



Board Highlights



Highlights of the September 14, 2010 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Dr. Gary L. Woods

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Mrs. Susan M. Keith

President
Claremont/Azusa/La Verne/Pomona Representative

Ms. Alejandra Delgado

Student Representative

Dr. Geraldine M. Perri

Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation.

Official meeting minutes are available in the Superintendent/President's Office.

REPORTS

Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, thanked the members of the board for participating in Convocation. She also thanked Mr. Greg Hinrichsen, director of performing arts center; Mr. Eric Rabito, dean of physical and natural sciences; Ms. Christine Link, CO executive assistant; Mr. Bruce Langford, fine and performing arts instructor; and many others for their efforts in making the Convocation program very successful and entertaining. Dr. Perri also acknowledged the efforts of Ms. Philomena O'Shea, cafeteria supervisor, and her team in preparing a wonderful breakfast, as well as Dr. Lan Hao, director of institutional research, and Mr. Steve Siegel, CSEA president, for coordinating the excellent strategic planning workshop.

During the first few days of the fall semester, students were able to access information, maps and directions at information booths located on campus. Dr. Perri thanked Mr. Tedd Goldstein, student employment supervisor, and Ms. Lari Kirby, distance education supervisor, for planning and coordinating the booths, which were staffed by the Supervisor/Confidential Group and Management Team.

Dr. Perri gave kudos to Ms. Paula Green, director of communications; Mrs. Carol R. Horton, vice president of finance and administrative services; Dr. Irene Malmgren, vice president of academic affairs; Mr. James Lancaster, dean of career/technical and continuing education; and all those who participated in the development and the dedication of the beautiful new Technology and Engineering and Technician Development (T&E/TD) facility. She also thanked the board members for attending the dedication ceremony.

The college experienced a smooth opening of the fall semester, and Dr. Perri thanked the faculty and classified staff that helped to accommodate our students, either in the classroom or the many other areas of the college where they needed assistance.

Dr. Perri introduced and welcomed the new Executive Director of Development and External Relations Ms. June Stephens. Ms. Stephens has an extensive background in community college administration. For the past five and a half years she served as executive director of the Foundation and Institutional Advancement for Cuesta College. In addition, Ms. Stephens served two years as the director of advancement and executive director of the Foundation for Shasta College and seven years as executive director of the College of the Desert's Alumni Association. Ms. Stephens holds a master's degree in education and a bachelor's degree in business and management from the University of Redlands. She also holds a Pupil Personnel Services Credential and is a Certified Fund Raising Executive (CFRE). Dr. Perri said Ms. Stephens' impressive educational and professional background will be a great asset to Citrus College.

Dr. Perri announced that there will be only one board of trustees meeting in November, and that meeting will be held on November 16.

Academic Affairs

Dr. Malmgren reported that the Writing Café in the College Success Center is open. Students from any class on campus can now schedule a writing consultation appointment online. She also reported that data from spring and summer has revealed that students who attended Supplemental Instruction were more likely to pass their English classes, as compared to students who did not.

Dr. Malmgren provided an update on two of our STEM students. Ms. Marissa Caringella attended the STEM Cal State Fullerton summer research program, which has led to an undergraduate research fellowship opportunity next year at Cal Poly Pomona, her transfer institution. Another STEM student, Mr. Craig Stremel, is performing extremely well in the first phase of the National Community College Aerospace Scholars Program.

Dr. Malmgren provided a preliminary introduction to the college's new Educational Master Plan. In response to an Accreditation recommendation, she has assembled a small team to work on the project. The new plan will include both instructional and student services components. Once the Educational Master Plan is in place, they will develop a Facilities Plan. The team will work with a consultant on an integrated planning model, which will ultimately result in a new Educational and Facilities Master Plan for the college.

Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that this week she will host the annual student services planning meeting at her home. Each department will present their new goals for 2010-2011, progress on their 2009-2010 goals, and a report on their SLOs. Mr. Robert Iverson, director of purchasing and warehouse, will provide an update on the move to the new Student Services Building; Dr. Hao will discuss the strategic planning process and SLO assessment; and Mr. James Woolum, program review coordinator, will discuss program review.

Student Services is working with Mr. Richard Ghidella, business instructor, and his students to facilitate student focus groups for input to the Educational and Facilities Master Plan. They have identified approximately 10 student groups that will be given structured, but open-ended questions. Mr. Ghidella and his students will facilitate the groups, take notes and analyze the responses.

