



## Board Highlights



Highlights of February 2, 2010 Board of Trustees Meeting

### Citrus Community College District Board of Trustees

#### Dr. Gary L. Woods

President  
Azusa/Covina/Glendora/Irwindale Representative

#### Dr. Patricia Rasmussen

Vice President  
Glendora/Azusa/San Dimas Representative

#### Mrs. Joanne Montgomery

Clerk/Secretary  
Monrovia/Bradbury/Duarte Representative

#### Dr. Edward C. Ortell

Member  
Duarte/Arcadia/Azusa Monrovia Representative

#### Mrs. Susan M. Keith

Member  
Claremont/Azusa/La Verne/Pomona Representative

#### Ms. Karine Ponce

Student Representative

#### Dr. Geraldine M. Perri

Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation.*

*Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, thanked Trustee Susan M. Keith, board member, Trustee Edward C. Ortell, board member, and Trustee Joanne Montgomery, board clerk/secretary, for their attendance at the Community College League of California (CCLC) Annual Legislative Conference. Following the conference the group met with a number of legislators. Dr. Perri said the meetings were productive and provided the opportunity to reinforce the importance of community colleges in these difficult economic times.

Dr. Perri was pleased to welcome the Glendora Rotary to Citrus College for their annual Dan Stover Music Scholarship program. Over 65 Rotarians had the opportunity to watch four high school students compete. Dr. Perri thanked the Music Department for providing background music and judging the competition. She also thanked Ms. Pam Sewell, CO administrative assistant, for coordinating the luncheon.

All divisions of the college are getting ready to welcome students and faculty back for the spring semester. Dr. Perri invited the board to attend Spring Flex Day on February 16.

### Academic Affairs

Ms. Irene Malmgren, vice president of academic affairs, said the college is wrapping up the winter intersession and looking forward to the spring semester. She reported that the college provided an orientation for students and parents for the Spain 2010 study abroad program. The orientation stressed the academic focus of the program and that it is an outstanding opportunity for students to both learn and explore the world. This year, 55 students will participate.

Reporting on college activities, Ms. Malmgren said the CDC collected 15 pairs of children's shoes for the Haiti effort. She also announced that at the February 6 basketball games, the college will be honoring our "Scholar Ballers," to recognize students who achieve in the classroom as well as in sports.

### Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that she and Dr. Lucinda Over, dean of counseling programs and services, met with counselors and deans to go over budget implications for categorical programs in light of the Governor's proposed cuts and the loss of the federal ARRA funds. In addition, Mr. Sam Lee, dean of language arts and enrollment management; Mr. Jim McClain, dean of mathematics; and Ms. Sylvia Smythe, director of college success; met with counselors to consult on issues related to the preparation of the class schedule. The focus of the discussion was the needs of students.

On Friday, February 5, Ms. Martha McDonald, dean of students; members of the Security Department; and the Glendora Police Department (Glendora P.D.) will do a campus walk-through to familiarize the Glendora P.D. with the campus layout and buildings. This will enable the Glendora P.D. to estimate the amount of time it would take to do a campus lockdown in case of a major incident. Dr. Hamilton said this procedure is consistent with what they have done at other local K-12 school districts and colleges.

### Human Resources

Dr. Robert Sammis, director of human resources, reported that he has completed 12 workshops for classified staff to discuss the job description project. He said the project is well underway and they are receiving many comments in advance of the deadline in mid-February.

Dr. Sammis said Human Resources has recently completed three training sessions for deans, managers, supervisors and confidential employees on evaluation techniques. The next scheduled training is "Getting to Know the Classified Contract." This training will also review unique procedural issues concerning classified staff schedules and classification. The next training topic will be "Getting to Know the Full-time Faculty Contract." Dr. Sammis said response to the trainings has been very positive.

### Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, reserved her comments for the Public Hearing portion of the meeting.

## COMMENTS

### Members of the Board of Trustees

Student Trustee Karine Ponce reported on the CCLC Legislative Conference, saying she received a lot of useful information she will share with her fellow students. She enjoyed the opportunity to meet with legislators and represent Citrus College and community college students throughout the state. She expressed her appreciation for this learning experience on the legislative process to the members of the board, Dr. Perri and Ms. Marilyn Grinsdale, protocol and government relations officer.

