



# Board Highlights



Highlights of the October 19, 2010 Board of Trustees Meeting

## Citrus Community College District Board of Trustees

**Dr. Gary L. Woods**  
President  
Azusa/Covina/Glendora/Irwindale Representative

**Dr. Patricia Rasmussen**  
Vice President  
Glendora/Azusa/San Dimas Representative

**Mrs. Joanne Montgomery**  
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**Dr. Edward C. Ortell**  
Member  
Duarte/Arcadia/Azusa Monrovia Representative

**Mrs. Susan M. Keith**  
President  
Claremont/Azusa/La Verne/Pomona Representative

**Ms. Alejandra Delgado**  
Student Representative

**Dr. Geraldine M. Perri**  
Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, presented the 2009-2010 Strategic Plan Progress Report and the new 2010-2011 Annual Implementation Plan. The progress report details the college's Strategic Planning goals, objectives and activities that have been completed. It focuses on four major goals: Student Success, Learning Outcomes and Assessment, Fiscal Transparency, and Communication. The Annual Implementation Plan 2010-2011 sets a course for this academic year in terms of our goals, objectives and activities that the college will carry out to advance the Strategic Plan. Dr. Perri thanked Dr. Lan Hao, director of institutional research, and Ms. Marilyn Grinsdale, protocol and government relations officer, for their work in helping to prepare these documents.

Dr. Perri reported on activities and events that took place over the last few weeks. She attended the Green California Community College Summit Awards Reception, where Citrus College received the Green Campus Award. Dr. Perri thanked Mr. James Lancaster; dean of career, technical and continuing education; Ms. Kim Holland, director of workforce development; Mr. Michael Harrington, director of facilities and construction; and Mr. Bob Bradshaw, project manager; for their work to validate Citrus College's commitment to "going green." She also thanked Ms. Paula Green, director of communications, for attending the event.

Dr. Perri was pleased to attend the Citrus Union High School Class of 1950's 60<sup>th</sup> Reunion Dinner. She thanked Mr. Eric Magallon, bookstore supervisor and Alumni Association president, and Alumni Association members, Ms. Sharon Lewis and Ms. Joyce Dill, for planning this successful event that was attended by over 100 alumni and friends. Dr. Perri also thanked Trustee Joanne Montgomery, board/clerk secretary; Trustee Susan M. Keith, board member; and Executive Director of Development and External Relation Ms. June Stephens for attending.

Dr. Perri had the pleasure of attending the Duarte Education Foundation's dinner, "It Takes a Village," where she presented a Citrus College resolution in support of Duarte Unified School District's bond measure. She thanked Trustee Montgomery and Executive Director Stephens for attending.

### Academic Affairs

Dr. Irene Malmgren, vice president of academic affairs, reported that the *Clarion* newspaper and the *Clarion* website both received the highest award of "General Excellence" at the Journalism Association of Community Colleges' southern regional fall conference. In addition, students Brian Y. Marsh and Anazary Danganan took the top award in web/broadcasting for a news feature video they produced. The *Clarion* team received eight additional individual awards in the mail-in and on-the-spot categories.

Dr. Malmgren reported that Ms. Joanne Hinojosa, EOP&S/CARE supervisor and Ms. Lillian Sass, program coordinator, have been selected to be two of the City of Azusa's Human Relations Commissioners.

Regarding STEM news, the Writing Café will present Ms. Luivette Resto, adjunct instructor and published author, who will speak on the topic of "Poetic Possibilities." Also, Ms. Sylvia Smythe, director of college success; Dr. Beverly Van Citters, language arts instructor; and Ms. Marilyn Eng, counselor, will present our College Success Program at the first annual California Association of Developmental Education conference.

### Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that the Health Center will hold flu shot clinics on October 26 and 27.

Dr. Hamilton said Ms. Martha McDonald, dean of students, has taken the lead with regard to our Veterans Program, and she will be presenting a workshop on serving veteran students at the Western Regional Colleges and Universities Student Affairs Association conference.

The Office of Student Life has been busy with two major activities. To celebrate Hispanic Heritage Month, ASCC, LLN and the Office of Student Life hosted bestselling author Victor Villasenor. Dr. Hamilton said the event was "standing room only," with over 400 students in attendance. In addition, Citrus College students and advisors participated in Monrovia's "Make a Difference Day." Thirty-two students and two advisors worked on two projects that involved picking up trash and assisting the elderly.

## Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, reported that the Chancellor's Office has rescheduled the budget workshop, due to the delay of the Governor in signing the trailer bills for the finalized state budget. There have been no state apportionment payments for this fiscal year. However, Mrs. Horton said they have been assured a check is in the mail. In spite of the long delay in state apportionment, Mrs. Horton reported that the college did not have to resort to borrowing.

