



# Board Highlights



Highlights of the February 15, 2011 Board of Trustees Meeting

## Citrus Community College District Board of Trustees

**Dr. Patricia Rasmussen**  
President  
Glendora/Azusa/San Dimas Representative

**Mrs. Joanne Montgomery**  
Vice President  
Monrovia/Bradbury/Duarte Representative

**Dr. Edward C. Ortell**  
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Claremont/Azusa/La Verne/Pomona Representative

**Dr. Gary L. Woods**  
Member  
Azusa/Covina/Glendora/Irwindale Representative

**Ms. Alejandra Delgado**  
Student Representative

**Dr. Geraldine M. Perri**  
Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, reported that the college has just received an update on the budget from the Community College League of California (CCLC), which references a memo from the Legislative Analyst Office (LAO) that was leaked to the media. In order to resolve the state budget problem without tax increases, the LAO suggests an additional \$585 million in cuts to community colleges on top of the \$400 million already included in the governor's budget. This would bring the reduction in funding for community colleges close to a billion dollars. The LAO proposes these cuts can be achieved by imposing a 90-unit cap on each student's taxpayer-subsidized credits; increase community college fees from \$26 per unit to \$66 per unit; and eliminating the state subsidy for intercollegiate athletics. Dr. Perri added that CCLC continues its advocacy efforts for a reduction in the workload measure and leaving census dates as they are currently.

Dr. Perri said the college will continue to monitor the state budget developments, and the Cabinet is preparing workload estimates based on the three state budget scenarios for Citrus College. It is likely the college will prepare two or three potential budgets for 2011-2012, given the uncertainty as to how the state budget will eventually play out.

Dr. Perri was pleased to report that Senator Bob Huff's February 15, 2011 newsletter, *Huff Headlines*, featured a story on his visit to Citrus College. The Senator was pleased to have the opportunity to tour several areas of the college and praised what he saw, including: the Veteran's Center, Health Occupations, Automotive Technology and Recording Arts. His newsletter also noted that the Citrus College Veterans Center was featured as part of the White House Summit on community colleges.

Dr. Perri congratulated the college's men's and women's basketball teams on their wins over Glendale College last week, and she gave kudos to our Scholar-Ballers. In addition, Dr. Perri said she wholeheartedly supported the recommendation on the agenda to grant tenure to four faculty members, and she commended these fine faculty for achieving this milestone in their careers.

### Academic Affairs

Dr. Irene Malmgren, vice president of academic affairs, reported that the Citrus College men's and women's basketball teams will be co-hosting the Citrus College Basketball Cancer Awareness Night on February 19, as they play College of the Canyons. Citrus College joins 48 other colleges across the state in raising money for this cause.

Dr. Malmgren announced that the Writing Café will open for the spring on February 28. It will be staffed by seven lab supervisors, four of which have dual qualifications in both English and ESL, and ten student writing consultants. The College Success Center will pilot an online Success Center orientation, which will be more efficient, be accessible for deaf students, and allow all students to access the orientation at any time during the semester.

Regarding our STEM program, STEM outreach has been busy during the winter intersession. Activities included hosting 25 Monrovia High School students for rocket building and other interactive science activities; hosting 33 Claremont High School students for a biology lab; and hosting 48 Glendora High School students for science activities. Students from Azusa and Duarte High Schools are scheduled to come to the college for similar activities this spring. On February 15 and 16, Supplemental Instruction (SI) leaders will be trained for spring SI in math, science and English.

## Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that Campus Safety and the Glendora Police Department (GPD) conducted a lockdown drill as a practice for an actual campus emergency. The lockdown lasted for eight minutes. Employees were notified of the drill and that they should follow lockdown protocol. Citrus Alert was used to notify staff of the start and end of the drill. GPD and Campus Safety then debriefed and made recommendations for further training.

For the past two years, Ms. Lois Papner, dean of admissions and records, has searched for a way to provide faculty with the ability to print their own attendance rosters so that they have an up-to-date list of students. With the assistance of TeCS, a program used at North Orange County CCD has been adapted that will allow faculty to go to their BANNER page and print rosters at any time. This will ensure that faculty are able to determine exactly which students are officially enrolled in their classes.

Dr. Hamilton reported that the veteran's grant has allowed the college to expand services provided to our veteran students. In addition, some of the funds are being used to hire a veteran student ambassador to reach out to veterans in the community. Mr. Charles Olsen is the new veteran student ambassador, and he spoke at the VFW in Azusa on February 12. Azusa Mayor Joe Rocha was in attendance and invited Mr. Olsen to City Hall on February 22 to record his presentation, which will be shown on local television channels. Mr. Olsen will also be the keynote speaker at Memorial Day events in Azusa and Monrovia.

## COMMENTS

### Academic Senate

Ms. Roberta Eisel, academic senate president, said that the Academic Senate for California Community Colleges will hold its Accreditation Institute on March 18 and 19. She has been asked to contribute to two panels: "It's All About Student Learning: Using SLO Assessment in Institutional Planning and Resource Allocation" and "Closing the Loop." In preparation, she plans to gather information from the many experts here at Citrus College.

The first regular meeting of the Academic Senate will take place on March 9. Dr. Perri and Dr. Malmgren will provide updates on the budget. There will also be a report from Mr. Paul Swatzel, Academic Senate treasurer, on the results of the sustainable textbook survey.

### Members of the Board of Trustees

Student Trustee Alejandra Delgado said she is planning to attend the first SanFACC Student Leadership Mixer on February 25. The event will provide an opportunity to network student leaders from other SanFACC colleges and participate in a discussion on ways to collaborate and better support each other's advocacy efforts this year.

Trustee Joanne Montgomery, board vice president, commended the Athletic Department for honoring their Scholar-Ballers—athletes who maintain a GPA of at least 3.0. The recognition took place during the Owl's basketball games on February 9. This year, 69 Scholar-Ballers were honored for their academic achievement, a program record.

## INFORMATION AND DISCUSSION

Ms. June Stephens, executive director of development and external relations, presented an update on the status of the Citrus College Foundation. The Foundation ended its second quarter of the 2010-2011 fiscal year on December 31, 2010. Ms. Stephens reported on Foundation assets and provided year-to-year comparisons on revenue; unrestricted donations; annual campaigns; scholarships and grants; and programs and projects. She thanked the Citrus College employees who contribute through payroll deduction and said the Foundation will work to increase that number in the coming year. Trustee Montgomery thanked Ms. Stephens for the wonderful job she is doing.

Mrs. Carol R. Horton, vice president of finance and administrative services, presented a report on the college's General Obligation Bond financing. The college has completed 18 bond projects since 2005. However, assessed property valuations have fallen due to market conditions, and Mrs. Horton advises the district to wait for assessed valuations to rebound before issuing the final series D bonds. The college currently has sufficient bond funds to complete several projects, including the remodel of the Administration Building and continued implementation of the Banner system.

## BOARD ACTION

The board approved eight action items, including a resolution in support of California Community Colleges and authorization to approve the granting of tenure for Dr. June Han, Mr. Rafael Herrera, Mr. Gino Munoz and Mr. Gerhard Peters for the 2011-2012 academic year.