



# Board Highlights



## Highlights of July 21, 2009 Board of Trustees Meeting

### Citrus Community College District Board of Trustees

#### Mrs. Susan M. Keith

President  
Claremont/Azusa/La Verne/Pomona Representative

#### Dr. Gary L. Woods

Vice President  
Azusa/Covina/Glendora/Irwindale Representative

#### Dr. Patricia Rasmussen

Clerk/Secretary  
Glendora/Azusa/San Dimas Representative

#### Mrs. Joanne Montgomery

Member  
Monrovia/Bradbury/Duarte Representative

#### Dr. Edward C. Ortell

Member  
Duarte/Arcadia/Azusa Monrovia Representative

#### Ms. Karine Ponce

Student Representative

#### Dr. Geraldine M. Perri

Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.*

Upon calling the meeting to order, Mrs. Susan M. Keith, board president, presented a plaque to Ms. Jennetta Harris, Foundation board past president. Mrs. Keith thanked Ms. Harris for her dedication and service to Citrus College and her commitment to the success of our students. Ms. Harris has been a member of the Foundation board since 2003.

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, presented the Citrus College Strategic Plan Progress Report 2007-2008 and the Citrus College Strategic Plan Annual Implementation Plan 2008-2009 to the board. She said these documents demonstrate a culture of evidence and effectiveness in achieving our Strategic Plan goals. She thanked Dr. Lan Hao, director of institutional research; Ms. Paula Green, director of communications; and members of her Cabinet for their work on these documents.

Dr. Perri noted the recent article in the *San Gabriel Valley Tribune* on President Obama's American Graduation Initiative. She had the opportunity to provide comments for the article and to highlight some of Citrus College's programs and activities.

Convocation will take place on August 28, and the theme will be "Stayin' Alive." Dr. Perri invited the board members to attend saying it should be informative and entertaining.

### Instruction

Ms. Irene Malmgren, vice president of instruction, referred the board to the docket, noting ten program reviews. She said they represent a campus-wide effort to connect budget and planning through the effective use of the program review process. She thanked the Academic Senate for their leadership in this area. Mrs. Joanne Montgomery, board member, said the program reviews are impressive and represent a great deal of hard work. Mrs. Keith gave kudos to all those who have worked on program reviews.

Ms. Malmgren noted several action items, including approval of nine new associate degrees and three new certificates; a revised Cooperative Work Experience Plan; and two CDC annual reports, which will be filed with the Chancellor's Office.

Ms. Malmgren read the biography of Mr. Christopher Eckear, whose name was on the agenda for approval as the new instructor of automotive technology. Mr. Eckear has taught automotive technology at Chaffey College and Antelope Valley College.

### Student Services

Dr. Jeanne Hamilton, vice president of student services, referred the board to several 5000 series revised board policies that are on the agenda for a second reading. She thanked the Student Services committee who worked on the policies and the Academic Senate and ASCC for the significant investment of time they made in reviewing these documents.

Dr. Hamilton said she and Ms. Roberta Eisel, accreditation co-chair, are giving the Accreditation Self Study a final edit. She said the finalized document will be printed and mailed to the accrediting commission on August 13. Mrs. Keith commented that the self study has taken an incredible amount of effort, and she thanked everyone who has participated in the process.

### Human Resources

Dr. Robert Sammis, director of human resources, congratulated all those who have been working to revise board policies and administrative procedures, and he said Human Resources will begin to work on theirs in the fall.

Dr. Sammis was pleased to announce that Human Resources will hold a department retreat on July 29 where they will discuss their department procedures, Banner and staffing issues. Their goal is to increase the efficiency of their department procedures and campus communications.

## Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, reported on several facilities projects. She said the Security Building bid opening will take place on Friday, July 24. The Foothill/Citrus intersection project is proceeding ahead of schedule and the walkway replacement around the Lecture Halls and Campus Center will begin on August 6. Both projects will be completed prior to the start of the fall semester. In addition, they are preparing for occupancy of the Vocational Technology Building and Field House by the beginning of the fall semester.

The state has come to a tentative agreement on the budget, and Mrs. Horton said it will go to a vote by the end of the week. There are no details, but it is believed that community colleges will receive cuts similar to the cuts previously projected by the Community College League of California. Mrs. Horton is hopeful we will have information on revisions to the 2008-2009 and 2009-2010 budgets prior to closing our books for the fiscal year and proceeding to prepare our 2009-2010 budget for adoption in September.

## COMMENTS

### Academic Senate

Dr. Jack Call, academic senate president, said the Academic Senate will hold their first meeting of the year in September and the agenda will be very full.

### Members of the Board of Trustees

Ms. Karine Ponce, student board member, reported that ASCC has discussed the makeup of their board and also the possibility of hosting a "Diversity Week." They will take an official vote on Diversity Week at their August 6 meeting.

Dr. Patricia Rasmussen, board clerk/secretary, participated in the recent hazardous waste collection event that took place on campus. She said this is a great service that we provide to our community.

Dr. Rasmussen commented on several college projects, including the STEM summer project, where local elementary and Citrus College instructors work side-by-side to provide science instruction to elementary students. The program inspired a letter to the editor in a local newspaper from one of the parents. Dr. Rasmussen complimented Mr. Robert Slack, dean of fine and performing arts, for producing a CD of the music that was performed this summer in Hawaii by Citrus College students. Dr. Rasmussen also commented on the College Planning Guide, saying it was well done, and she congratulated those who worked on the publication.

Dr. Edward C. Ortell, board member, reported on the recent SanFACC meeting at Mt. San Antonio College. He said the SanFACC membership discussed several joint initiatives, and they exhibited tremendous excitement and enthusiasm for the organization's future. Dr. Ortell added that this is particularly gratifying, as Citrus College initially spearheaded the formation of this organization. The meeting led to an article published in the *San Gabriel Valley Tribune*, which gave positive press to all of the SanFACC colleges.

Mrs. Keith attended the play *Love Letters*, recently performed by our Theatre Arts Department in the Little Theatre. She said the performance was excellent and she complimented Ms. Cheri Brown, fine and performing arts instructor.

Mrs. Keith commented on several publications, including the *Glendoran Magazine*, which featured Mrs. Sharon Lewis, Foundation board member. In the article, Mrs. Lewis' work in the community was highlighted, including her impressive record of service to Citrus College. Mrs. Keith also commented on recent articles regarding community college education, including a *Daily Bulletin* article about fees and funding, and an article in *Time Magazine*, entitled, "Can Community Colleges Save the U.S. Economy?"

Mrs. Keith said the Citrus College instrumental and vocal performance groups once again brought renown to the college with their recent performances in Hawaii. She said this is a wonderful work experience for our students. Dr. Perri added that Citrus College has a stellar performing arts program.

## INFORMATION AND DISCUSSION

Mrs. Horton discussed the sale of 2009 Series C bonds on June 20, 2009. This sale is consistent with Measure G, which was passed by the voters in 2004.

## BOARD ACTION

The board approved ten action items, including the Accreditation Self-Study; nine new degrees and three new certificates; and the employment of Mr. Christopher Eckerd as automotive instructor.