Curriculum are now coming in as course deletions.

Math Department – P/NP
Alfie Swan stated that if the non-transferrable classes can be kept as P/NP and eliminate the P/NP for transfer classes. This still needs to be taken to the department for voting.

- COMM 101 – M/S/P change start date from winter 2011 to summer 2010

IV. CURRICULUM

<table>
<thead>
<tr>
<th>Subject Identifier</th>
<th>No.</th>
<th>Course Title</th>
<th>Requisites</th>
<th>DE</th>
<th>Effective Semester</th>
<th>Committee Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTRK</td>
<td>151</td>
<td>Medium and Heavy Truck Engines, Service, Diagnosis, and Repair</td>
<td>M/S/P Prerequisite: AUTO 101 Strongly Recommended: READ 099 MATH 115 Other: Higher level Math course Strongly</td>
<td>N</td>
<td>Fall 2010</td>
<td>M/S/P With corrections: Finish the linkage of the entrance skills to the requisite objectives. Give additional guidance on journals to library.</td>
</tr>
<tr>
<td>Subject Identifier</td>
<td>No.</td>
<td>Course Title</td>
<td>Justification</td>
<td>Requisites</td>
<td>DE</td>
<td>Effective Semester</td>
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</tr>
<tr>
<td>MTRK</td>
<td>152</td>
<td>Medium and Heavy Truck Drivetrain Service, Diagnosis, and Repair</td>
<td></td>
<td>M/S/P</td>
<td>N</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>PUB</td>
<td>159</td>
<td>Urban Forest Management Planning</td>
<td></td>
<td>M/S/P</td>
<td>Y</td>
<td>Summer 2010</td>
</tr>
<tr>
<td>ACCT</td>
<td>115</td>
<td>QuickBooks</td>
<td>Update course outline; add student learning outcomes.</td>
<td>M/S/P</td>
<td>N</td>
<td>Fall 2010</td>
</tr>
<tr>
<td>Course</td>
<td>Title</td>
<td>Prerequisite Request</td>
<td>M/S/P Change</td>
<td>N</td>
<td>Recommended Change</td>
<td>M/S/P:</td>
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<tr>
<td>HEAT 180</td>
<td>Air Conditioning II</td>
<td>Per faculty request</td>
<td>M/S/P Strongly Recommended: HEAT 170</td>
<td>N</td>
<td>Recommended change from: Spring 2010 to Summer 2010</td>
<td>M/S/P:</td>
</tr>
<tr>
<td>HEAT 182</td>
<td>Heating - Electrical and Gas</td>
<td>Faculty have requested that students are encouraged to take the introductory Heating class prior to more advanced classes to improve student success.</td>
<td>M/S/P Strongly Recommended: HEAT 170</td>
<td>N</td>
<td>Recommended change from Spring 2010 to Summer 2010</td>
<td>M/S/P:</td>
</tr>
<tr>
<td>HEAT 184</td>
<td>Electricity for Heating and Air Conditioning</td>
<td>Faculty have requested that students are encouraged to take the introductory Heating class prior to more advanced classes to improve student success.</td>
<td>M/S/P NEW: Strongly Recommended: READ 99 HEAT 170 OLD: Strongly Recommended: READ 99</td>
<td>N</td>
<td>Change from Spring 2010 to Summer 2010</td>
<td>M/S/P:</td>
</tr>
<tr>
<td>HIST 105</td>
<td>History of World Civilization - The 20th Century</td>
<td>The period of this course is now covered in History</td>
<td>M/S/P NEW: Prerequisite: Strongly Recommended:</td>
<td>M/S/P:</td>
<td>Fall 2010</td>
<td>M/S/P:</td>
</tr>
</tbody>
</table>
104. It is redundant as it stands, yet could be re-written to provide particular focus on 20th century world history. This would then replace History 106.

**Course: READ 99**  
**Title:**  
**Prerequisite:** ENGL 100

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**PHOTO 102 Intermediate Photography**  
**Prerequisite:**  
**OLD:** PHTO 101  
**NEW:** PHTO 101

**Outcome**: Prerequisite: ENGL 100  
**Rationale:** Read 99 would suggest titles to support this course  
**Requests:** Library  
**Library Would suggest:** titles to support this course  
**Slope Critical Thinking:** Reverse the outcome and the rationale.

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**PHOTO 103 Advanced Photography**  
**Prerequisite:**  
**OLD:** PHTO 102  
**NEW:** PHTO 102  
**Other:** Prerequisite: PHTO 102.

**Outcome**: Prerequisite: ENGL 100  
**Rationale:** Read 99 would suggest titles to support this course  
**Requests:** Library  
**Library Would suggest:** titles to support this course  
**Slope Critical Thinking:** Reverse the outcome and the rationale.

