



Board Highlights

Highlights of February 5, 2008 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Dr. Edward C. Ortell
President
Duarte/Arcadia/Azusa Monrovia Representative

Mrs. Susan M. Keith
Vice President
Claremont/Azusa/Pomona Representative

Dr. Gary L. Woods
Clerk/Secretary
Azusa/Covina/Glendora/Irwindale Representative

Dr. Patricia Rasmussen
Member
Glendora/Azusa/ San Dimas Representative

Mrs. Joanne Montgomery
Member
Monrovia/Bradbury/Duarte Representative

Ms. Linda Bermudez
Student Representative

Dr. Michael J. Viera
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

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REPORTS

Superintendent/President

Michael J. Viera, Ph.D., superintendent/president, provided an overview of a Citrus College 2007 report entitled *Outreach Activities to District High Schools*. The report covers 11 high schools and includes ACCUPLACER information and a summary of outreach events. He thanked Ms. Ivon McCraven, coordinator of school relations; Mrs. Linda Merlo, college promotions specialist; Mr. Jerry Capwell, administrative assistant; Ms. Pam McGuern, administrative assistant; and Ms. Pam Sewell, administrative secretary, for compiling the information. Dr. Edward C. Ortell, board president, thanked them for the information, which he used as a panelist at the recent Education Summit. The summit was attended by Dr. David Long, the Secretary of Education, and many representatives from K-12 districts. Dr. Ortell said it was good to be able to demonstrate the many ways Citrus College works with our K-12 districts.

Dr. Viera thanked the trustees for their attendance at the Community College League of California (CCLC) legislative conference, where they received additional information about the budget and mid-year cuts. The cuts have forced the System Office to withdraw two new grant opportunities. Mrs. Susan M. Keith, board clerk/secretary, commented that simply stating numbers to legislators is too vague to make an impact. It is better to discuss specific programs that we will lose as a result of the cuts.

Dr. Cindra Smith, formerly with CCLC, has agreed to facilitate a board retreat on April 5, 2008. The retreat will take place on campus.

Instruction

Ms. Irene Malmgren, vice president of instruction, reported that Flex Day 2008 will focus on student success. She thanked Ms. Sylvia Smythe, director of basic skills, for arranging for Dr. Vincent Tinto, an expert on student success and the social dimensions of student learning, to be the keynote speaker.

Ms. Malmgren announced that another Citrus College student has been accepted into the JPL intern program. She thanked Mr. Y. (Eagle) Zhuang, mathematics instructor, for helping students successfully apply to the program.

Ms. Malmgren invited the board and the campus community to the men's and women's basketball games on February 6. The Owl basketball teams are enjoying a very successful season, and they are hoping for a big turnout for both games.

Ms. Malmgren was pleased to announce that a new faculty member for nursing was on the agenda for board approval. Mr. Lawrence Santiago, RN, received his B.S.N. from Azusa Pacific University (APU) and his master's degree in nursing from Cal State Dominguez Hills. He is currently working on a doctorate from APU. Mr. Santiago has worked and taught at many hospitals, colleges and universities in the region.

Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that Citrus College staff representing economics, mathematics, nursing, and career counseling attended the annual job fair at the airport on January 26. She thanked the Human Resources staff for making an excellent presentation.

Dr. Hamilton reported good progress in implementing a staff ID card for all faculty and regular staff. The cards should be available in the next few weeks.

Procedures for matriculation assessment or placement testing are established in law. One of the requirements is to validate cut scores that colleges use. Dr. Hamilton reported that our cut scores for fall 2007 have been validated by an outside consultant and appear to be set at the correct level.

Dr. Hamilton was pleased to report that Ms. Philomena O'Shea, cafeteria supervisor, is doing very well and is looking forward to returning to work soon.

Human Resources

Reporting on behalf of Dr. Sandra Lindoerfer, director of human resources, Mrs. Brenda Fink, staff diversity officer, thanked all of the faculty and deans who attended the job fair. She said their participation makes a significant difference in helping attract the best possible candidates.

Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, reported on construction projects. The new Field House has been slowed due to weather. Tech O is down and Tech D is currently being demolished. They are working with the City of Glendora to resolve campus access issues, with safety as the top priority. A move-in schedule is being established for the Center for Innovation. The schedule for bidding and board approval for the Student Services Building has been created. Regarding secondary effects, LB and FP will receive renovations and convert space into classrooms during the summer.

