



Board Highlights



Highlights of the July 19, 2011 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Dr. Patricia Rasmussen
President
Glendora/Azusa/San Dimas Representative

Mrs. Joanne Montgomery
Vice President
Monrovia/Bradbury/Duarte Representative

Dr. Edward C. Ortell
Clerk/Secretary
Duarte/Arcadia/Azusa Monrovia Representative

Mrs. Susan M. Keith
Member
Claremont/Azusa/La Verne/Pomona Representative

Dr. Gary L. Woods
Member
Azusa/Covina/Glendora/Irwindale Representative

Ms. Nohemi Camacho
Student Representative

Dr. Geraldine M. Perri
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.

REPORTS

Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was pleased to note that the board docket reflected many months of hard work and achievement on the part of the faculty, staff and students. It included progress on 2010-2011 board goals by the college community; the final progress report on the current strategic plan; four institutional support program reviews and the new Strategic Plan for 2011-2016.

Dr. Perri provided an update on the state budget. The college is in the process of developing its adopted budget, based on the latest information from the Chancellor's Office and the Community College League of California (CCLC). The tentative budget was formulated using the worst case scenario provided by CCLC earlier in the year. Now that it appears that the state will not cut to that level, Dr. Irene Malmgren, vice president of academic affairs, has been quickly working with the deans to add back some of the courses that were previously cut for fall. Dr. Perri will keep the board and the college apprised regarding state budget developments and any impact they may have on the college's local adopted budget.

Dr. Perri provided a report on Student Services. Two hundred nine students have confirmed their attendance for the scholarship reception on Thursday, August 25th in the Campus Center. School Relations and Outreach is coordinating the third annual Welcome Day on August 24, and 160 students and parents are expected to attend. Student Life and Leadership Development assisted ASCC with a summer session blood drive on June 29 and 30. The effort resulted in 76 units of blood being donated to the American Red Cross.

In the area of Counseling, Dr. Perri said the EOP&S summer bridge program is underway. Sixty students are in the program. They have attended a college tour and library orientation and are preparing for field trips to UC Irvine and CSU Fullerton. In addition, DSP&S is preparing students for fall registration. For students to be eligible for DSP&S priority registration, they need to have a verified disability and meet with a counselor each term to develop a Student Education Plan.

Dr. Perri was pleased to present a copy of the *Photographer's Forum Best of College Photography 2011* to the board for their perusal. This national publication includes photos done by several Citrus College photography students.

Academic Affairs

Dr. Malmgren reported that the Haugh Performing Arts Center (HPAC) is using a new ticketing system that includes a newly redesigned website, a new PCI compliant credit card processing service and new online ticket ordering capability, which allows patrons to select their own seats. HPAC staff have been troubleshooting the new system for six months. The first day of sales for the 2011-2012 season went smoothly and broke every house record for opening-day sales. Dr. Malmgren gave kudos to Mr. Greg Hinrichsen, director of the performing arts center; Ms. Linda Graves, performing arts marketing and operations supervisor; Ms. Sharol Carter, administrative secretary; and the staff of TeCS and Fiscal Services.

Reporting on the STEM program, Dr. Malmgren said 28 middle school students from Azusa came to campus in June to participate in biology and chemistry workshops, and they will return on July 20. In addition, 24 middle school students from Glendora came to campus earlier in the month for hands-on physics activities. The STEM Center and SI will continue during summer school, and the Writing Café will be open.

Human Resources

Dr. Robert Sammis, director of human resources, reported that HR held their third annual retreat. The focus was on how to improve the efficiency of department procedures. Two key areas were procedures related to short term employees and faculty leave procedures, including posting class cancellations.

Human Resources is preparing for their move to the ED building. Although this location is temporary, it provides them with more space than they have now. They hope to complete the move by Monday, July 25.

Finance and Administrative Services

Mrs. Carol R. Horton, vice president of finance and administrative services, commented on the move to the ED building for her area. Of interest to college employees, payroll will be located on the second floor. Mrs. Horton complimented Mr. Robert Iverson, director of purchasing and warehouse, and Ms. Bernece Deck, buyer, for arranging the complex layout for this new, temporary location. Mrs. Horton added that TeCS worked until 9:30 p.m. on Thursday, so that their computers would be up and running on Monday morning. Mrs. Horton estimated that the Board of Trustees will be holding their meetings in the Center for Innovation for about two years. The work on the new board room in the Administration Building should take about 18 months, but there are many unknowns with this type of project. The project is moving forward well.

Mrs. Horton commented on the revised tentative college budget. At this time, it appears there will be increased funding. However, in the event new revenues do not materialize, the trigger cuts will have to kick in by December 15, to allow time to plan for the spring semester. There is a possibility that student fees will be increased by \$10 for the winter intersession and spring semester.

COMMENTS

Academic Senate

Ms. Nickawanna Shaw, academic senate president, said she is looking forward to working with many thoughtfully invested college groups in the coming year to meet the many challenges that lie ahead.

