



# Board Highlights



Highlights of the April 5, 2011 Board of Trustees Meeting

## Citrus Community College District Board of Trustees

**Dr. Patricia Rasmussen**  
President  
Glendora/Azusa/San Dimas Representative

**Mrs. Joanne Montgomery**  
Vice President  
Monrovia/Bradbury/Duarte Representative

**Dr. Edward C. Ortell**  
Clerk/Secretary  
Duarte/Arcadia/Azusa Monrovia Representative

**Mrs. Susan M. Keith**  
Member  
Claremont/Azusa/La Verne/Pomona Representative

**Dr. Gary L. Woods**  
Member  
Azusa/Covina/Glendora/Irwindale Representative

**Ms. Alejandra Delgado**  
Student Representative

**Dr. Geraldine M. Perri**  
Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, congratulated the Citrus College Men's Basketball Team on their tremendous success this season in earning the title of "2011 California Community Colleges Athletic Association Men's Basketball State Runner-up." She introduced Ms. Jody Wise, dean of physical education and athletics, and thanked her for her leadership. Ms. Wise introduced Coach Chris Victor who thanked Dr. Perri and the board of trustees for their support of the team. He introduced the student athletes in attendance, many of whom are going on with scholarships to four-year institutions.

Dr. Perri was pleased to co-host the college Finance Forum with Mrs. Carol R. Horton, vice president of finance and administrative services, on March 29. Dr. Perri and Mrs. Horton presented the latest information on the 2011-2012 state budget and the three budget scenarios for Citrus College, as outlined by the Community College League of California. The PowerPoint presentation is available online.

Dr. Perri thanked the entire board for attending Senator Bob Huff's Education Summit on March 31. There was good attendance and media presence. Dr. Perri's interview with *Fox 11 News* aired that evening, and articles appeared in the *Glendora Patch* and the *San Gabriel Valley Tribune*. She thanked Ms. Marilyn Grinsdale, protocol and government relations officer, for her efforts and leadership in coordinating the event.

Dr. Perri commented on the outstanding professionalism and sportsmanship of our athletic teams and staff, as demonstrated by their actions following a serious injury incurred by a Glendale College baseball team player at a recent game. Dr. Perri received an e-mail from the Glendale coach commending the way the Citrus College players and staff responded.

Dr. Perri commented on the new college publication, "Citrus College Report to the Community, Celebrating Success!" She said it is a nice way to highlight our positive relations with the communities we serve. She thanked Ms. Paula Green, director of communications and Ms. June Stephens, executive director of foundation and external relations, for their efforts in producing the report.

### Academic Affairs

Dr. Irene Malmgren, vice president of academic affairs, introduced social and behavioral science instructors and honors coordinators Ms. Carolyn Perry and Mr. Brian Waddington. They introduced Citrus College students Mr. Yamato Kaneko, Phi Theta Kappa (PTK) president, and Ms. Gabrielle Lamarche, PTK vice president, who were honored at a luncheon in Sacramento on March 21. Mr. Kaneko was honored as a First Team All-California Academic Team Scholar and Guistwhite Scholarship recipient—one of twenty in the nation. Ms. Lamarche was honored as a Third Team All-California Academic Team Scholar.

Regarding college events, Dr. Malmgren said on March 30, Fine and Performing Arts hosted 1,387 high school students for the Annual Open House. In addition, Citrus College and the American Association of University Women co-hosted STEM Day for Girls on March 18. It was attended by 250 girls from all nine of our middle schools. On April 30, the college will hold a second Saturday physics workshop with Monrovia High School. A Monrovia High School teacher will join Ms. Lucia Riderer, mathematics instructor; Calculus Peer Student Mentors; and Women in Mathematics students to teach a lab on "electrical circuits."

Dr. Malmgren reported that College Success faculty are revamping the curriculum of basic skills English and reading. Following new best practices to serve under-prepared students more efficiently and looking ahead at cuts to this already full program, the new curriculum combines courses for a more streamlined path to college level courses and transfer. Dr. Malmgren added that the Writing Café has become so popular with students that they now must book times a week in advance.

Dr. Malmgren was pleased to mention that the Child Development Center's Hop-a-Thon for Muscular Dystrophy will take place on Thursday, April 7.

### Student Services

Dr. Jeanne Hamilton, vice president of student services, reported that a joint task force has met to discuss registration priorities in response to high student demand and the legislative analyst's recommendations. TeCS provided data for review and decision-making. The task force will consider whether to recommend changes to the college's registration priority procedures.

Dr. Hamilton said the EOP&S advisory committee met last week to review changes to the services offered by the program and statistics regarding student participation.

Dr. Hamilton reported that the High School Counselors' Breakfast was very successful. Dr. Perri provided a welcome to the counselors from many area high schools. Dr. Hamilton said this annual event has been taking place at Citrus College for more than 25 years.

## Human Resources

Dr. Robert Sammis, director of human resources, commented on Agenda Item H-7, the Memorandum of Understanding Regarding Discipline: Suspension, Demotion, and Dismissal for Permanent Classified Employees. He thanked the CSEA negotiating team for working to develop this new process, which he said is much improved and will benefit both the classified staff and the district.

