



# Board Highlights



## Citrus Community College District Board of Trustees

Dr. Edward C. Ortell  
President  
Duarte/Arcadia/Azusa/Monrovia  
Representative

Mrs. Susan M. Keith  
Vice President  
Claremont/Azusa/Pomona  
Representative

Dr. Gary L. Woods  
Clerk/Secretary  
Azusa/Covina/Glendora/Irwindale  
Representative

Dr. Patricia Rasmussen  
Member  
Glendora/Azusa/San Dimas  
Representative

Mrs. Joanne Montgomery  
Member  
Monrovia/Bradbury/Duarte  
Representative

Mr. Andrew Cress  
Student Representative

Dr. Geraldine M. Perri  
Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

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## Highlights of December 2, 2008 Board of Trustees Meeting

### REPORTS

#### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, observed that it has been a very productive semester and one in which the mission and goals of the college have been greatly advanced. She commended the faculty, staff, students, and administrative leadership for their many accomplishments in the areas of: academic and student services program reviews; student learning outcomes; our strategic plan; our academic master plan; the accreditation self-study; planning; facilities; budget development; emergency preparedness; and technology implementation.

Dr. Perri commended the board of trustees for their diligent efforts in governing the district, including participating in board development workshops; setting their goals and college vision; updating board policies; conducting a self-evaluation; participating in the accreditation self-study process; attending college events and ceremonies; and for their advocacy on behalf of Citrus College and our students.

Dr. Perri also commended our student trustee, Mr. Andrew Cress, and the ASCC leadership for their professionalism; their commitment as student leaders; the impressive number of activities they have been engaged in; and the wonderful campus spirit that has evolved under their leadership.

Mrs. Susan M. Keith, board vice president, thanked Dr. Perri for her leadership since assuming the role of superintendent/president and for continuing to advance the college vision and commitment to excellence.

#### Instruction

Ms. Irene Malmgren, vice president of instruction, reported that there have been adjustments to the winter and spring schedule, based on anticipated state budget shortfalls and the resulting cuts in apportionment. The deans, in consultation with faculty, have worked diligently to reduce the overall size of the schedule, while maintaining pathways for students to complete degree and transfer programs. They are now working to notify students of the changes and provide a list of cancelled classes to advisors. She thanked Ms. Linda Welz, chief information services officer, and TeCS for working to get the new schedule posted on the web. Ms. Malmgren said they are now rebuilding the spring and summer schedule in a similar manner.

#### Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that winter and spring registration has begun and all is going well, with only minor glitches reported.

The Career/Transfer Center is offering a creative new service this fall called the "Fall 2009 Application Panic Room" to help transfer students complete last-minute UC and CSU applications. They assisted 84 students in completing applications over three afternoons, and they reviewed numerous personal statements for the UC application.

The Owl Bookshop will host a Holiday Open House on December 3, with special discounts, giveaways and refreshments.

#### Human Resources

Dr. Robert Sammis, interim director of human resources, reported that, with this board meeting, the district will complete the public notice process for the Classified School Employees Association (CSEA) initial collective bargaining proposal. They will then be ready to begin negotiations with CSEA and Dr. Sammis is hopeful for a speedy resolution.

#### Fiscal and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, reported that the new Legislature in Sacramento was sworn in on December 1. The Governor has once again declared a fiscal emergency, giving them 45 days to act on the budget crisis. She expressed her appreciation to the campus community for working to adjust the college budget. She said budget development must come from the bottom up, and everyone has pulled together as they always do. Because we do not know what the state cuts will amount to, the revised college budget targets mid-range reductions.

## COMMENTS

### Academic Senate

Mr. John Vaughan, academic senate president, said the Academic Senate has passed their new constitution and by-laws and the first new board policy and procedure concerning accreditation. At the last meeting of 2008, they will take action on the textbook procurement policy and procedure; have a training session for the new incomplete grading process; review the six accreditation themes; and discuss last spring's student engagement survey.

On behalf of the senators and the faculty, Mr. Vaughan thanked the board for their continued support. Ms. Keith thanked Mr. Vaughan for the Academic Senate minutes that are posted on the Internet and the tremendous amount of work they exhibit. Mr. Vaughan gave kudos to Ms. Linda Swan, administrative secretary, for her invaluable assistance throughout the year.

