



Board Highlights



Highlights of June 16, 2009 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Mrs. Susan M. Keith
President
Claremont/Azusa/La Verne/Pomona Representative

Dr. Gary L. Woods
Vice President
Azusa/Covina/Glendora/Irwindale Representative

Dr. Patricia Rasmussen
Clerk/Secretary
Glendora/Azusa/San Dimas Representative

Mrs. Joanne Montgomery
Member
Monrovia/Bradbury/Duarte Representative

Dr. Edward C. Ortell
Member
Duarte/Arcadia/Azusa Monrovia Representative

Mr. Andrew Cress
Student Representative

Dr. Geraldine M. Perri
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

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REPORTS

Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was pleased to report that the college was able to meet its goals for the 2008-09 academic year thanks to the leadership and efforts of many faculty and staff. She noted several end-of-the-year accomplishments, including completion of the Accreditation Self-Study draft; a new Educational Master Plan; an Organization and Governance Handbook; a Citrus College Fact Book; an Emergency Operations Plan; numerous updated board policies; many additional courses with SLOs; and two new electronic college publications that will improve communications with the community and within the college. She thanked the many individuals throughout the college who worked to assist the college in meeting these goals.

Dr. Perri expressed her appreciation to the leadership that served the college over the course of the year, including Mr. Andrew Cress, student board member; Mr. John Vaughan, academic senate president; Ms. Cathy Napoli, CSEA president; Mr. Jim McClain, management team president; Mr. Stefano Saltalamacchia, ASCC president; Mr. Terry Miles, CCFA president, Ms. Lari Kirby, supervisor/confidential team president and Mr. Jeff Gordon, CCAFF president.

Dr. Perri introduced Ms. Kirby who presented the Student Worker of the Semester award. Ms. Kirby read the names of the six student workers who received honorable mention and introduced Ms. Hannah Krebs, student worker of the semester. Ms. Krebs exhibited outstanding qualities of initiative, interpersonal communication skills, professional growth and scholarship. Ms. Susan M. Keith, board president, congratulated her on behalf of the board.

Instruction

Ms. Irene Malmgren, vice president of instruction, reported that over 80 students attended the first Finals Math Cram, held in the Math Success Center on the Saturday before finals, to meet with tutors and faculty and to cram for their final exams. Tutoring was available for all levels of math, and Ms. Malmgren said the event was met with a lot of enthusiasm from students and support from the faculty.

Focus on Calculus, a pilot mentoring program for pre-calculus students, who often fail calculus, will begin next week. The program was created by Ms. Lucia Riderer, mathematics instructor. Ten student mentors are ready to begin working with students.

Ms. Malmgren was pleased to announce that five Citrus College students have been accepted to work with research groups in math and biology labs at Cal State Fullerton this summer. Two students from Mt. SAC were also accepted. She was also pleased to report that 97 percent of our esthetician students who took the state board exam this quarter passed.

Student Services

Ms. Lucinda Over, dean of counseling programs and services, reported on behalf of Dr. Jeanne Hamilton, vice president of student services. Ms. Over said the student services staff has been busy with year-end events and ceremonies for EOPS, DSPS, the Honors Program, Transfer Students, the ASCC banquet and commencement. She thanked Ms. Sara Gonzales-Tapia, director of EOPS, CARE, & CalWORKs; Ms. Jennifer McLeod, counselor; Ms. Keleigh Lanphear, counselor; Mr. Brian Waddington, social and behavioral sciences instructor; Ms. Martha McDonald, dean of students; Ms. Pam McGuern, administrative assistant; and all of the staff who helped organize these events. She also thanked all of the board members for their attendance.

The first draft of the Accreditation Self-Study is on the agenda for a first reading by the board. Ms. Roberta Eisel, accreditation co-chair, will assist Dr. Hamilton in answering any questions from board members regarding the draft. The document is about twice as large as the 2003 self-study.

The Career/Transfer Center has reported that the CSU system has declared system-wide impaction, meaning they are allowed to increase admission requirements. Most CSU campuses will not have openings for winter or spring, therefore students are encouraged to complete transfer English, speech, critical thinking and math courses this fall to be eligible for admission to CSU next fall. CSULA previously offered to accept students finishing transfer requirements this summer, but now they will be turning these students away. Our instructional deans are working to offer vital transfer classes to our students this fall, in spite of budget cuts.

Human Resources

Dr. Robert Sammis, director of human resources, reported that it has been a busy year in Human Resources. They have made considerable progress on negotiations, accreditation and other projects.

The department will hold a retreat in July to plan for 2009-10. They will be working on establishing clear procedures, a more user-friendly website and a new series of training workshops for managers and supervisors. Dr. Sammis thanked his "incredible" staff for their dedication to the college.

Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, spoke to agenda items H-5, Authorization to approve the 2009-10 tentative budget and H-6, Authorization to approve project priorities included in the Five-Year Construction Plan. Mrs. Horton said the state budget remains unsettled and there may still be revisions to the 2008-09 budget.

COMMENTS

Academic Senate

Mr. John Vaughan, academic senate president, said the Academic Senate has had a productive and collegial year. They reviewed over 100 board policies and administrative procedures; participated actively in accreditation and the Educational Master Plan; heard many special reports; and increased and improved dialog with many departments. In addition, they developed a formal request process for counselor liaisons to various programs and departments.

Mr. Vaughan was pleased to introduce Dr. Jack Call, social and behavioral instructor and incoming academic senate president. Mr. Vaughan said it will be a challenging year ahead, and he is confident Dr. Call is more than up to the task. Dr. Patricia Rasmussen, board clerk/secretary, said Mr. Vaughan has been an exemplary leader and she welcomed Dr. Call as he takes over from Mr. Vaughan. Dr. Edward C. Ortell, board member, said he was certain his fellow board members shared those sentiments. Mrs. Keith thanked Mr. Vaughan and his colleagues in the faculty for their work this year.

Members of the Board of Trustees

Ms. Karine Ponce, student board member, reported on various end-of-the-year student events and she thanked the board, Dr. Perri and the administration for their support and participation.

Mrs. Joanne Montgomery, board member, said it has been an outstanding year. She commended the many outstanding student leaders and in particular, the Man and Woman of the Year. Mrs. Montgomery commented on many recent college events and said the best part was getting to know the students, many of whom lament the fact that they must move on and leave our dedicated faculty and staff. She added that the graduation ceremony was one of the best ever, and she was particularly pleased by the number of transfer students. Mrs. Montgomery thanked everyone for their tireless efforts on many projects this past year, and she gave special kudos to Dr. Perri for her outstanding leadership.

Dr. Ortell reported on the recent Metro Board Meeting where the Gold Line was again discussed. Dr. Ortell testified on behalf of the many colleges along the Gold Line and he spoke to the importance of the light rail line to students. He thanked Mrs. Keith for her leadership in this area and her willingness to speak on behalf of the Gold Line at various venues. Mrs. Keith said our persistence in advocating for the Gold Line before the Metro Board is making a difference. She said the Gold Line is "shovel ready" and ready to provide jobs and transportation alternatives for people who truly need them.

Dr. Ortell and Dr. Gary L. Woods, board vice president, attended a San Gabriel Valley Economic Partnership event at the City of Hope. Chancellor Jack Scott was the keynote speaker and he highlighted the importance of community colleges to business and industry. Dr. Ortell said it is important to keep the value of community colleges highly visible in these difficult economic times.

Mrs. Keith provided a report on the Citrus College Foundation. The Foundation awarded over \$18,000 in Bright Futures Scholarships to students from every feeder school in our district. Mrs. Montgomery and Dr. Woods expressed their pleasure at having the opportunity to make presentations to students in their districts. Mrs. Keith also reported that retired faculty member, Mr. Tom Gerfen, has been installed as the new Foundation Board president.

Mrs. Keith, Dr. Rasmussen and Dr. Perri attended the San Gabriel Valley YWCA Women of Achievement awards luncheon. Mrs. Keith congratulated Ms. Sylvia Smythe, director of basic skills; Ms. Roberta Eisel, student learning outcomes coordinator; and Dr. Lan Hao, director of institutional research; for being honored for the excellent work they have done at Citrus College this year.

Mrs. Keith thanked Mrs. Montgomery, Ms. Eisel and Dr. Hamilton for keeping the board apprised of the details of the accreditation self-study throughout the process.

INFORMATION AND DISCUSSION

Mrs. Horton presented the new Organization and Governance Handbook to the board. She said the handbook evolved out of our self-study and was built on a philosophy that encourages participation in college governance. Mrs. Horton said the handbook will be available online so that it is widely accessible and can be easily updated. She thanked the Organization and Governance Handbook committee for their work and Dr. Perri for developing the concept.

Mrs. Horton introduced Mr. James Cope, emergency operations plan coordinator, who presented an overview of our Emergency Operations Plan and training program. Our staff is now trained on how to set up and run an Emergency Operations Center, which will protect life and property in the event of an emergency on campus. In addition, the college is now compliant with the specifications of the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS).

Mrs. Horton was pleased to present the revised administrative procedures in their entirety for chapter six of the board policies: Business and Fiscal Affairs.

Ms. Malmgren presented the Office Technology & Computer Applications 2008-2009 Program Review for information only.

BOARD ACTION

The board approved 18 action items, including the Citrus College Educational Master Plan 2009-2014; an MOU with Cal State Fullerton to establish the Summer Research Experience; the hiring of Mr. David Greene and Ms. Salima Allahbachayo as instructors of nursing; and two revised board policies.