



# Board Highlights



Highlights of the May 18, 2010 Board of Trustees Meeting

## Citrus Community College District Board of Trustees

**Dr. Gary L. Woods**  
President  
Azusa/Covina/Glendora/Irwindale Representative

**Dr. Patricia Rasmussen**  
Vice President  
Glendora/Azusa/San Dimas Representative

**Mrs. Joanne Montgomery**  
Clerk/Secretary  
Monrovia/Bradbury/Duarte Representative

**Dr. Edward C. Ortell**  
Member  
Duarte/Arcadia/Azusa Monrovia Representative

**Mrs. Susan M. Keith**  
President  
Claremont/Azusa/La Verne/Pomona Representative

**Ms. Alejandra Delgado**  
Student Representative

**Dr. Geraldine M. Perri**  
Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, commented on the Tenured Faculty Reception, where the college also recognized retirees, which immediately preceded the board meeting. She congratulated those who were honored and thanked them for their commitment and service to Citrus College.

Dr. Perri introduced our new student trustee, Ms. Alejandra Delgado. Student Trustee Delgado is a first generation college student. She is a biopsychology major and plans to obtain a master's degree in public health. She is also aspiring to complete our Honors Program. Student Trustee Delgado has already achieved success as a student leader, as she was instrumental in coordinating Citrus College's participation in the 2010 National Cesar Chavez Blood Drive. Out of 114 colleges and universities across the nation, Citrus College took 36<sup>th</sup> place by collecting 97 pints of blood. Dr. Perri welcomed her to the board.

The week of May 17 - 21, 2010, is Classified Staff Appreciation Week. Dr. Perri said the college is looking forward to hosting an Appreciation Pancake Breakfast for all classified staff on Friday, May 21. The evening classified staff will be honored with a pizza party. Dr. Perri thanked and recognized our classified staff for their many contributions to the college. She added that the college community appreciates their hard work and leadership in advancing our college mission.

Dr. Perri remarked that this is the "season of celebration," with many events planned between now and the end of the semester. "It is with pride that Citrus College celebrates the accomplishments of students and the hard work and efforts of our faculty and staff," she said.

Dr. Perri said the Governor's May Revise came out on Friday, and the college is considering its ramifications. She said Mrs. Carol R. Horton, vice president of finance and administrative services, would share highlights during her report.

### Instruction

Dr. Irene Malmgren, vice president of academic affairs, reported that the college catalog for 2010-2011 is in the final stages of production. Producing the catalog requires a great deal of coordination between various college departments.

The requests for 2010-2011 vocational technical education, or "VTEA," funding have been submitted. Dr. Malmgren said the college is qualified for and hoping to receive more funding than last year.

The CDC sold over 400 books and earned over \$2,000 in their recent book sale. The books were sold to CDC families and friends. The CDC will also receive \$1,400 in books for the center.

Dr. Malmgren reported that plans for the summer Power Math program have been finalized. This eight day, interactive, intensive math session will provide students who place into lower level math courses the opportunity to brush up on their skills. It will be sponsored by the STEM grant and headed by Kristie Shimokawa, matriculation coordinator/counselor. Something new for this year will be "Power Blast!," a four hour refresher for Power Math students that will take place in the fall. Mr. Paul Swatzel, mathematics instructor, will once again be the instructor for these students.

STEM Days will begin on May 21 with participation from Glendora and Claremont middle schools. They are expecting about 150 students to come to campus.

The Faculty Learning Institute is conducting its planning retreat for the next academic year. They look forward to another year of workshops, guest speakers and FLEX day activities.

### Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that the Accreditation Oversight Committee held its first meeting. There was good participation from students, classified staff, supervisors, faculty and managers. The committee will be following up on seven recommendations, including six from the visiting team and one from the college self study.

## Human Resources

Dr. Robert Sammis, director of human resources, complimented our classified staff and the college's local CSEA chapter. He said our CSEA chapter is an outstanding organization. He thanked them for their professionalism and efforts on behalf of the college. Dr. Sammis attended the Don Montgomery Golf Tournament. He said it was great fun and a wonderful event. He added that he took first place in the tournament, which was a "personal first."