### Classified School Employees Association

Ms. Cathy Napoli, CSEA president, provided the program, for the Annual CSEA Holiday Desert Buffet, which will include food, entertainment, a contest and prizes. The Desert Buffet will take place on December 10.

### Members of the Board of Trustees

Mr. Cress said the ASCC Textbook Committee hopes to have a recommendation for ASCC executive board action by the end of the semester. He recognized the committee for their efforts in regard to this important issue that impacts access to education.

Regarding other ASCC activities, ASCC will host a candidate's forum for student government hopefuls; Chicanos and Latinos for Community Medicine held a "Locks of Love" event to benefit cancer patients; the ASCC Food and Toy Drive continues through December 12; and the Disability Awareness Day was very successful. Mr. Cress said that ASCC vice president, Mr. Joshua Gaglia, drafted a speech regarding campus parking, which student government members will deliver to their classes.

Commenting on the recent Community College League of California (CCLC) annual conference, Dr. Patricia Rasmussen, board member, said she and Mrs. Joanne Montgomery, board member, attended a very informative session on the UMOJA program for African American students.

Dr. Rasmussen attended a student government meeting and was very impressed with the highly professional manner in which the meeting was conducted. She added that Mr. Cress has done a great job of representing the students on the board of trustees.

Dr. Rasmussen reported that, as a result of damage to their campus from the July 2008 earthquake, Mt. San Antonio College has been forced to use reserve funds to make repairs to their campus. She said these types of unanticipated emergencies illustrate how important it is for community colleges to have funds in reserve.

Dr. Rasmussen thanked the entire college community for the wonderful work they have done this past year.

Mrs. Montgomery attended the Esthetician Tea and said it was a lovely event. Mrs. Montgomery has also attended recent basketball games, and she expressed her appreciation for the beautiful upgrades to the Gymnasium.

Dr. Edward C. Ortell, board president, commented on the very exciting basketball game last weekend, in which Citrus prevailed against Chaffey. He added that the Thanksgiving Tournament is a great tradition.

Mrs. Keith reported on the well-attended San Gabriel/Foothill Association of Community Colleges (SanFACC) meeting, which took place during the CCLC annual conference. She said one of the goals of SanFACC is increased collaboration between nursing programs. SanFACC is also working to develop a leadership consortium to train managers to fill the many expected vacancies in the coming years. She said planning is underway for SanFACC colleges to lobby together in Sacramento in January. Dr. Ortell added that SanFACC was organized largely through the efforts of Citrus College and it has been very successful, with packed meetings and an agenda that continues to grow. He said the organization will help us relay important messages to our elected officials in the trying financial times ahead.

Following the election of board officers, the newly-elected board president, Mrs. Keith, thanked Dr. Ortell for his service as board president over the past year. She said he did a great job of leading the college through the important process of hiring a new superintendent/president. Dr. Ortell said it was his privilege to work with a wonderful team, and he praised his fellow board members for their professionalism. He added that it has been a pleasure to watch Citrus grow over the years, into the fine institution it is today, and he is honored to work with the wonderful Citrus staff who always put students first.

## PUBLIC HEARING

No comments were received during a public hearing to receive comments on the initial collective bargaining proposals from the Classified School Employees Association.

## INFORMATION AND DISCUSSION

Mrs. Horton introduced Ms. Heather McGee, manager, and Ms. Renee Graves, partner, from the firm of Vicenti, Lloyd and Stutzman, Certified Public Accountants, who presented the 2007-2008 audit report. The report shows a clean, unqualified audit with no findings. Mrs. Horton commented that Citrus College has outstanding audits due to the diligent work of many, including, Ms. Rosalinda Buchwald, director of fiscal services, Ms. Lucia Blades, accounting supervisor, the entire business office staff, and Ms. Lois Papner, dean of admissions and records.

## BOARD ACTION

The board approved 24 action items, including the election of Mrs. Keith as board president, the election of Dr. Woods as board vice president, and the election of Dr. Rasmussen as clerk/secretary. They also approved the hiring of Dr. Robert L. Sammis as director of human resources and district chief negotiator, and Ms. Sara Gonzales-Tapia as director of EOP&S, CARE and CalWORKs.