Dr. Hamilton said that this remains a busy time for Counseling Programs and Services. They have scheduled 102 class visits for students enrolled in College Success/Basic Skills, and sent letters to 2,328 students inviting them to meet with a counselor and reminding them to complete orientation. The Counseling and Advisement Center continues to see students for "in person" orientation. This summer, 1,312 students participated in a pretest and posttest for "in person" orientation, and over 1,600 students have logged onto the online orientation since March.

Finance and Administrative Services

Mrs. Horton commented on the Gann Appropriation Limit Calculation Resolution, agenda item I.2. She also commented on agenda item I.4, the revised 2010-2011 Budget Calendar, which moves the 2010-2011 budget adoption date to October 5, 2010, due to the state budget situation.

Mrs. Horton said the new T&E/TD building is a beautiful facility. She expressed her appreciation to her staff, saying it is the aim of her department to serve the college.

COMMENTS

Academic Senate

Ms. Roberta Eisel, academic senate president, said the Academic Senate held their first meeting of the year. The major item before them was the review and discussion of proposed changes to the annual and six year program review process. Mr. Woolum and Mr. John Vaughan, fine and performing arts instructor, explained the changes and fielded questions. Another report was provided by Ms. Dana Hester, physical and natural sciences instructor, regarding the department chairs task force. Ms. Hester summarized the recent work of the task force. The topic will continue to be on the agenda as representatives share ideas and questions.

Ms. Eisel said the Academic Senate looks forward to welcoming Dr. Perri, Dr. Malmgren and Ms. Stephens for special reports in the near future.

Members of the Board of Trustees

Student trustee Alejandra Delgado reported on ASCC activities. This week, ASCC held club rush, which provided an opportunity for all of the college clubs to introduce themselves to new students. ASCC also hosted Constitution Day. Student Trustee Delgado plans to attend a Legislative Power Lunch in Covina, along with ASCC Legislative Liaison Cherry Villanueva, and she will participate in Duarte's Tribute to Route 66 Parade.

Trustee Joanne Montgomery, board clerk/secretary, provided details of a letter from Mr. Duke Freyermuth, tutor coordinator for Monrovia Schools. Mr. Freyermuth extended kudos to the offices of Financial Aid and Student Employment Services for providing young Monrovia students with over 18,000 tutorial hours by Citrus College students. He said Citrus College is a stellar example of what a college should be in support of the communities it serves.

Trustee Montgomery again expressed her appreciation to the Cosmetology Department for their commitment to community service in providing over 2,000 haircuts to local school children at the Foothill Unity's Back to School event.

Trustee Montgomery said the Convocation program was outstanding, and she congratulated Citrus College's "Shining Stars."

Trustee Edward C. Ortell, board member, congratulated Board President Gary L. Woods, on his appointment as acting dean of the Business and Computer Technology Department at Pasadena City College.

Dr. Ortell thanked the Supervisor/Confidential Group and the Management Team for staffing the information booths that are so helpful to new students in the first few days of the semester.

Trustee Susan M. Keith, board member, thanked everyone who participated in Convocation. She said it is a great way to start the new academic year.

COMMENTS FROM MEMBERS OF THE AUDIENCE

Mr. John Fincher, CCFA president, announced the new CCFA officers for 2010-2011. They are: Mr. Fincher, president; Mr. Ken Guttman, vice president; Ms. Badieh Farahani, secretary; Mr. Gerhard Peters, treasurer; and Ms. Kathy Bakhit, past president.

Mr. Fincher commented on the current economic situation in the state and the college budget, and he expressed the hope that the college would be able to fund additional classes for students in the future.

PUBLIC HEARING

No comments were received during a public hearing on the Gann Appropriation Limit Calculation Resolution.

INFORMATION AND DISCUSSION

Dr. Hamilton introduced Ms. Martha McDonald, dean of students, who presented the ASCC executive board for fall 2010. The students introduced themselves and provided the cities they live in and their majors. Several of the board members complimented and encouraged the students regarding their involvement in college activities. Trustee Woods said their involvement would provide them with many important skills and some great memories. Trustee Patricia Rasmussen, board vice president, asked the students to keep the board informed of their activities. Dr. Ortell commented that the students are tremendously effective advocates in Sacramento. Mrs. Keith said she hoped many of them would eventually run for public office and continue to be a voice for community colleges.

BOARD ACTION

The board approved eight action items, including the Quarterly Financial Status Report for the fiscal quarter ending June 30, 2010.