Ms. Shaw attended the Academic Senate Leadership Institute, where a timeline was provided for SB 1143. This legislation seeks to provide a framework for performance-based funding. In August 2011 a workgroup will advise the Legislature on funding criteria, with proposed implementation starting in the 2012-2013 academic year. In January 2012, the funding model will go before the Board of Governors. If approved, the model will be voted on by the Legislature in 2012.

Ms. Shaw said the Academic Senate has already begun to discuss issues for the new academic year, such as priority registration, transfer degrees, grading and attendance, and changes to Title V.

Members of the Board of Trustees

Student Trustee Camacho said the HOPE (Helping students find Opportunities in the Pursuit of Education) club held a very successful carwash on July 16. Proceeds will go to students who are transferring to Cal Poly Pomona, UC Riverside, Cal State Fullerton and UCLA this fall. Student Trustee Camacho said she is looking forward to attending the annual Student Trustee Workshop in August.

Trustee Joanne Montgomery, board vice president, thanked Dr. Malmgren for attending the recent Monrovia Chili Cook-off, which benefited Monrovia Reads.

Trustee Edward C. Ortell, board clerk/secretary, recently attended a reception at the office of Assemblymember Roger Hernandez. Trustee Ortell said Assemblymember Hernandez is the first member of his family to attend college, and he has been an adjunct instructor at Citrus College. He is very interested in veterans' issues and has introduced legislation to grant college credit for some types of military training. This could be very important for veterans, who currently have a high rate of unemployment. Dr. Ortell said for individuals without any college coursework, unemployment is at 23 percent, while for those with bachelor's degrees, the rate is 3 percent. Trustee Ortell added that it is important for the college to keep in contact with legislators and members of their staff.

Trustee Susan M. Keith, board member, said the college's new Strategic Plan is a wonderful document that represents an outstanding effort on the part of the entire college community. She thanked Dr. Perri for her leadership in developing the plan and all those who contributed.

Trustee Keith said she recently spoke with a trustee from Pasadena City College (PCC) regarding public transportation for students. PCC utilizes *I-Pass*, which provides low cost fares for students. Trustee Keith said Citrus College may want to explore this type of option when the Citrus Avenue Gold Line station opens. Currently, PCC provides a shuttle to and from the closest Metro Gold Line station to their campus, but Citrus College students will be able to walk the short distance from the Citrus Avenue Station.

Trustee Gary L. Woods, board member, remarked that Citrus College did a good job of lobbying legislators and working with the Gold Line Construction Authority to ensure that a Gold Line station would be in close proximity to the Citrus College campus.

Board President Patricia Rasmussen echoed Trustee Keith's sentiments regarding the new Strategic Plan. She said that there are not many community colleges that do planning well, but Citrus College is one of the colleges that does.

Board President Rasmussen thanked everyone who contributed to the significant task of getting the Student Services Building on line. She said, considering there are hundreds of computers, as well as phones and other forms of technology, it was a tremendous effort on the part of staff. She said the Student Services Building is a beautiful facility, and it will serve the college well for many years.

INFORMATION AND DISCUSSION

Dr. Malmgren and Dr. Lan Hao, director of institutional research, presented an overview of institutional activities that supported Board Goals for 2010-2011 and the Strategic Plan Progress Report for 2010-2011. The collegewide efforts resulted in many positive outcomes, and board members expressed their appreciation for these important accomplishments.

Dr. Perri presented the Citrus College Strategic Plan for 2011-2016, which will lead the college forward for the next five years. It is a coordinated plan that aligns with accreditation recommendations and includes six major focus areas and 13 goals. The plan is also aligned with the college's new Educational and Facilities Master Plan.

Dr. Sammis presented the Human Resources Program Review. The program review process has been a valuable one for HR. The review validates that HR is well integrated into the college and reflects that employee/employer relations are good.

Ms. June Stephens, executive director of development and external relations, presented the Institutional Advancement Program Review. The advancement model provides the ability to leverage resources to advance the college mission. The program has the necessary components for future success, with the support of the superintendent/president, a very capable and passionate staff, and a Foundation Board of Directors who are strong advocates for the college.

Dr. Hao presented the Institutional Research Program Review. The Office of Institutional Research (OIR) provides districtwide research and planning support, as well as a wide variety of data and analysis. OIR took a leadership role in developing the 2011-2016 Strategic Plan and other planning documents.

Ms. Linda Welz, chief information services officer, presented the Technology and Computer Services Department Program Review. TeCS services span a wide range of technology collegewide. TeCS has a strong staff that participates in and provides valuable input for college governance and planning.

Dr. Malmgren presented the Physical Education Program Review. The physical education faculty have taken a leadership role with regard to SLOs, and they have proven themselves to be an important part of the instructional team.

BOARD ACTION

The board approved eight action items, including the 2012-2013 Academic Calendar, the Accreditation Follow-up Report to the Accrediting Commission for Community and Junior Colleges and three board policies.