



# Board Highlights



Highlights of February 16, 2010 Board of Trustees Meeting

## Citrus Community College District Board of Trustees

### Dr. Gary L. Woods

President  
Azusa/Covina/Glendora/Irwindale Representative

### Dr. Patricia Rasmussen

Vice President  
Glendora/Azusa/San Dimas Representative

### Mrs. Joanne Montgomery

Clerk/Secretary  
Monrovia/Bradbury/Duarte Representative

### Dr. Edward C. Ortell

Member  
Duarte/Arcadia/Azusa Monrovia Representative

### Mrs. Susan M. Keith

Member  
Claremont/Azusa/La Verne/Pomona Representative

### Ms. Karine Ponce

Student Representative

### Dr. Geraldine M. Perri

Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation.*

*Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was very pleased to report that the college's accreditation has been reaffirmed for the next six years. She took the opportunity to thank those members of the college community who participated in the self study process and who gave so generously of their time and talent. She commended accreditation co-chairs, Ms. Roberta Eisel, language arts instructor, and Dr. Jeanne Hamilton, vice president of student services, for their diligence. She also thanked the board of trustees for their leadership and support throughout the process. Dr. Perri said it is fitting that the entire college celebrate this outstanding achievement.

Dr. Perri thanked the members of the board who attended the Flex Day activities. She also thanked the members of the Faculty Learning Institute for their hard work and creativity in planning the program. Dr. Perri gave special kudos to Mr. Eric Rabitoy, dean of physical and natural sciences; Ms. Sylvia Smythe, director of college success; and Ms. Judi Kemp, administrative secretary, for their work in coordinating the event. She also commended the Food Services team and the talented faculty and students who provided the wonderful musical backdrop.

Dr. Perri introduced special guest Ms. Elaine Reodica, regional representative for budget advocacy for the Community College League of California. A community college alumna and graduate of UCLA, Ms. Reodica is currently working with community colleges in Southern California on issues related to the state budget.

Dr. Perri was pleased to note Action Item H4, the approval of tenure for 16 faculty members. She said achieving tenure is one of the most important milestones in the life of a faculty member. She added that, as a college, we take the recruitment and selection of faculty and the tenure process very seriously.

### Academic Affairs

Ms. Irene Malmgren, vice president of academic affairs, congratulated the Faculty Learning Institute and all those who contributed to the excellent Flex Day program.

Ms. Malmgren reported that the STEM Complex calendar of events for spring 2010 is now available on the STEM webpage. Activities include Supplemental Instruction for math and science classes, Focus on Calculus Peer Mentoring, workshops and tutoring.

College Success will hold a workshop for 24 adjuncts teaching College Success classes on February 17. The workshop is the third one of its kind, and will be led by faculty. The purpose is to provide a forum for adjuncts to meet and discuss courses, lab requirements and students with their faculty leads. Past workshops have received high evaluations from both full-time and adjunct faculty members.

Ms. Malmgren reported that the Automotive Technology Program held an awards ceremony on February 4. Over 80 certificates were awarded to students in the areas of undercar/drive train specialist, under hood specialist and Toyota/Lexus/Scion specialist. In addition, they awarded honors to the 2009 Student of the Year, the Outstanding Business Partner of 2009 and the 2009 Distinguished Alumni.

### Student Services

Dr. Hamilton reported that Citrus College will again be participating in the Azusa USD and Azusa Chamber of Commerce Job Shadow Day. A record 16 managers, supervisors, and classified staff have volunteered to have high school students shadow them for a portion of the day. This is the third year Citrus College has participated in the program.

Campus Security conducted a walk-through of the campus with the Glendora Police Department on February 5 for the purpose of determining the amount of time a lockdown or evacuation would take in the event of an emergency. The walk-through was coordinated by Ms. Martha McDonald, dean of students, and Mr. Ben Macias, interim security supervisor.

### Human Resources

Dr. Robert Sammis, director of human resources, reported that a second round of training on the topic of the CSEA contract will take place on February 17 for managers, supervisors and deans.

## Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, reported that they are monitoring news from Sacramento regarding state funding, however, at this point there is little to report.

## COMMENTS

### Academic Senate

Dr. Jack Call, academic senate president, said the Academic Senate's first meeting of the spring semester will take place on March 10. At the meeting they will receive a brief report from the accreditation co-chairs, Dr. Hamilton and Ms. Eisel, regarding the good news on reaffirmation of our accreditation. They will also provide information on the follow-up reports the college must prepare and file with the commission.

Dr. Call said Ms. Eisel will be organizing the committee to solicit nominations of senate officers for the 2010-2011 academic year. Results of the nominations will be published prior to the fourth week of the semester, and nominations from the floor will be accepted at the meeting on March 10. The election by secret ballot will follow within two weeks.

### Members of the Board of Trustees

Trustee Patricia Rasmussen, board vice president, congratulated Ms. Sharon Lewis, Citrus College Foundation Board member, on being selected as Glendora's Citizen of the Year. Trustee Rasmussen said Ms. Lewis has done many wonderful things for Citrus College and her community.

Trustee Rasmussen enjoyed the Flex Day workshops. She found the workshop entitled "Who are Our Students?" presented by Dr. Lucinda Over, dean of counseling, particularly informative. Trustee Rasmussen noted that our student demographics indicate our students are younger than the average community college student, and that the majority of our students find mathematics very challenging.

Trustee Rasmussen commented on information from Chancellor Jack Scott regarding the transfer of courses from community colleges to four-year institutions. According to Chancellor Scott, community college students take many units in excess of what they need to complete their degrees. A study by the California Legislative Analyst's Office concluded that this problem cost taxpayers \$28 million in 2007-2008. One solution for this problem would be the adoption of common course numbering, so that community college students would be able to initially enroll in only those courses they know will transfer.

Trustee Rasmussen welcomed everyone back for the spring 2010 semester.

Trustee Joanne Montgomery, board clerk/secretary, commented on Flex Day and the start of the new semester. She congratulated the 16 faculty members who are being awarded tenure.

Trustee Susan M. Keith, board member, commented that Flex Day was very enjoyable and a great opportunity to celebrate our reaffirmation of accreditation.

Trustee Keith thanked Mr. Tedd Goldstein, student employment supervisor, for writing to his congressman regarding legislation that is before Congress that would provide additional funding for California's community colleges. She added that every advocacy letter makes a difference.

Trustee Edward C. Ortell, board member, said in a recent meeting with Chancellor Scott in Sacramento, the Chancellor mentioned how difficult it has become for community colleges to successfully go through the accreditation process. Chancellor Scott has spoken on the matter before a hearing of the Accrediting Commission for Community and Junior Colleges/Western Association of Schools and Colleges (ACCJC/WASC). Trustee Ortell said this makes Citrus College's achievement of receiving full accreditation by the ACCJC/WASC even more noteworthy.

## INFORMATION AND DISCUSSION

Dr. Hamilton and Ms. Eisel made a presentation on the ACCJC/WASC decision to grant Citrus College full accreditation status. They discussed the visiting team's evaluation report, which includes an assessment of the college's response to the seven recommendations from 2003; an analysis of our self study; findings in the four broad standards; six recommendations for further action and four commendations. Dr. Hamilton and Ms. Eisel also presented the commission's timeline for follow-up reporting.

Dr. Hamilton thanked Ms. Stacy Quillen-Armstrong, publications specialist, for her assistance in developing the presentation.

## BOARD ACTION

The board approved four action items, including the granting of tenure to 16 faculty members for the 2010-2011 academic year.