

Board Highlights



Board Highlights



Highlights of the December 7, 2010 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Dr. Patricia Rasmussen
President
Glendora/Azusa/San Dimas Representative

Mrs. Joanne Montgomery
Vice President
Monrovia/Bradbury/Duarte Representative

Dr. Edward C. Ortell
Clerk/Secretary
Duarte/Arcadia/Azusa Monrovia Representative

Mrs. Susan M. Keith
Member
Claremont/Azusa/La Verne/Pomona Representative

Dr. Gary L. Woods
Member
Azusa/Covina/Glendora/Irwindale Representative

Ms. Alejandra Delgado
Student Representative

Dr. Geraldine M. Perri
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.

REPORTS

Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was pleased to report that Citrus College was one of the winners in the Beacon Newspaper Group's Annual Readers Choice Poll. The college was selected as first runner-up in the "Best Institution of Higher Learning" category. Dr. Perri commended Ms. Paula Green, director of communications, and Ms. Stacy Armstrong, publications specialist, for their work with local media.

Dr. Perri received a letter from the Community College League of California (CCLC) thanking Citrus College for helping to make CCLC's 2010 Annual Convention and Partner Conferences an outstanding success. Dr. Perri thanked Dr. Irene Malmgren, vice president of academic affairs; Ms. Green; Mr. Robert Slack, director of fine and performing arts; Ms. Ann Heming, fine and performing arts program supervisor; Mr. Mike LeBrun, department aide; Mr. Gino Munoz, music instructor; and Mr. Alan Waddington, instructional lab technician III, for coordinating Citrus College's participation at the convention.

Dr. Perri provided a handout on transfer legislation SB 1440, which requires community colleges to develop new associate degrees for transfer to the California State University system. The handout provides guidelines and answers questions about the requirements.

Dr. Perri was pleased to accompany Trustee Joanne Montgomery, board vice president, at the Monrovia Holiday Parade. Dr. Perri looks forward to participating in the annual Glendora Christmas Parade on December 11 with Board President Patricia Rasmussen.

Dr. Perri thanked Trustee Gary L. Woods, board member; Trustee Montgomery; Trustee Edward C. Ortell, board clerk/secretary; and Trustee Susan M. Keith, board member, for attending Friday's successful meeting and campus tour with Senator Bob Huff. She gave special thanks to Ms. Philomena O'Shea, cafeteria supervisor, for the delicious lunch; Ms. Marilyn Grinsdale, protocol and government relations officer, for coordinating the senator's calendar; Ms. Christine Link, CO executive assistant, for meeting and tour logistics and Dr. Malmgren for leading the tour.

Dr. Perri reported that the Steering Committee has been working as the oversight committee for the Educational Master Plan. The process began at the November meeting where the consultants reviewed the expectations for the Educational Master Plan and how this process will coordinate with the Facilities Master Plan and Strategic Plan. Dr. Perri thanked Dr. Malmgren for leading the recent Educational and Facilities Master Plan all-college forum.

Dr. Perri congratulated Ms. June Stephens, executive director of development and external relations, for securing a \$5,000 donation for the Valley's Got Talent fundraiser from Pacific Western Bank.

Dr. Perri invited the college community to attend the Superintendent/President's Holiday Reception, "There's Snow Place Like Citrus," on December 14 in the Center for Innovation Community Room.

Academic Affairs

Dr. Irene Malmgren, vice president of academic affairs, reported that enrollment for the winter session has begun, and classes are 84 percent full. An additional 36 sections have been added over last winter.

Dr. Malmgren was pleased to announce that the Child Development Center will host a "snow day" on December 15, with real snow.

The college's Emergency Management and Homeland Security program was approved several years ago. Due to budget concerns, the college had not been able to offer any of the classes. Dr. Malmgren was pleased to report that the first classes in the program series will begin in spring 2011.

The STEM annual report is ready to send to Washington, D.C. Dr. Malmgren said STEM is showing excellent outcomes in three major areas: students declaring a major in STEM have increased 56 percent; Citrus College associate degrees in STEM majors have increased 68 percent; and STEM students' transfer rates to 4-year institutions have increased dramatically.

Dr. Malmgren introduced Ms. Kim Holland, director of workforce development, who reported on the college's public works and water technology programs. This spring, Citrus College will offer \$3,000 in scholarships, made possible by the proceeds from our annual Water Awareness Day, to our students in these programs. In addition, two of our industry partners have volunteered financial support for students. The Maintenance Superintendent's Association has offered twenty-five \$100 scholarships in addition to the \$7,000 in scholarships they award annually. The Southern California Water Utilities Association will provide twenty-five \$100 book vouchers for our Water Technology students this spring. In addition, the Foothill Workforce Investment Board awarded Citrus College a contract for \$123,000 to provide instruction and support services that will bring 25 students from unemployment to a new career in the drinking water industry.

Student Services

Dr. Jeanne Hamilton, vice president of student services, said CARE and CalWORKs are celebrating their second annual Adopt an Angel program for the children of CARE and CalWORKs students. College employees were invited to donate a gift to a child.

