



# Board Highlights

## Citrus Community College District Board of Trustees

Dr. Edward C. Ortell  
President  
Duarte/Arcadia/Azusa Monrovia Representative

Mrs. Susan M. Keith  
Vice President  
Claremont/Azusa/Pomona Representative

Dr. Gary L. Woods  
Clerk/Secretary  
Azusa/Covina/Glendora/Irwindale Representative

Dr. Patricia Rasmussen  
Member  
Glendora/Azusa/ San Dimas Representative

Mrs. Joanne Montgomery  
Member  
Monrovia/Bradbury/Duarte Representative

Mr. Andrew Cress  
Student Representative

Dr. Michael J. Viera  
Superintendent/President

## Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

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## Highlights of June 17, 2008 Board of Trustees Meeting

*Dr. Edward C. Ortell, board president, called the meeting to order and thanked Michael J. Viera, Ph.D., superintendent/president, for his outstanding service to Citrus College. Dr. Ortell said Dr. Viera had demonstrated respect for all members of the campus community and had garnered respect for Citrus College throughout the community and the state.*

## REPORTS

### Superintendent/President

Dr. Viera introduced Mr. Tedd Goldstein, student employment services supervisor, who presented the Spring 2008 Student Worker of the Semester Award. The award was presented to Ms. Lizette Garcia, who works in the Student Affairs Office.

Dr. Viera thanked Mr. Leigh Buchwald, network central computer and telecommunications system supervisor, and Ms. Linda Welz, chief information services officer, and her staff for making the new board room technology functional.

A presentation on Board Docs, a paperless method of preparing board agendas, integrating materials into board agendas, and archiving information was made to Mrs. Christine Link, executive assistant to the superintendent/president, and several staff members. Dr. Viera thanked Dr. Patricia Rasmussen, board member, for attending the presentation.

Dr. Viera said that a new edition of *Citrus College in the Media* will be posted on the Web tomorrow. He thanked Ms. Paula Green, director of communications, and her staff.

Dr. Viera expressed his appreciation to Mrs. Link and all of the staff for honoring him with the "Bon Voyage and Best Wishes Reception" prior to the board meeting.

### Instruction

Ms. Irene Malmgren, vice president of instruction, reported that math faculty from Citrus College and Azusa High School are working together to establish a pilot program to connect their curricula.

Ms. Anna McGarry and Ms. Holly Colville, language arts faculty, have been recognized by *Puntos de Partia*, McGraw Hill's popular nationwide textbook for Spanish language learners. Ms. Malmgren said Citrus was named twice, with our faculty figuring prominently alongside those at the University of Texas, the University of Georgia and Texas Tech.

Ms. Malmgren reported that ASCC named the Cosmetology Club "Club of the Year" and also presented them with the Community Service Award. In addition, Cosmetology received the Golden Plate Award from Foothill Unity for their Back to School Event.

The Academic Senate has approved a new faculty development plan which creates a Faculty Learning Institute. Over the summer they will work to clarify activities of the "Faculty Academy"—one of the components of the Institute.

Ms. Sylvia Smythe, director of basic skills, is collaborating with deans and faculty to complete a Title V grant for the HSI STEM Program. The grant would provide the means to implement new and effective ways to help identify STEM fields for students and to raise the numbers of declared STEM majors.

A condensed class schedule is under consideration. Instruction has gathered input from student focus groups of various demographics.

Ms. Malmgren was pleased to announce the appointment of Mr. James Lancaster as the dean of career, technical and continuing education. Mr. Lancaster began his career at Citrus College in 2000 as an automotive technology instructor. He earned his master's degree in industrial and technical studies from CSU Los Angeles and his bachelor's degree in vocational education from CSU Long Beach.

### Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that the Accreditation co-chairs have met four times. She said most of the Accreditation teams are making good progress.

Dr. Hamilton thanked all those involved in making Commencement a “smooth and beautiful experience,” including the counselors; Ms. Peggy Amundson, transcript evaluator; Mr. Randy Cable, grounds supervisor, and his crew; Mr. Bob Bradshaw, project manager; External Relations; Reprographics; Recording Arts; and many others. She gave special thanks to Ms. Pam McGuern, administrative assistant. Mrs. Susan M. Keith, board vice president, also thanked those involved, including Mr. Eric Magallon, bookstore supervisor, for his attention to the caps and gowns and Mrs. Horton for making sure the construction was not noticeable and did not interfere.