Regarding the budget, Mrs. Horton said nothing has been resolved. She is concerned about a possible tax shortfall this spring that could have an additional negative impact on the July apportionment, which the governor is proposing to withhold until fall. She will be watching the college budget carefully and keeping the board apprised.

COMMENTS

Academic Senate

Ms. Dana Hester, academic senate president, thanked the Tech Prep Regional Coordination Project – LA County steering committee for supporting the Generational Understanding for Education and Workforce Professionals seminar at Citrus College. She thanked Dr. Lyla Eddington, project director, and Ms. Marti DeYoung, career technical supervisor, for coordinating this important event and the board of trustees for supporting the program. The faculty who attended will disseminate the information to their colleagues.

Ms. Hester congratulated Dr. Beverly Van Citters, language arts instructor, who has completed the first section of the Toastmasters International communication program. She also complimented Dr. Van Citters for her very successful Learning Community class, where she continually updates her teaching techniques to reflect the current needs of students.

Members of the Board of Trustees

Ms. Linda Bermudez, student trustee, reported on efforts to pass Proposition 92. Compared to other colleges, she believes that Citrus College students have been the most active in working for passage of the ballot measure. She has attended numerous events in support of Proposition 92, including the opening of Hillary Clinton's campaign headquarters in East Los Angeles; a "human billboard" for Proposition 92 in front of the democratic debate in Hollywood; a rally at Cal State LA; and a Get-Out-the-Vote party. She has also been interviewed by CNN and other media outlets. Dr. Patricia Rasmussen, board member, said we are very fortunate to have such a dedicated student to serve on the board.

Dr. Rasmussen said she attended "Souper Bowl" Sunday at Citrus College, and she commended Mr. Mike Hillman, fine and performing arts instructor, and his staff for this event that benefits the community. She continues to tour different areas of the college, and she thanked Mrs. Horton and Mr. Bob Bradshaw, project manager, for a tour of the Center for Innovation and Ms. Linda Welz, chief information services officer, and Mr. Leigh Buchwald, network central computer and telecom system supervisor, for a tour of TeC Services. She said she continually receives feedback from the community regarding the great people that work at Citrus College.

Dr. Rasmussen attended the CCLC conference, including the new trustees' workshop. One of the sessions presented information on the need for thousands of trained technicians to install solar panels. Citrus College could be a provider of this type of career/technical education. She also attended SanFACC meetings and believes membership in the caucus will benefit the college.

Mrs. Keith reported on the SanFACC nursing summit, which included nursing directors, chief instructional officers, superintendent/presidents and trustees from each of the six SanFACC colleges. She said collegiality was demonstrated as they discussed problems and shared insights regarding staffing, clinicals and other issues. Mrs. Keith suggested research into the specifics of becoming accredited by the national nursing accreditation board, as that is a requirement for federal nursing grants.

Mrs. Keith reported on the Foundation executive board meeting. She said the Foundation is planning a quarterly newsletter, and they will also be having a board retreat.

Mrs. Joanne Montgomery, board member, reported that speakers at the CCLC conference were excellent. While in Sacramento, SanFACC had five half-hour meetings with legislators, including Assemblymembers Anthony Adams, Anthony Portantino, and Paul Krekorian and Senators Jack Scott and Bob Margett. She said the meetings were very productive.

INFORMATION AND DISCUSSION

Mrs. Horton introduced members of the Measure G Citizens Oversight Committee in the audience, including committee chair Mrs. Sharon Lewis, Dr. David Kays, Mr. Mark Ferrari and Ms. Patricia Myers. Mrs. Lewis provided an overview of the committee's work for 2007 and walked them through the 2007 Annual Report. She said serving on the committee has been a wonderful experience and she complimented Mrs. Horton; Mr. Bradshaw; Ms. Ariane Lehew, consultant; and Ms. Judy Rojas, facilities rental supervisor, for their support. Mrs. Keith thanked the committee for their work. She commended Mrs. Lewis for her service to Citrus College, including her work on the Citizens Oversight Committee, the Foundation board, *A Taste of Autumn* and many other areas in which she serves.

Mrs. Christine Link, executive assistant and board liaison to the search consultant, provided a superintendent/president search update. She said Dr. Rasmussen has requested a possible list of interim candidates from Dr. Leslie Purdy, search consultant, in the event the selection process does not conclude by June. Dr. Purdy is very encouraged by the number of inquiries she has received about the position. She will provide a detailed report later in February.

BOARD ACTION

The board approved nine action items, including authorization to employ Mr. Lawrence Santiago for a full-time, tenure track faculty position in the discipline of nursing.