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**PUB 158 Municipal and Urban Planning**  
**Contact Hours:** Approved  
**Prerequisite:**  
**NEW:** Strongly Recommended:  
**OLD:**  
**Other:**  
**Rationale:**  
**Requests:**  
**Library Would suggest:** titles to support this course  
**Slope Critical Thinking:** Reverse the outcome and the rationale.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Notes</th>
<th>Change Start Date</th>
<th>M/S/P Corrections</th>
</tr>
</thead>
</table>
| WATR 151    | Water Resources and Distribution I | Faculty have requested that students be encouraged to take WATR 150, Introduction to Water Systems, before moving on to more advanced classes in order to improve student success. | NEW: Strongly Recommended: WATR 150 MATH 130 OLD: Prerequisite: WATR 150
Strongly Recommended: MATH 130 | N                                           |                                |                                                                      | Spring 2010 to Summer 2010                          |                  |
| WATR 153    | Water Resources and Distribution II | Faculty have requested that students are encouraged to take the introductory water distribution class prior to more advanced classes to improve student success. | M/S/P NEW: Other: Strongly recommended: WATR 150, WATR 151, and MATH 130.
OLD: Other: Prerequisite: WATR 150. Strongly recommended: MATH 130. | N                                           |                                |                                                                      | Spring 2010 to Summer 2010                          |                  |

Comparative courses for Gen ED

Recommended: READ 99 OLD: Strongly Recommended: READ 99

<table>
<thead>
<tr>
<th>Subject Identifier</th>
<th>No.</th>
<th>Course Title</th>
<th>Course Impact Report</th>
<th>Effective Semester</th>
<th>Committee Action</th>
</tr>
</thead>
</table>
| AJ                  | 117 | Fingerprint Identification and Classification | Courses Programs
1. Administration of Justice *New Program*
2. FINGERPRINT IDENTIFICATION AND CLASSIFICATION - Skills *Program Deletion*
3. FINGERPRINT IDENTIFICATION AND CLASSIFICATION - Skills *New Program*

| ART                 | 125 | Interior Design I                       | Courses
1. ART 126 *Launched*
2. ART 126 *Pending*
3. ART 126 *Active*

Programs
1. Fine and Performing Arts *New Program*

| ART                 | 126 | Interior Design II                      | Courses
1. ART 126 *Launched*
2. ART 126 *Pending*
3. ART 126 *Active*

Programs
1. Fine and Performing Arts *New Program*

| ART                 | 166 | Computer Illustration and Fine Art I    | Courses
1. ART 266 *Active*
2. ART 266 *Pending*

Programs

| ART                 | 217 | Head Drawing and Painting               | Courses
1. ART 218 *Active*
### 2. ART 218 *Launched*

**Programs**

1. Fine and Performing Arts *New Program*

<table>
<thead>
<tr>
<th>ART  257 Projects: Advanced Digital Portfolio</th>
<th>Courses Programs</th>
<th>Winter 2010</th>
<th>M/S/P</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ART - CRT (Advanced Digital and Web Design) <em>New Program</em></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COUN 150 Job Search Planning</th>
<th>Courses Programs</th>
<th>Winter 2010</th>
<th>M/S/P</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>PHTO 203 Photojournalism II</th>
<th>Courses Programs Photography <em>New Program</em></th>
<th>Winter 2010</th>
<th>M/S/P</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

## MODIFIED PROGRAMS/DEGREES/CERTIFICATES/SKILL AWARDS

<table>
<thead>
<tr>
<th>Program Title</th>
<th>Justification</th>
<th>Effective Semester</th>
<th>Committee Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive Research and Development</td>
<td>This is a revision of the current HPI certificate based upon recommendations from the local advisory committee. It includes a title change, new options, and SLOs.</td>
<td>Fall 2010</td>
<td>M/S/P With the addition of the packet. Take out extra sentence. Mention environmental concerns in the certificate.</td>
</tr>
<tr>
<td>HEATING AND AIR CONDITIONING</td>
<td>As requested by Advisory Council - Electricity is required, not elective for Certificate.</td>
<td>Change start date from: Fall 2008 to Summer 2010</td>
<td>M/S/P Specific</td>
</tr>
<tr>
<td>PUBLIC WORKS I</td>
<td>Advisory Council and faculty recommended changes including the new course, Environmental Management in Public Works.</td>
<td>Change start date from: Winter 2010 to Summer 2010</td>
<td>M/S/P With the addition of the Chancellor office form.</td>
</tr>
</tbody>
</table>
more specific about higher level of math. Format description returns.

<table>
<thead>
<tr>
<th>Program Title</th>
<th>Justification</th>
<th>Change start date from:</th>
<th>Committee Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUBLIC WORKS II</td>
<td>Adding existing certificate</td>
<td>Spring 2009 to Summer 2010</td>
<td>M/S/P</td>
</tr>
<tr>
<td>WATER TECHNOLOGY</td>
<td>Additional electives as new options for Certificate of Achievement requested by the Water Technology Advisory Council.</td>
<td>Fall 2009 to Summer 2010</td>
<td>M/S/P</td>
</tr>
</tbody>
</table>

### DELETED PROGRAMS/DEGREES/CERTIFICATES/SKILL AWARDS

<table>
<thead>
<tr>
<th>Program Title</th>
<th>Justification</th>
<th>Effective Semester</th>
<th>Committee Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINGERPRINT IDENTIFICATION AND CLASSIFICATION - Skills</td>
<td>Additional electives as new options for Certificate of Achievement requested by the Water Technology Advisory Council. Has no been offered in the last ten years.</td>
<td>Winter 2010</td>
<td>M/S/P</td>
</tr>
</tbody>
</table>

V. MEETING ADJOURNED
The meeting was adjourned at 4:20 p.m.