Student Trustee Ponce said students are preparing for winter intersession finals and the new spring semester. ASCC will assist in funding attendance at a business conference for five Citrus College students and Mr. Richard Ghidella, business instructor, who have been invited to present at the conference as a result of their outstanding research.

Trustee Keith reported on the meetings with our legislators in Sacramento that took place following the CCLC conference. Citrus College and the other SanFACC colleges met as a group, and reserved a room in the Capitol, where each legislator came to them at a designated time. She complimented Student Trustee Ponce for her excellent representation of the student perspective, and she added that legislators are always very interested in what students have to say.

Trustee Montgomery commented on some of the informative workshops at the CCLC conference, including one on a recent Public Policy Institute of California Survey regarding Californian's opinions on and perceptions of higher education. Trustee Montgomery said the survey indicates voters overall have a low opinion of how state government is handling higher education and are concerned about state budget cuts in funding.

As the board's representative to the Los Angeles County School Trustees Association (LACSTA), Trustee Montgomery attended their winter meeting, where leading green technology and service providers in Los Angeles County made a presentation on the advantages and benefits of green products and services. Trustee Montgomery said they had many great ideas. She added that this information reinforced how proactive we are with our environmental efforts at Citrus College.

Trustee Ortell commented on the recent hearings in the state legislature on the Master Plan for Higher Education. He said the review of the Master Plan a few years ago resulted in a recommendation to diminish local control. That recommendation was rejected only after a great deal of lobbying and information sharing by our board members and trustees from other college districts. He said we will need to monitor the current hearings to make sure they do not make similar recommendations. Trustee Ortell added that the passage of local bond measures helps to protect local control by giving the voters a voice and a stake in local decision making. In addition, a constitutional amendment, SCA6, which would lower the percentage for passage of a local parcel tax for schools from 66 and two thirds to 55 percent, is currently under discussion in the legislature. Trustee Ortell said a local parcel tax lets local voters decide on whether or not to provide additional funding for schools and colleges in their own communities.

Trustee Ortell complimented the men's basketball team for their recent win over Bakersfield College, with a score of 84-80.

Trustee Patricia Rasmussen, board vice president, said the Flex Day program looks very interesting, with a lot of great sessions. She is looking forward to attending.

Trustee Rasmussen commented on the recognition of long-serving trustees in the Winter 2009 *Trustee Quarterly Magazine*, a publication of the Association of Community College Trustees (ACCT). ACCT recognized trustees throughout the country who have served for 20 or more years and are currently serving on their boards. Among those recognized were Board President Gary L. Woods, who was first elected in 1982, and Trustee Ortell, who was first elected in 1969. Trustee Rasmussen congratulated them for their many years of service.

Board President Woods said the Governor's proposed budget does not bode well for community colleges, and the continuing budget crisis poses an even greater threat to our state funding. He said these factors make the lowering of the majority vote required for passage of a parcel tax more important than ever before.

## PUBLIC HEARING

As background for the Public Hearing, Mrs. Horton provided an explanation of item I.2. on the agenda, Transfer Between State Categorical Programs. Mrs. Horton said the Budget Act of 2009-10 authorizes each community college district to redirect funds between certain designated categorical programs as dictated by the needs of their own district. At this time, Citrus College will not redirect funds, but will continue to backfill cuts to categorical programs with money from our General Fund. However, we may not be able to sustain this practice in 2010-11.

No comments were received during the public hearing regarding transfer of district funds between state designated categorical programs, as authorized by the Budget Act of 2009-10.

## INFORMATION AND DISCUSSION

Ms. Malmgren introduced Dr. Kim Holland, director of workforce development, who represents the college on the Irwindale Chamber of Commerce. Dr. Holland introduced Ms. Lisa Bailey, president/CEO of the Irwindale Chamber of Commerce, and Ms. Anita Hernandez, chair of the Irwindale Chamber of Commerce board of directors. Ms. Bailey and Ms. Hernandez presented Citrus College with their Business of the Month Award. Citrus College earned this recognition for the positive impact the college makes on the community in the area of workforce development.

## BOARD ACTION

The board approved five action items, including the agreement between the Citrus Community College District and the Citrus College Faculty Association, effective January 1, 2009 through December 31, 2011, and nine revised board policies.