



# Board Highlights



## Highlights of the November 15, 2011 Board of Trustees Meeting

### Citrus Community College District Board of Trustees

**Dr. Patricia Rasmussen**  
President  
Glendora/Azusa/San Dimas Representative

**Mrs. Joanne Montgomery**  
Vice President  
Monrovia/Bradbury/Duarte Representative

**Dr. Edward C. Ortell**  
Clerk/Secretary  
Duarte/Arcadia/Azusa Monrovia Representative

**Mrs. Susan M. Keith**  
Member  
Claremont/Azusa/La Verne/Pomona Representative

**Dr. Gary L. Woods**  
Member  
Azusa/Covina/Glendora/Irwindale Representative

**Ms. Nohemi Camacho**  
Student Representative

**Dr. Geraldine M. Perri**  
Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation.*

*Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, began her report by congratulating Board President Patricia Rasmussen; Trustee Susan M. Keith, board member; and Trustee Joanne Montgomery, board vice president, on their reelection to the Citrus Community College District Board of Trustees. She said she is looking forward to working with them.

Dr. Perri introduced Dr. John Baker, the new interim vice president of student services. Dr. Baker previously served as vice president of student services at Gavilan College. His resume includes vice president of student services at San Diego Mesa College, dean of students at the College of Alameda, and director of counseling at Ohlone College. Dr. Baker earned his doctorate from Nova Southeastern University and his master of science degree from San Francisco State University. Dr. Baker is also a licensed marriage, family and child counselor.

Dr. Perri reported on several recent college activities that recognized veterans. On November 3rd, the college hosted the Sixth Annual Saluting Our Veterans event. The event, which was co-sponsored by the Cities of Glendora and Azusa and Azusa Pacific University, was well attended. Dr. Perri thanked the board members for attending, and gave special thanks to Dr. Martha McDonald, dean of students, and Ms. Marilyn Grinsdale, protocol and government relations officer, for coordinating the event. On November 10, ASCC also sponsored a breakfast to honor the college's student veterans. The Glendora City Council presented Dr. Perri and Dr. Rasmussen with a certificate of recognition for the college's outstanding veterans' programs at their last meeting. Dr. Perri added that Chancellor Jack Scott has announced that the California Community College system has signed an MOU with the California Department of Veterans Affairs, which will streamline the application process for veterans.

Dr. Perri announced three events that will take place at Citrus College on November 16, including a webcast of the Northern California Town Hall Task Force on Student Success, the Annual Thanksgiving Buffet, and a Campus Safety Forum.

### Academic Affairs

Dr. Irene Malmgren, vice president of academic affairs, reported news regarding several of the college's grants. The college hosted an outreach activity for Glendora elementary girls sponsored by the Women in Mathematics grant. The "Race to Stem" grant is well under way, including the Peer Mentoring Program and an information campaign for students, which is being planned by Ivon McCraven, coordinator of school relations. Regarding Bridges to Success, the Writing Café continues to be filled, and a second Poetry Workshop is scheduled. Dr. Malmgren noted that the Citrus Connect STEM grant ended on September 30, 2011, with all monies spent and a zero balance. The college has been awarded a new grant for \$5,000 from federal Library Services and Technology Act funds for the Local History Digital Resources Project.

Dr. Malmgren was pleased to report that Citrus College has had five Associate in Arts/Associate in Science transfer degrees approved by the Chancellor's Office. Those degrees include administration of justice, communication studies, mathematics, psychology and sociology.

Citrus College participated in the inaugural Major's Fair at Center Middle School in Azusa. The fair was hosted by Azusa Pacific University, with participation from Cal Poly Pomona and Citrus College. The purpose of the event was to allow students at Center Middle School to learn about various college majors from all three colleges. Ten majors were presented by Citrus College faculty members and students. Dr. Malmgren thanked faculty members Mr. Pete Gold, adjunct administration of justice instructor; Mr. Jeremy Clark, automotive instructor; Dr. Dana Hester, biology instructor; Mr. Salvador Hernandez, cosmetology instructor; Mr. Dan Volante, theatre arts instructor; Dr. Cliff Hadsell, emergency medical technician instructor; Dr. Senya Lubisich, history instructor; Ms. Stacy Long, adjunct communications instructor; Dr. Ken Guttman, psychology instructor and Mr. Steven O'Hara, recording arts instructor, for participating and Dr. Eric Rabitoy, dean of physical and natural sciences, for helping to coordinate the event.

In student-related activities, Dr. Malmgren reported that Citrus College students garnered ten awards at the Journalism Association of Community Colleges Southern Region Annual Fall Conference.

### Student Services

Dr. Baker reported that the Owl Bookshop Art and Coffee Bar is exceeding the expectations of both the college and Starbucks in sales. They initially estimated \$500 per day in sales, but sales are coming in at \$1,000 to \$1,300 per day.

Regarding other Student Services programs, Dr. Baker said Ms. Robin McBurney, counselor, and her colleagues in the Counseling and Advisement Center have offered 37 Early Alert workshops for the fall semester. In addition, Career/Transfer Center staff are offering workshops for student applying to CSU

and UC. Dr. Baker thanked staff in the Writing Café for reading the personal statements of students who are applying to UC institutions. The Disabled Students Programs and Services staff are helping students prepare for registration for the winter intersession and spring semester. They also visited over 70 College Success classes this fall and provided students with information about learning disabilities.