## Finance and Administrative Services

Mrs. Horton reported that Kroner Environmental Services, Inc. performed a Phase 1 Environmental Site Assessment on the property located at 1155 Foothill Blvd, Glendora, which the district is planning to purchase. The assessment revealed no evidence of "recognized environmental conditions," that would prevent the property from being used for parking. In addition, Leighton Consulting, Inc. conducted a preliminary geotechnical investigation, indicating the proposed parking and parking structure are feasible.

Mrs. Horton also commented on Agenda Item H-2, the 2011-2012 Budget Development Assumptions and Budget Calendar. Given that the state budget is not settled, these assumptions reflect two possible scenarios for the impending cuts in state funding.

## COMMENTS

### Academic Senate

Ms. Roberta Eisel, academic senate president, commented that at their March 23 Academic Senate meeting, Dr. Sammis explained the relationships between and among the 50 percent law, the 75/25 rule and the faculty obligation number. In addition, Ms. Martha McDonald gave a report on student conduct and safety.

The Academic Senate is working on several items, including reviewing the draft resolutions and recommendations for changes to the disciplines list in preparation for the statewide Academic Senate spring plenary session. They are also preparing for the first Sabbaticals Forum on April 14. Ms. Eisel added the results of the Academic Senate election will soon be available.

### California School Employees Association

Mr. Steve Siegel, CSEA president, reiterated Dr. Sammis remarks about the development of the Memorandum of Understanding Regarding Discipline and added that it was a "pain free" process resulting in a far better procedure.

Mr. Siegel said he recently attended the CSEA Unsung Hero awards banquet in Long Beach, where two Citrus College CSEA members were honored, Mr. Robert Coutts, programmer/analyst III and Mr. Steve Handy, athletic trainer II. Mr. Coutts has completed his advanced training as a job steward, and Mr. Handy received recognition for his work on the negotiating team, including his current role as chief negotiator. Mr. Siegel remarked on Mr. Handy's family history of service to the college, saying that his father, Ross Handy, was a vice president at Citrus College for 35 years, and the Campus Center is named in his honor.

### Members of the Board of Trustees

Student Trustee Alejandra Delgado said in recognition of VDay 2011 on April 13, there will be a performance of *The Vagina Monologues* in the Campus Center. Proceeds will go to the Women and Girls of Haiti and Project Sister Family Services for prevention of violence against women. Also, ASCC will hold a special election for a student representation fee. This one dollar fee will be used for student advocacy efforts. She said student representation is very important in light of the proposed budget cuts.

Trustee Joanne Montgomery, board vice president, thanked Dr. Perri for the excellent job she did at the Education Summit and for all of the time she spends in the service of the college.

Trustee Edward C. Ortell, board clerk/secretary, said the Education Summit was very successful, and he complimented Dr. Perri on her *Fox 11 News* interview. He said it is particularly important to get our message out during this time of budget negotiations.

Trustee Susan M. Keith, board member, reported on several college events she has recently attended. She said "Hairray for Hollywood," was creative and beautiful, and she complimented Mr. James Lancaster, dean of career, technical and continuing education, for the good job he did as master of ceremonies. Trustee Keith also enjoyed the Battle of the Big Bands, especially the finale, which had the audience on its feet with an adaption of *Jump 'N Jive* by Mr. Alan Waddington, instructional lab technician III. She also attended the Education Summit and the Finance Forum, which she said was very informative.

Trustee Keith said she has sent copies of "Citrus College Fast Facts" to approximately 60 people in Claremont and has received a great deal of positive feedback.

Board President Patricia Rasmussen commented on the memorial service for Mr. Andy Sprogis, DSP&S instructional lab technician, saying it was very moving, and it demonstrated the camaraderie and sense of family that exists in the college community.

Commenting on other college activities, Board President Rasmussen complimented Mr. Mike Hillman, fine arts instructor, on the "Itty Bitty Ceramics" exhibit in the college library. She praised the *Clarion* on an article about one of our Japanese students who made 1,000 origami cranes to raise funds for disaster relief in Japan. She is looking forward to attending the YWCA "Women of Achievement Awards" in June, where Dr. Perri will be honored.

Board President Rasmussen thanked Mr. Bob Bradshaw, project manager, for providing a tour of the Student Services Building. She said it is a phenomenal facility and she believes that the voters will be pleased to see what the college has accomplished with Measure G bond funds.

## INFORMATION AND DISCUSSION

Dr. Malmgren invited Mr. Lancaster to present a recruiting video that was created and produced by the Automotive Technology Program. The video is designed for distribution to high schools and continuation schools. Mr. Lancaster gave special thanks to the automotive technology faculty and students and Ms. Marti DeYoung, career technical education programs supervisor.

Dr. Malmgren presented highlights of the program review for Instrumental Music and Dr. Hamilton presented highlights of the program review for Admissions and Records and Campus Safety.

## BOARD ACTION

The board approved eight action items, including the 2011-2012 Budget Development Assumptions and Budget Calendar and the final reading of Board-CEO Protocols.