## **Human Resources**

Dr. Sandra Lindoerfer, director of human resources, introduced Mr. Robert Sammis, the new interim director of human resources. She said she is confident he will serve the district well.

## **Finance and Administrative Services**

Mrs. Carol R. Horton, vice president of finance and administrative services, presented the tentative budget, which she described as a “work in progress.” The state is still very far from having a budget approved. She said the campus is working together to reduce spending, with the focus being on access for students. She thanked Ms. Carol Cone, budget supervisor, and Ms. Rosalinda Buchwald, director of fiscal services, for their excellent work. Dr. Rasmussen thanked Mrs. Horton and observed that the lack of a state budget makes it very difficult to plan.

## **COMMENTS**

### **Academic Senate**

Ms. Dana Hester, academic senate president, said the Academic Senate passed resolutions to honor Mrs. Wanda Cunyningham, dean of career, technical and continuing education; Dr. Sandra Lindoerfer, director of human resources; Dr. Viera; and Dr. Patrick Culbertson, language arts instructor. They also presented certificates to honor people who have contributed to the success of the Academic Senate this year.

Ms. Hester thanked the board for the opportunity to report at each board meeting and added that she has learned a great deal about the college during her term as Academic Senate president. Dr. Ortell commended the faculty on their many accomplishments in 2007/2008 and thanked Ms. Hester for her leadership.

### **Members of the Board of Trustees**

Mr. Andrew Cress, student board member, said the ASCC executive board has held their final meeting for the spring 2008 semester. They have scheduled four meetings throughout the summer, which he plans to attend. Dr. Ortell complimented Mr. Cress for working as an intern in one of our local assembly offices last year.

Mrs. Keith attended the first ADN graduation and pinning ceremony for 22 students. She described the ceremony as “very moving.” She said these types of life-changing educational programs remind her that community colleges make a significant contribution to society and are the best higher education has to offer.

Mrs. Joanne Montgomery, board member, said she had just returned from Maui with the Big Band and Pop Rock groups. She remarked that this is a wonderful educational experience for students. She applauded Mr. Bob Slack, dean of fine and performing arts; Mr. Alan Waddington, instructional lab technician; and Mr. Gino Munoz, fine and performing arts faculty, for these programs that prepare students for professional careers and bring recognition to the college.

Mrs. Montgomery presented Bright Futures scholarships to Monrovia students and commented that the program has grown from one student recipient in 2005 to 33 students at 11 high schools in 2008.

Mrs. Montgomery thanked Dr. Viera for his leadership in student outreach and many other areas. She added that there is currently a lot of excitement in the community about Citrus College.

Dr. Rasmussen was pleased to present Bright Futures scholarships to Glendora High School students. She also attended the Achievement Awards and the Citrus Singers 2008 performance, which she said concluded with a standing ovation. She congratulated the faculty and staff for many noteworthy accomplishments chronicled in the *2007-2008 Events and Accomplishments*.

Dr. Rasmussen said Citrus College will miss Dr. Viera and Dr. Lindoerfer, and she wished them well.

## **INFORMATION AND DISCUSSION**

Mrs. Horton introduced representatives of R2A Architects who provided an overview of plans to renovate Hayden Hall. The building will be brought up to code and restored, adapting the plans from 1934. Mrs. Horton said the project will be funded with 50 percent bond monies and 50 percent state funds. Construction is slated to begin by mid 2010 or early 2011. Mrs. Keith thanked Dr. Ortell for initially proposing the restoration during a board retreat.

Dr. Hamilton said the college anticipates severe parking shortages this fall due to construction. We have reached an agreement to allow Citrus students to park on APU’s west campus. However, to keep APU students and others from parking on our campus, our daily rate will be increased to five dollars. Visitors will be able to obtain parking permits online.

Ms. Malmgren referred the board to program reviews, included in the agenda for information only, for fine arts; electronics; engineering; and music-history and theory.

## **BOARD ACTION**

The board approved 13 action items, including the 2008-2009 tentative budget; a two-year associate of science degree/certificate in emergency management and homeland security; a certificate of achievement in public works/landscape management; and hiring Mr. James Lancaster as dean of career technical and continuing education.