## Human Resources

Dr. Robert Sammis, director of human resources, reported that management training is well underway for the fall. The current training is on hiring short term substitutes and professional experts. They will also provide training on the rights of disabled students. In the spring, Human Resources will provide training on due process, documentation and FERPA.

## Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, provided an update on the state budget situation. State Controller John Chiang released a report showing the year-to-date General Fund revenues were behind estimates by \$1.5 billion and expenditures over projections by \$1.7 billion. Cuts to community college funding will be triggered in December if revised revenue forecasts are \$1 billion or more short of the 2011-2012 budget estimates. Citrus College has already budgeted for these cuts.

## COMMENTS

### Academic Senate

Ms. Nickawanna Shaw, academic senate president, said the Academic Senate remains focused on the needs of students. She reported on their current work, including providing feedback for the waitlist, which TeCS and the Office of Admissions and Records is working to develop; refining their constitution and bylaws; and reviewing board policies and administrative procedures from Human Resources. They are also preparing to participate in the 2012 Mid-term Accreditation Report; support the implementation of the six-year cycle and annual program review process; increase faculty engagement in student learning outcome assessment; and facilitate faculty work through the curriculum process to develop transfer degrees as SB 1440 is implemented.

Ms. Shaw said the Academic Senate is working to coordinate efforts with their partners in CCFA in order to fully utilize the skills of both representative bodies with regard to academic and professional matters.

### Members of the Board of Trustees

Student Trustee Nohemi Camacho reported on upcoming student activities. The Chess Club will attend the Annual Staser Tournament in Irvine. University representatives will be on campus to answer questions regarding transfer on November 21. There will be an ASCC Red Cross blood drive on November 30 and December 1. On November 22, ASCC will hold a candidates' forum, and ASCC elections will take place on November 30 and December 1.

Trustee Keith attended performances of *The Sound of Music* and *Nightmare of Music from Film*. Both productions were well done and very entertaining. She also attended the Sixth Annual Saluting Our Veterans, which she said was a beautiful ceremony. Trustee Keith has several family members who were or are veterans, and she is pleased that the college honors veterans in this way.

Trustee Keith thanked everyone who endorsed her candidacy, including CCFA and CCAFF, and other supporters at Citrus College, in Claremont and in Azusa. She said that she will strive to continue to represent everyone well.

Trustee Edward C. Ortell, board clerk/secretary, said the California Postsecondary Education Commission (CPEC) will close its doors this week, due to a state budget cut that eliminated its budget. Regarding the data amassed by the commission in its role as coordinator of the state's three systems of higher education, Trustee Ortell said some of it will go to the California Community Colleges Chancellor's Office.

Trustee Montgomery attended the Sixth Annual Saluting Our Veterans and said that the program gets better each year. She also enjoyed the college's production of *The Sound of Music*.

Trustee Montgomery thanked CCFA, CTA, CCA and CCAFF for their support of her candidacy. She also thanked the many individuals who sent her notes, endorsements and encouragement. She said she will do her best to support the mission, vision and values of Citrus College in the coming years.

## COMMENTS FROM MEMBERS OF THE AUDIENCE

On behalf of CCFA, Dr. Ken Guttman, CCFA president, congratulated Board President Rasmussen, Trustee Montgomery and Trustee Keith on their reelection. He said the faculty is looking forward to working with them.

Mr. Terry Miles, physical and natural sciences instructor, speaking as an individual, echoed the comments of Dr. Guttman. He added that the board is a very wise board, with over 100 years of combined service to the college, and their experience will be put to use in the difficult times that lie ahead.

## PUBLIC HEARING

Three comments were received at the public hearing on redistricting and proposed new trustee area boundary maps. Dr. Barbara Dickerson, Azusa Unified School District board member, voiced her support of the new area map that is proposed for the City of Azusa. Ms. Doris Blum, Glendora Unified School District board member, commented that she prefers that the map for the City of Glendora be contiguous. Ms. Karen Davis, Glendora City Council Member, echoed the comments of Ms. Blum.

## INFORMATION AND DISCUSSION

Dr. Baker introduced Dr. McDonald who presented the Student Ambassadors for 2011-2012. These students serve as the "official" hosts of the college. This year the program has added a student veteran.

Dr. Sammis said the initial collective bargaining proposal for CSEA was included in the agenda for information only.

Dr. Malmgren provided highlights of the program reviews for Accounting and Vocational nursing.

Dr. Perri introduced Mr. Paul Mitchell from Redistricting Partners, who presented revised options for new trustee area maps. In an ongoing effort to satisfy both the legal requirements and the best interests of the community, a new option was discussed. This new option will be presented in a public hearing at the next board meeting.

## BOARD ACTION

The board approved nine action items, including the Quarterly Financial Status Report for the fiscal quarter ended September 30, 2011 and the tentative agreement between the Citrus Community College District and the Citrus College Adjunct Faculty Federation, effective January 1, 2011 through December 31, 2013.