



Board Highlights

Citrus Community College District Board of Trustees

Dr. Edward C. Ortell
President
Duarte/Arcadia/Azusa Monrovia Representative

Mrs. Susan M. Keith
Vice President
Claremont/Azusa/Pomona Representative

Dr. Gary L. Woods
Clerk/Secretary
Azusa/Covina/Glendora/Irwindale Representative

Dr. Patricia Rasmussen
Member
Glendora/Azusa/ San Dimas Representative

Mrs. Joanne Montgomery
Member
Monrovia/Bradbury/Duarte Representative

Ms. Linda Bermudez
Student Representative

Dr. Michael J. Viera
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

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Highlights of January 15, 2008 Board of Trustees Meeting

Dr. Edward C. Ortell, board president, called the meeting to order and observed the very sad and sudden passing of Mr. Tom Hippie, director of purchasing and warehouse. He commented on Mr. Hippie's long service to Citrus College and said the meeting would adjourn in his honor.

REPORTS

Superintendent/President

Michael J. Viera, Ph.D., superintendent/president, introduced Mr. Tedd Goldstein, student employment services supervisor, who along with Ms. Lari Kirby, distance education supervisor, presented the Student Worker of the 2007 Fall Semester Award. The recipient was Mr. Magdaleno Pedroza from EOP&S. Mr. Pedroza is a full-time student who works 20 hours in EOP&S and also works in his family's gardening business.

Dr. Viera reported on the ACCCA annual budget workshop, which Mrs. Carol R. Horton, vice president of finance and administrative services, and he attended. Dr. Viera provided highlights of the Governor's budget proposal, including a \$400 million mid-year reduction in funding that includes a reduction to community colleges of \$40 million; suspension of Proposition 98 for 2008/2009; no COLA for 2008/2009; and a limit to growth of one percent. The Governor did not propose raising student fees.

Dr. Viera announced the retirement of Dr. Sandra Lindoerfer, director of human resources. Dr. Lindoerfer came to Citrus College in 2004 from Pasadena City College, where she served as dean of human resources for seven years. She is a graduate of the College of Saint Rose in New York and holds a juris doctorate degree from UCLA. Currently, Dr. Lindoerfer serves as a volunteer mediator for the Los Angeles County Superior Court and is a member of the Pasadena Commission on the Status of Women. Dr. Ortell extended best wishes to Dr. Lindoerfer.

Dr. Viera introduced Ms. Jennetta Harris, Foundation board president, and Mr. Mike Fehrs, executive director of Foundation and external relations, who presented Dr. Gary L. Woods, board clerk/secretary, with a plaque honoring his service to the Foundation. Dr. Woods expressed his gratitude to the Foundation Board, noting that he has been extremely impressed with the members of the Foundation Board for their sincere dedication to Citrus College. He wished the Foundation much success. Ms. Harris welcomed Mrs. Susan M. Keith, board vice president, as the board's liaison to the Foundation for 2008.

Mr. Fehrs announced the establishment of a memorial scholarship in honor of Mr. Hippie and distributed information regarding fall 2008 scholarships.

Instruction

Ms. Irene Malmgren, vice president of instruction, reported that the first Citrus College winter intersession is underway, and most classes are full.

Ms. Cherie Brown, fine and performing arts instructor, has been selected to receive the Excellence in Education Award during the Kennedy Center American College Theatre Festival in February. The award is given to eight individuals for their dedication to teaching, theatre and excellence. Ms. Malmgren said this award speaks well for the work Ms. Brown does with our students.

Ms. Malmgren announced the retirement of Ms. Wanda Cunyningham, dean of continuing and contract education. Ms. Cunyningham started her career with Citrus College in 1981 as a part-time clerk typist in the Evening Office. She was an essential part of the success of Senator Bob Margett's Annual Women's Conference from 2003-2006, which is held at Citrus College. Ms. Cunyningham holds an associate in arts degree from Mt. San Antonio College and a bachelor of arts and a master of business administration from the University of La Verne. Ms. Malmgren said Ms. Cunyningham will be greatly missed.

Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that the Board of Governors has passed numerous changes to Title V, and she has established a timeline to implement the changes to board policies and regulations. Dr. Hamilton and Ms. Malmgren are drafting language to submit to constituent groups for approval.

Dr. Hamilton announced the re-establishment of the Student Equity Committee. A roster of participants has been created through the Steering Committee and Academic Senate. She also announced that Ms. Martha McDonald, dean of students, will present a panel discussion on "Dealing with Disruptive Students" during Flex Day on February 19. The workshop will focus on identifying potential problems before they arise.

Human Resources

Dr. Lindoerfer announced that Citrus College and the Office of Human Resources will host the People-Admin Southern California Regional Customer Meeting and Roundtable on January 16. Attendees will receive a brief overview of client services, best practices and online customer resources. Customers from Coast, Mira Costa, Riverside, San Bernardino, Ventura and Santa Barbara community colleges; UCLA; UC Santa Barbara; and Scripps Research Institute are expected to attend.

COMMENTS

Academic Senate

Ms. Dana Hester, academic senate president, said that during the Academic Senate meeting in December Mr. Eric Guzman, risk management supervisor, provided a refresher on the Code of Conduct and WeTip.

The Academic Senate accepted a proposed change in terminology from "credit/no credit" to "pass/no pass" to address the confusion that occurs between courses taken for credit only and non-credit courses. Ms. Hester said they also accepted a new program review checklist that will be used by the Academic Senate and curriculum representatives. In addition, they approved the proposed 2008-2009 academic calendar.

Members of the Board of Trustees

Ms. Linda Bermudez, student trustee, said she has been working on events to help pass Proposition 92 and recently attended a meeting of the editorial board of *La Opinion*. The newspaper subsequently endorsed the proposition. She also reported that she has been selected as one of three applicants to be interviewed by the Governor for appointment to the Board of Governors of the California Community Colleges. Two student seats are open. Dr. Ortell congratulated her and said the board is wishing her well.

Ms. Bermudez also reported that the Student Senate has been discussing public transportation as a means of creating a "green" California. They are also discussing "open educational resources" and textbook rental.

Dr. Patricia Rasmussen, board member, said that one of her campaign goals was to ensure that Measure G funds are being used wisely. She met with Mrs. Horton and Mr. Robert Bradshaw, bond project manager, and she attended a Bond Oversight Committee meeting. She is impressed with the efforts to conserve resources and the careful monitoring of bond projects.

Dr. Rasmussen said she and Dr. Viera have scheduled a meeting with Glendora Unified School District Superintendent Dr. Catherine Nichols and Board President Dr. Chuck Gomer to look for ways to increase the success of Glendora students.

Dr. Rasmussen attended the Licensed Vocational Nursing ceremony, and she thanked Mr. David Green, health sciences instructor, for moderating the event. In addition, Dr. Rasmussen attended Kenshu Program activities, met with Ms. Malmgren for an update on the Instruction Department and was given a tour of the CDC by Dr. Mickie Allen, director of the child development center.

Dr. Ortell announced that Citrus College will host the Senator Bob Margett and Assemblyman Bob Huff Education Summit on January 24. Dr. David Long, the California Secretary of Education will be the keynote speaker. Dr. Ortell will be part of the panel along with Ms. Rosanne Bader, board member at Mt. San Antonio College; Dr. Louise Taylor, superintendent of Monrovia Unified School District; and Mr. Robert Ketterling, principal of Bonita High School.

INFORMATION AND DISCUSSION

Ms. Malmgren introduced science instructors, Mr. Dave Kary and Dr. Denise Kaisler, who reported on the "Cosmos in the Classroom" education conference in August, where they presented on the topic of innovative classroom techniques for teaching astronomy. The conference was attended by astronomy instructors from two- and four-year institutions.

Dr. Ortell announced that approximately 4,400 letters will be sent to potential candidates for the position of superintendent/president. The next meeting of the first level search committee will be February 7 and the committee will begin reviewing applications on March 24. Dr. Rasmussen requested sample contract language and a list of possible interim presidents from the search consultant, Dr. Leslie Purdy.

BOARD ACTION

The board approved 10 action items, including authorization to nominate Dr. Ortell to be a candidate for the California Community College Trustees Board of Directors.