



Board Highlights



Highlights of the August 17, 2010 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Dr. Gary L. Woods
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Member
Duarte/Arcadia/Azusa Monrovia Representative

Mrs. Susan M. Keith
President
Claremont/Azusa/La Verne/Pomona Representative

Ms. Alejandra Delgado
Student Representative

Dr. Geraldine M. Perri
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.

REPORTS

Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, reported on the status of SB 1440, the transfer legislation that would align degree requirements between the California Community College and the California State University systems. SB 1440 is moving through the legislature, and Citrus College has been active in supporting the measure, while opposing amendments that would be problematic.

Dr. Perri said the college continues to monitor the state budget, which has seen little action until recently. On August 3 the Democratic leaders unveiled their most recent budget proposal. Dr. Perri provided highlights of the plan, including 2.2 percent growth, rejection of the negative COLA, \$35 million to backfill one-time federal funds received last year, and a \$25 million augmentation to support workforce training.

Dr. Perri said the college is busy preparing for the fall semester. At Convocation on August 27, we will celebrate Citrus College's "shining stars"— those who exemplify the vision and values of the college. We will also celebrate longevity milestones and meet new faculty and staff. An important component of Convocation will be a strategic planning work session, which will give the college community the opportunity to provide input on activities to advance our new Strategic Plan.

On August 19, the Citrus College Foundation will host a special reception to honor scholarship recipients and donors. Over 300 individuals have confirmed their attendance. Dr. Perri said this event will be a nice opportunity to recognize our scholarship recipients and to publicly thank our donors.

Dr. Perri was pleased to share information on an upcoming Foundation fundraiser called "The Valley's Got Talent." The event, which will take place on January 30, 2011, in the Haugh Performing Arts Center, has already raised \$21,000 in sponsorships.

Academic Affairs

Dr. Irene Malmgren, vice president of academic affairs, reported that the college's latest enrollment numbers reflect an average capacity of 92 percent, and classes in most divisions are nearly full.

A "Back to School Meeting" for adjunct faculty has been planned for August 26. It will feature an overview of college services for faculty and students, as well as breakout sessions for each division.

Dr. Malmgren said Mr. James Lancaster, dean of career, technical and continuing education, and Ms. Debra Vanschoelandt, continuing education supervisor, have developed a Fall 2010 Community Education Brochure. They credited Ms. Paula Green, director of communications, for providing the assistance of Ms. Stacey Donaldson, publications specialist, who was instrumental in modifying the layout of the brochure. Trustee Joanne Montgomery, board clerk/secretary, thanked Mr. Lancaster for the many wonderful opportunities in Continuing Education for the students and the community, as reflected in the brochure.

Dr. Malmgren provided an update on STEM, Bridges to Success, and College Success news and activities. Dr. Malmgren was pleased to report that the college's request for a third-year extension of the STEM grant was approved for federal funding. "Power into Fall" is a new twist on Power Math. Students will attend a Power Blast refresher on August 26. They can then sign up for use of a textbook, if they agree to see a counselor and attend tutoring in the Math Success Center. The Writing Café, which piloted during the summer, provided 175 writing consultations to students from several disciplines. The Writing Café will open again this fall, with a new Citrus College Writing Guide, a book discussion group, workshops, and discussions lead by college poets and authors. Supplemental Instruction was offered in English 030 and English 101. The attendance was excellent, and it is hoped that the students' grades will reflect the value of this resource.

Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that Campus Safety has developed a new online system for employees to register for parking permits. This new system transfers vehicle information into a database for campus safety records.

Dr. Hamilton thanked Ms. Martha McDonald, dean of students; Dr. Lucinda Over, dean of counseling programs and services; Ms. Ivon McCraven, coordinator of school relations; and Dr. Al Solano, grant consultant; for putting together an excellent grant proposal for our veterans program on a very short timeline.

Ms. Stephanie Yee, counselor, has created an orientation program for two graduate students from Azusa Pacific University (APU) and one student from Cal State Northridge, who are seeking internships. The students will provide support to Student Services programs that are short handed due to budget cuts.

Dr. Over is working with deans and vice presidents from several colleges to present the Community College Job Application Workshop for Counselors in September. APU is a co-sponsor of this event.

Human Resources

Dr. Robert Sammis, director of human resources, said his department held their retreat last week, and it was a very productive day. They used "process mapping" to look at the process of hiring classified staff. The technique helps to identify problems and bottlenecks. He said they developed many good ideas for new procedures. He and his staff agreed to make the retreat an annual event.

Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, said the books are closed, thanks to 25 of her staff in the business office working to complete the two-month process. The auditors will be on campus for the next two weeks.

