

## Citrus College

## Position Description

Position: Gardener I	Position Number:
Department/Site:	FLSA: Non-exempt
Evaluated by:	Salary Range: 25

### Summary

Performs a variety of work involving grounds and landscape maintenance of public access grounds, gardens, and sports fields.

### Distinguishing Career Features

The Gardener I represents the first in a three-tiered grounds career ladder. Incumbents can advance to Gardener II based on demonstration of knowledge and competency in landscape and horticultural techniques, and athletic field preparation. Advancement to Gardener III requires competency in irrigation systems in addition to all duties performed by Gardener II.

### Essential Duties and Responsibilities

- Mows, edges, aerates, and re-seeds lawns. Trims shrubs, hedges, and trees. Hoes weeds and rakes lawns. Operates and cleans power riding lawn mowers, power blowers, common trucks, and other motorized equipment requiring similar skill.
- Assists with landscaping projects. Constructs and contours raised beds, gardens, and drainage areas.
- Plants and cultivates trees, grass, flowers, and shrubs. Applies fertilizer as needed. Spades and otherwise prepares grounds for planting.
- Removes weeds, blows, rakes, and removes trash and debris from walkways, culverts, stairways, roadways, planters, and parking. Maintains in-ground drains and culverts.
- Cleans fields and facilities following events. Performs general grounds clean-up including picking up paper and trash on grounds areas. Performs building maintenance and cleaning duties of athletic facilities.
- Assists with construction and repair of irrigation systems. Digs trenches, unloads and relocates materials, and cleans tools and equipment.
- Assists with preparation of sports fields. Mows, grooms, paints, and lines athletic and public use play fields to comply with pre-set dimensions.
- Performs other duties as assigned that support the overall objective of the position.

## **Qualifications**

- **Knowledge and Skills**

Requires a basic knowledge and understanding of the procedures, methods and techniques of grounds and landscape maintenance. Must understand the procedures used in the proper application of fertilizers and other additives. Requires a basic knowledge of routine operation and maintenance of sprinkler irrigation systems. Requires sufficient communication skills to interact with co-workers, staff, and students. Requires sufficient arithmetic skills to calculate weights, proportions, and sums.

- **Abilities**

Requires the ability to perform all of the essential duties of the position. Requires the ability to operate and service common grounds and landscape maintenance tools, equipment and vehicles including, but not limited to power riding lawn mowers, power blowers, and light duty trucks. Must be able to calculate fertilizer application amounts and apply them in a safe manner. Requires the ability to identify common plant, insect and nutrient deficiencies.

- **Physical Abilities**

Requires the ability to stand for extended periods of time, walk up to 400 yards, and manipulate (lift, carry, move) light to heavy weights of up to 75 pounds on a regular basis. Requires the ability to push, pull, and guide materials over 75 pounds. Requires the ability to climb (e.g. ladders), stoop, kneel, and crouch on a regular basis. Requires sufficient hand-eye coordination, hand and finger dexterity including ability to grasp, and visual acuity to operate common grounds equipment and read instructions and safety information. Requires auditory ability to hear machinery sounds and alarms. Requires near and far visual acuity to read printed materials and observe grounds objects. Requires speaking ability to carry on ordinary conversations. Requires the ability to work in extreme temperature conditions.

- **Education and Experience**

High School diploma or equivalent required, plus 1 year of experience in gardening, nursery work or grounds maintenance, and demonstrated experience in operation of light duty grounds equipment.

- **Licenses and Certificates**

Requires a valid driver's license.

- **Working Conditions**

Work is performed mostly outdoors where significant health and safety considerations exist from physical labor and working with machinery.