Dr. Hamilton said Ms. Joanne Hinojosa, EOP&S/CARE supervisor, and Ms. Barbara Munoz, student services assistant, invited foster youth to participate in a "Foster to Famous" event to assist foster youth as they prepare for emancipation. Ms. Hinojosa worked with classmates at Azusa Pacific University, where she and Ms. Munoz are enrolled in the licensed clinical social work program.

Student Affairs is rewriting the curriculum for the student government class from a sociology class to Foundations of Leadership. This course will be a pre- or co-requisite for student government officers, but will also be open to other students.

Reporting on college programs and activities, Dr. Hamilton said Ms. Ivon McCraven, coordinator of school relations, has developed a manual for training the parent ambassadors in the Bridges to Success program; the Owl Bookshop will host an open house on December 8; and Mr. Tedd Goldstein, student employment services supervisor, is once again coordinating the college's participation in the Azusa USD/Azusa Chamber of Commerce annual High School Job Shadow Day. The event will take place on February 24.

Human Resources

Dr. Robert Sammis, director of human resources, provided an update on the training sessions for managers and supervisors. There have been three sessions on the new supervisor/confidential evaluation process and two supervisors have volunteered to do a test run. The new process will be implemented for all supervisor/confidential employees next June.

Dr. Sammis expressed appreciation to faculty, administrators and his staff for keeping the faculty hiring process for spring hires moving forward during this busy time. He said the process is going well.

COMMENTS

Academic Senate

Ms. Roberta Eisel, academic senate president, said at their next meeting the Academic Senate will continue forum discussions on "Statewide Hot Topics," including the implementation of SB 1440, SB 1143 and the CCLC's Commission on the Future report. They continue to review and act on Board Policies and Administrative Procedures.

Ms. Eisel said the faculty is engaged in the Educational Master Plan process, which includes meetings of discipline faculty groups with the consultants. They are finding it to be a productive experience.

The Academic Senate is looking forward to addressing several important issues in the spring semester.

California School Employees Association

Ms. Cathy Napoli, CSEA past president, provided a reminder about the CSEA Holiday Buffet, and said there will be a special drawing for a quilt made by a CSEA member. On behalf of the classified staff, Ms Napoli wished everyone a happy holiday season.

Members of the Board of Trustees

Student Trustee Delgado reported on ASCC activities. As part of Stress Busters Week, the ASCC hosted a comedian in the Campus Center and free chair massages for students with ASCC stickers. In addition, the Campus Center will be open next week until 11:00 p.m. for "Night Owls," providing a safe, warm place to study for finals.

Trustee Rasmussen attended the CCLC Convention, and she reported on several informative sessions. Topics included the CCLC's 2020 Vision for Student Success report; President Obama's national effort to increase college completion rates and his first White House Summit on Community Colleges; a shift in focus for community colleges from "access" to "success;" the inevitability of student fee increases; digital textbooks and other open education resources; the need for community colleges to focus on their core mission; the Legislature's focus on completion rates; and other timely topics.

Trustee Montgomery also attended the convention. The video featuring Citrus College's Veterans Center that was shown at the White House Summit on Community Colleges was shown, and Trustee Montgomery said our Veterans Program received many compliments. Trustee Montgomery extended best wishes to the college community for the holidays and the new year.

Trustee Keith said one of the topics discussed at the meeting with Senator Huff was the cost of textbooks. She expressed her hope that efforts would continue to help students meet the challenge of securing textbooks or alternative educational resources at affordable prices.

Trustee Ortell appreciated the opportunity to discuss several important topics with Senator Huff and to provide him with the community college perspective.

Dr. Ortell congratulated Citrus College's men's basketball team for winning the Neil Edwards Classic tournament for the third time in four years. The tournament is hosted by Citrus College.

INFORMATION AND DISCUSSION

Mrs. Carol R. Horton, vice president of finance and administrative services, introduced auditors Ms. Renee Graves and Ms. Heather McGee from the firm of Vincenti, Lloyd and Stutzman, Certified Public Accountants. Ms. Graves and Ms. McGee provided an overview of audits for the district, the Citrus College Foundation and Measure G Bond Funds. The reports were all clean, unqualified statements. Mrs. Horton thanked Ms. Rosalinda Buchwald, director of fiscal services; Ms. Lucia Blades, accounting supervisor; and all of the business office and purchasing staff for their diligent work that has resulted in these excellent audit reports.

Dr. Malmgren provided highlights of the program reviews for Anthropology and Tech Prep. For Anthropology, all courses are ADA compliant and can be taught in different modalities. Currently, program expansion is on hold due to budget constraints. With regard to Tech Prep, institution and course level articulation agreements support development of CTE programs of study that bridge secondary to postsecondary programs.

Dr. Hamilton provided highlights of the Program Plan for Extended Opportunities Programs and Services (EOP&S) for 2010-2011. The EOP&S program has been around for 40 years, but budget cuts to categorical programs have reduced the number of students served in the last few years. Demand for EOP&S services continues to rise.

BOARD ACTION

The board approved 18 action items, including the election of Trustee Rasmussen as board president and the Annual Financial and Compliance Audit Report for fiscal year ending June 30, 2010.