Mrs. Horton commented on the state budget. She said all forecasts are predicting a very late state budget this year. The Chancellor's Office has given the college a one-month extension for filing our local budget. Mrs. Horton said, Ms. Carol Cone, budget supervisor, has been very busy with the entire process, and she is now working on the college budget for 2010-2011.

COMMENTS

Academic Senate

Ms. Roberta Eisel, academic senate president, said the executive board of the Academic Senate met to discuss plans for their meeting during Convocation and to identify key issues for next year. They have discussed ways to strengthen faculty engagement at the committee level so that the broader body of the senate council can be even better informed.

Ms. Eisel and Ms. Nicki Shaw, vice president/president-elect, will participate in the orientation of new faculty on August 26. They look forward to sharing with them the joys of teaching at Citrus College, as well as the importance of the shared governance relationship that the college enjoys.

The Academic Senate is planning to relay the latest news on SB 1440 at Convocation and proposed changes to prerequisites, as well as other timely matters. They will also report on suggested changes to our local program review practices that are the culmination of the work of the summer task force.

Members of the Board of Trustees

Student trustee Alejandra Delgado said she attended the annual Student Trustee Conference. At the conference they received information on the successful parcel tax that was passed by voters in the Foothill-De Anza Community College District.

ASCC has held their first meeting. This year there is a preponderance of women on the executive board.

Student Trustee Delgado said she attended the meeting between SanFACC and Senator Bob Huff and provided the student perspective on the issue of raising fees to \$40 per unit. She appreciated the opportunity to express student concerns.

Trustee Edward C. Ortell, board member, reported that 16 out of 20 parcel taxes on the ballot were passed at the 66 2/3 percent level. He said he recently attended the California Community Colleges Centennial Celebration where he had the opportunity to talk with Chancellor Jack Scott and Assemblymember Paul Fong about efforts to lower the percentage rate to pass parcel taxes to 55 percent. Chancellor Scott was instrumental in lowering the rate to pass general obligation school bonds when he was in the legislature.

Trustee Susan M. Keith, board member, commented that the number of parcel taxes passed by the voters is remarkable. She said K-12 districts often have a difficult time passing these taxes, and their return is much less than the return for community colleges. She added that, even though the amount of tax per parcel is very small, community college parcel taxes draw revenue from several communities, and the funds can be used for college operating expenses.

Trustee Montgomery expressed her appreciation to the Cosmetology Department for once again volunteering to participate in Foothill Unity's Back to School event. The event serves over 1,000 children from throughout our region. This year, the event takes place before the start of the new semester, and Trustee Montgomery thanked Mr. Albert Graciano, cosmetology instructor, and Ms. Gus Brooks, director of cosmetology, for their dedication in coordinating Citrus College's participation. Trustee Keith thanked Trustee Montgomery for her service on the Foothill Unity Board of Directors.

Trustee Patricia Rasmussen, board vice president, commented on the new Foundation publication, *The Owl's Nest*. She said it is beautifully done and rivals similar publications by foundations at 4-year institutions.

Trustee Rasmussen attended the performance of *Anything Goes*, put on by the Citrus Summer Conservatory. The conservatory is a 5-week curriculum designed for high school and community college students. Trustee Rasmussen said the house was packed and the performance was well done.

Trustee Rasmussen commented on two articles that appeared in the San Gabriel Valley Tribune. One article described Charter Oak's new "virtual school," which provides the opportunity for distance education for high school students. The other article discussed the partnership between El Monte High School and Rio Hondo College, where El Monte students receive priority registration.

Trustee Rasmussen had the opportunity to meet Dr. Robert Voors, the new superintendent for Glendora USD. She is hopeful of new partnership opportunities between Glendora USD and Citrus College.

Trustee Rasmussen thanked all those who worked to coordinate the Back to School Meeting for adjunct faculty, including Mr. Eric Rabitoy, dean of physical and natural sciences.

INFORMATION AND DISCUSSION

Dr. Malmgren provided an overview of the Humanities Program Review. Humanities courses provide an excellent foundation for academic and professional careers, and they prepare students to transfer to 4-year institutions. Next steps for the program include conducting SLO assessments and revising course outlines.

Dr. Malmgren also provided an overview of the Reading Program Review. The program offers courses from pre-collegiate through college level, and employs a variety of delivery systems. All full-time faculty members are certified reading specialists. In the future, the program will place more emphasis on program-level SLOs, including measurement and assessment.

BOARD ACTION

The board approved eight action items, including the employment of Mr. Raul Sanchez as a full-time counselor.