## Finance and Administrative Services

Mrs. Horton reported on the Governor's May Revise and its impact on Citrus College. She said the May Revise estimates a budget shortfall of \$19.1 billion and makes deep cuts in health and human services programs. Funding for community colleges essentially mirrors the Governor's January budget proposal, with the exception that it restores funding for Competitive Cal Grants. The Governor has said he will veto any budget that provides less funding for higher education than he proposed in January. The Legislature will now begin deliberations on the final budget, and it is expected that it will be a very long and difficult process. Community college districts are being advised to make certain they have available cash resources through September.

## COMMENTS

### Classified School Employees Association

Mr. Steve Siegel, CSEA president, thanked Dr. Perri for her kind words of support for the classified staff. He said he has worked for Citrus College for 13 years, and it is a great place to work. The classified staff members are looking forward to the breakfast on Friday.

Mr. Siegel said there will be a CalPERS workshop on May 28.

### Members of the Board of Trustees

Student Trustee Delgado thanked Dr. Perri and the board for their warm welcome. She said for the last three months she has been attending board meetings to observe. She hopes to fully represent all Citrus College students and she is looking forward to working with the board this year.

Trustee Patricia Rasmussen, board vice president, commented on recent college events and activities. She said the Cosmetology and Esthetician graduation ceremonies took place in the Haugh Performing Arts Center before a full house. She added it was good to see the camaraderie between the Cosmetology faculty and their students. Trustee Rasmussen congratulated the retirees and commented that the combined length of their careers equaled many decades of service to Citrus College.

Trustee Susan M. Keith, board member, attended the Don Montgomery Golf Tournament. She said it was a very worthwhile event, with proceeds going toward scholarships for students. Trustee Keith also attended a Cuyamaca College Foundation event where Dr. Perri was honored along with several other former Cuyamaca presidents. She said the event was very well done, and it was good to see what other community college foundations are doing with regard to fundraising events.

Trustee Joanne Montgomery, board clerk/secretary, thanked all those at Citrus College who supported the Don Montgomery Golf Tournament. She said she is pleased that the funds raised by this annual event go toward helping students.

Trustee Montgomery thanked Dr. Hamilton for riding with her in the Monrovia parade celebrating the city's 124<sup>th</sup> anniversary and the Monrovia Fire Department's 100<sup>th</sup> anniversary. The event provided her the opportunity to receive some very positive feedback on Citrus College from many members of the community.

Trustee Montgomery commented that the campus looks beautiful, and she thanked the classified staff for their efforts in that regard, as well as all of the other work done by classified staff on behalf of the college.

## INFORMATION AND DISCUSSION

Dr. Lan Hao, director of institutional research, presented data specific to Citrus College from the 2010 Accountability Reporting for the Community Colleges (ARCC). The California Community College System Office produces this report each year to inform decision makers and the public about system and college performance in specific areas. Dr. Hao also provided raw data and answered questions regarding the successful completion rate and course improvement rate for basic skills. The board reviewed and made comments on the ARCC data. They were very pleased that Citrus College exceeded our peer group average in all of the seven performance indicators.

Dr. Hamilton briefly described the administrative policy on attendance, AP 5070, which was on the agenda for information only.

Dr. Hamilton provided highlights of the School Relations and Outreach non-instructional program review. She said the program coordinates the college's outreach and recruitment activities with area high schools and serves as a liaison with the local community for events such as, parades, fairs and other community activities. Program strengths include a website with an outreach calendar and active participation at area high schools. Areas for growth include the implementation of the Banner module for recruitment, which would assist in tracking prospects, follow-up, etc. and the need for additional staff.

## BOARD ACTION

The board approved six action items, including a resolution recognizing the contributions made by the classified employees of Citrus College and declaring the week of May 17, 2010 as Classified School Employees Week.