## Human Resources

Dr. Robert Sammis, director of human resources, commented on Agenda Item H-7, the first reading of Board Policy 7602 – Evaluation: Supervisor/Confidential Employees. Dr. Sammis thanked committee members Mr. Leigh Buchwald, network & telecommunications systems supervisor; Ms. Sandra Coon, CO administrative assistant; Mr. Tedd Goldstein, student employment services supervisor; Ms. Lari Kirby, distance education supervisor; Ms. Pamela Sewell, CO administrative assistant; and Ms. Debra Vanschoelandt, continuing education supervisor, for their thoughtful discussions and work on the final draft.

## COMMENTS

### Academic Senate

Ms. Roberta Eisel, academic senate president, said the Academic Senate approved changes to the annual and six-year program review process at their October 13 meeting. They are working to put these improvements in place as quickly as possible.

Now that the governor has signed transfer legislation SB 1440, the Academic Senate has assembled a small team to assure that Citrus College is poised to move ahead on any needed changes to our curriculum and degrees so that Citrus College students will have maximum opportunities for transfer. Team members include, Dr. Malmgren; Dr. David Kary, physical and natural sciences instructor; Mr. Eric Rabitoy, dean of physical and natural sciences; Ms. Michelle Plug, articulation officer; and Ms. Eisel.

### Members of the Board of Trustees

Student Trustee Alejandra Delgado reported on ASCC activities, including Monrovia's "Make a Difference Day," in which 34 students participated. In addition, she said there was a great deal of enthusiasm for the Hispanic Heritage Month event featuring author Victor Villasenor. Student Trustee Delgado also announced several upcoming events that ASCC will take part in, including the Student Senate for California Community Colleges Fall 2010 General Assembly.

Trustee Keith reported on recent college events, including the Owl's football game, which she said was exciting. She also attended a rehearsal of "All Shook Up." She said it was an entertaining performance, with great production numbers and music. Trustee Keith encouraged everyone to attend.

Trustee Keith commented on an email from Scott Lay, executive director of the Community College League of California. Mr. Lay's email discussed the system for higher education in Quebec where students can attend community college after 11th grade. He reported that students in Quebec earn significantly more A.A. degrees than students in California.

Trustee Edward C. Ortell, board member, commented on the upcoming college tour that is being arranged for Senator Bob Huff. Trustee Ortell said it is important to build these types of relationships with our legislators, as they result in more favorable outcomes with regard to funding and other legislative issues that impact Citrus College.

Trustee Montgomery thanked all of the students who participated in Monrovia's "Make a Difference Day." She said the students provided much needed assistance for many people in her community. She gave special thanks to Ms. Adrienne Thompson, student activities supervisor, for helping to coordinate this event.

Trustee Patricia Rasmussen, board vice president, congratulated the Latina Leadership Network and ASCC for the very successful event in honor of Hispanic Heritage Month. She also complimented the college's newest publication, *The Citrus Grove*. She said it is a wonderful magazine that rivals similar magazines published by universities.

Trustee Rasmussen enjoyed reading the entire "My Citrus Story" publication. She commented on the value of these inspirational stories to current and future students.

## COMMENTS FROM MEMBERS OF THE AUDIENCE

Ms. Julia Kupisiewicz, a Citrus College student, commented on the positive effects the college pool has had on her health, and she expressed her views on the pool remaining open.

Mr. Michael Peterson, a Citrus College student, also expressed his views on the pool remaining open. He commented on the special adaptive features of the college pool, which facilitate access for the disabled.

## INFORMATION AND DISCUSSION

Dr. Hamilton introduced Ms. Ivon McCraven, coordinator of school relations, who presented the Student Ambassadors for 2010-2011. Each student provided his or her reasons for wanting to become a Student Ambassador.

Dr. Hao presented the 2010 Community College Survey of Student Engagement (CCSSE) Survey Results and explained the benchmarks and scoring. She said the college has made good progress on four out of the five benchmarks.

Dr. Malmgren introduced Dr. Cliff Hadsell who presented background on the college's 35-year clinical partnership with Schaefer Ambulance. The college provided Schaefer Ambulance with a proclamation in recognition of this partnership, as well as Schaefer's gift of a fully-operational 1999 ambulance to the Health Science/Emergency Medical Technician Program.

Dr. Malmgren provided a brief description of the Educational Programs Committee Administrative Procedures (APs).

## BOARD ACTION

The board approved seven action items, including authorization to file the Notice of Completion for the Vocational Technology Complex with the County of Los Angeles.