



Board Highlights



Highlights of the July 13, 2010 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Dr. Gary L. Woods
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Glendora/Azusa/San Dimas Representative

Mrs. Joanne Montgomery
Clerk/Secretary
Monrovia/Bradbury/Duarte Representative

Dr. Edward C. Ortell
Member
Duarte/Arcadia/Azusa Monrovia Representative

Mrs. Susan M. Keith
President
Claremont/Azusa/La Verne/Pomona Representative

Ms. Alejandra Delgado
Student Representative

Dr. Geraldine M. Perri
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

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REPORTS

Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was pleased to report that Community College Week has again named Citrus College to several of their lists of "Top 100" community college degree and certificate producers in the nation. Our rankings and their respective categories are as follows: 82nd in the number of associate degrees awarded to minority students; 51st in the number of associate degrees awarded to Hispanic students; 28th in the number of associate degrees awarded for multi interdisciplinary studies (liberal arts); and 49th in the number of two-year certificates awarded to Asian students.

Dr. Perri reported that the Strategic Plan committee has been meeting to formulate the college's new Strategic Plan. After completing a detailed SWOT analysis, the committee identified major focus areas for the college for the next five years. They are: academic excellence, student support and success, college resources, learning environment, institutional effectiveness, and community/college relations. The entire college community will be invited to a planning session to identify the activities the college will undertake to advance each of the key focus areas at Convocation on August 27.

Dr. Perri reported on three pieces of legislation. **SB 1440** (Padilla), Transfer/Associate's Degree Efficiency, is intended to simplify the transfer process between the California community colleges and the California State University. **AB 220** (Brownley), Kindergarten-University Public Education Facilities Bond Act, would provide for the issuance of over \$6 billion in general obligation bonds to construct and modernize education facilities. It would become operative only if approved by the voters in November. **AB 2682** (Block), Centralized Student Assessment, would require the Board of Governors to establish a pilot project for a centrally-delivered system of student assessment for community college placement and advisement.

Dr. Perri was pleased to report that several faculty, staff and community members will be recognized at Convocation. The "Shining Star Awards" will be given to those individuals who have excelled in meeting the college's values of excellence, collaboration, diversity, life-long learning, integrity, technological advancement and student focus, and also to those who have helped to advance the college vision.

Academic Affairs

Dr. Irene Malmgren, vice president of academic affairs, reported that one of our STEM students, Mr. Craig Stremel, has achieved the remarkable accomplishment of being accepted into the National Community College Aerospace Scholars program at NASA. Next, he will be required to complete additional lessons to determine if he will receive a full invitation to the Johnson Space Center this fall. Dr. Malmgren added that Mr. Stremel is among an elite group of students.

Dr. Malmgren reported that the Program Review Task Force has been meeting during the summer. Their goal is to increase value by creating a more meaningful connection between program review, budget and planning. The task force has gathered feedback throughout the year and will incorporate it into a revised template for the 2010-2011 academic year.

Summer session is at the halfway point, and Dr. Malmgren said our data indicates that students are valuing their seats. The retention rate for most classes is 90 percent or above.

Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that last week the college was notified of a grant opportunity for community college veteran's programs. A group is now working to meet the July 30 application deadline. Dr. Hamilton said this funding could provide critically needed services.

Regarding Student Services, Dr. Hamilton said the Counseling and Advisement Center is offering 10 probation workshops a week to students who are on probation, so they can be cleared to register. New students are now required to attend an orientation either in person or online, and many student orientations are taking place. Our new, more sophisticated online orientation has been available since spring. The number of applications from new international students is up as compared to this time last year. International student fees are more important than ever, because they enable us to offer courses that are taken by everyone.

The bookstore is now compliant with the Higher Education Opportunity Act requirement that textbook information be linked to the course schedule of classes. Dr. Hamilton thanked TeCS and Academic Affairs for assisting the college in meeting this new requirement.

A new "Standards of Student Conduct and Student Disciplinary Procedures" handbook was provided to the board. Dr. Hamilton said copies would be distributed to staff, students and faculty. She thanked External Relations for assisting with the new handbook.

Dr. Hamilton was pleased to report that Ms. Martha McDonald, dean of students, received a scholarship from the executive board of the CCC Student Affairs Association to assist with her graduate education.

Human Resources

Dr. Robert Sammis, director of human resources, said he was pleased to join Dr. Rasmussen for the Glendora July 4th Parade, held on July 5th. It was a fun event, and they had the opportunity to ride in the college's 1915 Chevrolet.

Human Resources (HR) will again hold a one-day summer retreat. They are planning to do process mapping on one HR function. The function they have chosen is the processing of new employees. They will also be working on their HR procedures manual.

Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, said budget talks continue in Sacramento; however, most legislators have returned to their districts. Her department is working with the Community College Facility Coalition (CCFC) for passage of the facilities bond measure. If passed by the voters, these funds will be used in the renovation of Hayden Hall.

This is the busiest time of year for Finance and Administrative Services, as they are closing their books for 2009-2010. Given the budget situation, they are also carefully monitoring cash flow.

Mrs. Horton spoke to Action Item H2, an emergency resolution to repair the damaged stage. The damage was accidentally caused by a vendor testing the fire suppression system.

COMMENTS

Academic Senate

Ms. Roberta Eisel, academic senate president, said the Academic Senate is gearing up for a year of effective leadership. She will be working with vice president/president-elect Nicki Shaw to discuss plans for orientation of new faculty members and training of new and continuing senate council members.

Ms. Eisel has been serving on the Program Review Task Force, along with Mr. James Woolum, program review coordinator, and Dr. Jack Call, academic senate past president.

Ms. Eisel said the senate has been making good use of the leadership development resources of the Academic Senate of the California Community Colleges. Mr. Paul Swatzel, treasurer, attended the leadership institute; she and Mr. Woolum attended the curriculum institute; and Mr. Woolum attended the student learning outcomes institute. At the curriculum institute there was much discussion on proposed changes to prerequisites; connections between curriculum concerns and enrollment management; and relationships between curriculum and program review and planning processes.

Members of the Board of Trustees

Student trustee Alejandra Delgado said she is enrolled in classes for the summer session. She is also planning to attend a conference for student board members in August.

Trustee Patricia Rasmussen, board vice president, praised the student performers, staff and faculty who provided entertainment this summer at two hotels on Maui. She said the performances were excellent, and the college received positive recognition and many compliments on the professionalism of the performances.

Trustee Rasmussen thanked Dr. Sammis for accompanying her during the Glendora July 4th parade and Mr. James Callahan, skilled maintenance technician, for driving the 1915 Chevrolet.

Trustee Rasmussen commented on several end of the year events. She said Commencement went exceedingly well. She also was pleased to attend the Registered Dental Assisting graduation and the Associate Degree in Nursing pinning ceremony.

Trustee Rasmussen complimented Dr. Perri on her role as keynote speaker at the Life and Leadership in a Diverse and Changing World Conference, which took place in conjunction with the YWCA San Gabriel Valley's Annual Women of Achievement Awards.

Trustee Susan M. Keith, board member, thanked Dr. Hamilton for accompanying her at the July 4th parade in Claremont. She also thanked Mr. Tom Gerfen, Citrus College Foundation board president, for driving the parade car.

Trustee Keith commented on the end of the year events, including the Registered Dental Assisting graduation and the Associate Degree in Nursing pinning ceremony. She thanked everyone collegewide who helped the students reach their goals.

Trustee Joanne Montgomery, board clerk/secretary, was also pleased to attend the dental assisting and nursing ceremonies, in addition to Commencement and many other end of the year events.

Trustee Edward C. Ortell, board member, congratulated Trustee Montgomery on her reappointment by Governor Schwarzenegger to serve on the board of directors for California's Schools' Agriculture and Nutrition Program. The organization oversees programs that encourage students to learn about agriculture and nutrition.

INFORMATION AND DISCUSSION

Dr. Malmgren provided an overview of the Health Occupations Nurse Assistant Program Review. This program prepares students to provide basic nursing care to residents of long-term care facilities and is often the beginning step in a nursing career.

Dr. Malmgren provided an overview of the English Program Review. The English Program provides a full range of writing and literature classes from placement to graduation and/or transfer. The review revealed that the faculty takes seriously their impact on the college community; however, they realize that the importance of writing to college success needs to be better articulated to and supported by all departments.

Dr. Hamilton provided an overview of the Student Health Center Program Review. The center provides numerous ambulatory care services and is able to meet the needs of about 85 percent of students seeking care. They are currently investigating the use of an appointment system to reduce student wait time.

COMMENTS FROM MEMBERS OF THE AUDIENCE

Ms. Sandy Orduno, Ms. Tricia Kyle, Mr. Alan Crick and Mr. Stefano Saltalamacchia, spoke in support of the college's aquatics program and coach Tim Kyle. They each expressed concerns regarding cuts to the program, which have been necessitated due to collegewide budget cuts.

BOARD ACTION

The board approved 16 action items, including appointment of three individuals and one student to the Measure G Oversight Committee and the hiring of two librarians, one nursing faculty member and one cosmetology faculty member to full-time positions.