



Board Highlights



Highlights of the December 4, 2012 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Mrs. Joanne Montgomery
President
Monrovia/Bradbury/Duarte
Representative

Mrs. Susan M. Keith
Vice President
Claremont/Azusa/La Verne/Pomona
Representative

Dr. Gary L. Woods
Clerk/Secretary
Azusa/Covina/Glendora/Irwindale
Representative

Dr. Edward C. Ortell
Member
Duarte/Arcadia/Azusa Monrovia
Representative

Dr. Patricia Rasmussen
Member
Glendora/Azusa/San Dimas
Representative

Mr. Crescencio Calderon
Student Representative

Dr. Geraldine M. Perri
Superintendent/President

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation.

Official meeting minutes are available in the Superintendent/President's Office.

REPORTS

Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was pleased to report that Dr. Irene Malmgren, vice president of academic affairs, and Dr. Arvid Spor, vice president of student services, have visited the six high schools that are located within the college district. She thanked Dr. Lan Hao, director of institutional research, and her staff for providing each high school principal with a comprehensive profile of their graduates who have transitioned to Citrus College. The principals were very appreciative for the visits. They were especially enthusiastic about Citrus College's Early Decision Program and the possibility of their students participating.

Dr. Perri said the college's Steering Committee continues its literature review on successful strategies and practices leading to college completion. At its most recent meeting, Ms. Linda Welz, chief information services officer, presented an article that provided several completion strategies. These strategies include establishing collaborative relationships with local K-12 school districts; ensuring college leadership is committed to improving outcomes; establishing an institutional focus on serving students; coordinating instructional and student support services; using performance measurements in decision-making; and implementing professional development for the entire institution.

Dr. Perri reported that the Accrediting Commission for Community and Junior Colleges (ACCJC), which is the accrediting body for California's community colleges, has recently received national attention. The U.S. Department of Education has put pressure on ACCJC to make certain that the colleges under its jurisdiction comply in a timely manner with deficiencies it identified. Dr. Perri noted that 28 of the state's 112 community colleges are currently being sanctioned by ACCJC, the highest number in the last four years. Dr. Perri said this could result in a future accreditation process that is even more rigorous than the current one. She thanked the board, faculty, staff and students for their efforts with regard to the college's accreditation.

Academic Affairs

Dr. Malmgren reported that the Automotive Technology Department hosted their third open house on November 28. Forty-five prospective students, along with 30 family members and friends, attended the event. They received an overview of the program presented by faculty and a tour of the facilities by alumni and current students. Dr. Malmgren gave kudos to the faculty, students, staff and alumni for a very successful event.

Dr. Malmgren said the college's Beta Nu Eta Chapter of Phi Theta Kappa won first place in the California/Nevada region for its Honors in Action research project. The project involved original research on student success that led to the creation of the California College Completion Corps, which was featured at Convocation in August. The chapter received a plaque and a scholarship check.

Dr. Malmgren also reported that 130 anatomy students from Duarte High School visited Citrus College to complete anatomy and physiology laboratories on November 27 and 29, and December 4 and 6. The visits allowed Duarte students to assimilate course information and provided an opportunity to visit the college and learn more about the science department. Dr. Malmgren said this activity is the result of an ongoing partnership between Citrus College and Duarte High School.

Student Services

Dr. Spor had the opportunity to attend the Art Department's annual ceramics sale. He said a high level of skill is exhibited in the items offered for sale.

Dr. Spor spotlighted the counseling workshops that took place during the fall application period that assisted students in preparing applications for transfer to the University of California and the California State University systems. He said 152 students participated in the open forums and 182 students were assisted in the workshops. Dr. Spor thanked Mr. Raul Sanchez, career/transfer center coordinator; Dr. Lucinda Over, dean of counseling; and all of the counselors who assisted students. He added that these high-caliber services helped many students in the continued pursuit of their bachelor's degrees.

Human Resources

Dr. Robert Sammis, director of human resources, provided an update on Management Training Workshops for 2012-2013. He said managers and supervisors would have the opportunity to attend a workshop on the evaluation of classified employees in December 2012. He said the workshops would resume in January and continue through May. Topics will include student workers, child abuse and neglect reporting, the CSEA contract and "what you need to know about human resources."

COMMENTS

Academic Senate

Mr. Jim Woolum, academic senate president, commented that the fall semester has nearly concluded, with only a week remaining until final exams. On behalf of the members of the Academic Senate and the college faculty, he wished everyone a joyous and safe holiday season and a very happy new year.

Members of the Board of Trustees

Student Trustee Crescencio Calderon reported on ASCC events. He said that ASCC is having their annual food and toy drive from November 19 through December 7. In addition, ASCC hosted a debate forum on November 28 and elections for the ASCC board will take place on December 5 and 6. He also announced an American Red Cross blood drive and the ceramics sale, which will take place on December 4 and 5. Student Trustee Calderon thanked everyone who attended ASCC's Rock the Vote Celebration, saying it meant a great deal to the students.

Dr. Patricia Rasmussen, board member, reported on the Community College League of California (CCLC) Annual Conference in November. She said the conference was well-attended and speakers included Chancellor Brice Harris and Los Angeles Mayor Antonio Villaraigosa. Trustee Rasmussen attended some excellent workshops on a variety of topics, including foundations, bullying, the board's role in accreditation and Degree Works software, which is an interactive tool that assists students in academic planning.

Trustee Rasmussen congratulated Ms. Jody Wise, dean of kinesiology, health & athletics, on being inducted into the Fort Hays State University Athletics Hall of Fame.

The Citrus College Foundation is starting a new campaign to support the college's completion initiative. Trustee Rasmussen said the campaign seeks business and corporate sponsorships to further college efforts to become a "College of Completion," and she encouraged her fellow board members to participate.

INFORMATION AND DISCUSSION

Mrs. Horton introduced Ms. Tina Hinton from Vicenti, Lloyd and Stutzman, Certified Public Accountants, who presented the district's 2011-2012 audit reports. Ms. Hinton provided an executive summary and said the audit received an unqualified opinion on financial statements and compliance, which is the best opinion that can be rendered. Mrs. Horton thanked her staff, including Ms. Rosalinda Buchwald, director of fiscal services, and Ms. Lucia Blades, accounting supervisor, for their outstanding work that resulted in the successful audit.

Dr. Malmgren said the Chancellor's Office invited the Citrus College Theatre Department to perform scenes from the play, *The Bronze Star*, written by Dr. Bruce Solheim, history instructor, at the Veteran's Summit II in Redwood City on December 6. Dr. Solheim; Ms. Cherie Brown, theater arts instructor; and Mr. Neil Weiss, adjunct instructor; will accompany four students who will perform at the event.

The Citrus College Faculty Association's proposal to reopen the current contract on Article 8, Salaries, was included in the agenda as part of the public notice process.

Dr. Spor presented changes to AP 5055, Enrollment Priorities, which has been revised to conform to recent legislation modifications to priority registration.

Dr. Malmgren presented augmentations to AP 3200, Accreditation, which have been drafted in response to CCLC recommendations that colleges include specific detail about how accreditation is handled at each district.

Dr. Malmgren provided an overview of program reviews for Drafting and Design Technology and Theatre Arts.

BOARD ACTION

The board approved 16 action items, including the election of Trustee Susan M. Keith as board president and the approval of the Annual Financial and Compliance Audit Report for the fiscal year ending June 30, 2012.