

# Board Highlights



Highlights of the April 8, 2014 Board of Trustees Meeting

## Citrus Community College District Board of Trustees

**Dr. Patricia Rasmussen**  
President  
Glendora/San Dimas Representative

**Mrs. Joanne Montgomery**  
Vice President  
Monrovia/Bradbury/Duarte Representative

**Dr. Barbara R. Dickerson**  
Clerk/Secretary  
Azusa/Duarte Representative

**Dr. Edward C. Ortell**  
Member  
Duarte/Azusa/Monrovia/Arcadia/Covina/Irwindale Representative

**Mrs. Susan M. Keith**  
Member  
Claremont/Pomona/La Verne Representative

**Ms. Mariana Vega**  
Student Representative

**Dr. Geraldine M. Perri**  
Superintendent/President

### Mission Statement

Citrus College delivers high quality instruction to students both within and beyond traditional geographic boundaries. We are dedicated to fostering a diverse educational community and learning environment by providing an open and welcoming culture that supports successful completion of transfer, career/technical education, and basic skills development. We demonstrate our commitment to academic excellence and student success by continuously assessing student learning and institutional effectiveness.

*Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation.*

*Official meeting minutes are available in the Superintendent/President's Office.*

## REPORTS

### Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was pleased to report that Citrus College once again participated in the Azusa Unified School District and Azusa Chamber of Commerce Annual High School Job Shadow Day. The college hosted 14 Azusa High School students who gained valuable insight into specific job areas at the college. Dr. Perri thanked Mr. Tedd Goldstein, supervisor, superintendent/president's office, for coordinating the college's participation.

Dr. Perri commended the faculty members who presented at the Sabbatical Forum on April 2 for their insightful projects. Fine arts faculty member Ms. Dyane Duffy's sabbatical focused on exploring new media and innovations with paint, art materials and techniques. Her sabbatical culminated in the development of three new classes. Language arts faculty member Mr. Carsten Dau's sabbatical focused on aligning the college's transfer composition courses with similar courses at state colleges and universities. His work reaffirmed his belief that the college's transfer composition courses should reflect courses at four-year institutions.

Dr. Perri commented on an update on the Student Success Matrix from the Chancellor's Office. Several of the items on the matrix will be completed with the passage of the next state budget, including enhancement of professional development; a stronger system office; and greater investment in student success. Dr. Perri said she had the opportunity to represent the state's CEOs on the Chancellor's Professional Development Task Force. She also sent a letter in support of legislation that will provide additional funding for professional development.

### Academic Affairs

Dr. Arvid Spor, vice president of student services/interim vice president of academic affairs, explained the Student Equity Plan, which all California community colleges will create. It requires the college to look at all student subgroup categories to determine if they face impediments in the areas of access, course completion, ELS and basic skills completion, degrees, certificates, and transfer, as measured by success indicators linked to the Chancellor's Office Scorecard and other measures. Dr. Spor will work with the Institutional Effectiveness Committee and the Student Success and Support Program Committee to create a collegewide plan for submission to the Chancellor's Office. Community colleges will receive special funding to address inequities based on the number of students who need additional help.

Dr. Spor provided highlights of the Accrediting Commission for Community and Junior Colleges Annual Report that was due in March. Ms. Claudette Dain, vice president of finance and administrative services, completed the financial portion of the report. Dr. Spor said there were 43 questions covering a variety of categories in the academic portion of the report. With regard to student achievement, the college compared against a five-year average of its own numbers in the areas of course completion; completion of degrees; completion of certificates; and transfers to four-year colleges and universities. In each case, current rates of achievement were better than the baseline.

Dr. Spor provided biographical information for two individuals whose names appeared in the agenda for employment in tenure-track positions: Mr. Anson Hsin, biology, and Ms. Shellyn Aguirre, Disabled Students Programs and Services. Board President Patricia A. Rasmussen thanked the faculty and staff who served on the hiring committees for these positions.

### Human Resources

Dr. Robert Sammis, director of human resources, provided an update on classified staff development activities. The classified staff are in the third and final module for the year, which is conflict resolution. Dr. Sammis said they are extending the professional development series to the Supervisor/Confidential Team. They will do a book reading in the summer on conflict resolution, and in the fall, they will do Strengths Quest training.

### Finance and Administrative Services

Ms. Dain reported that the college is in the last quarter of the fiscal year. Her area is gearing up to close out the 2013-2014 fiscal year and start working on a budget for 2014-2015. She said that subcommittees in both houses of the Legislature are working through details of the Governor's proposed budget in preparation for the May Revise.

## COMMENTS

### Academic Senate

Ms. Lisa Villa, academic senate president, said she was very pleased with attendance at the Sabbatical Forum. She said the presenting faculty, Ms. Duffy and Mr. Dau, did an excellent job.

The Academic Senate has concluded their elections for the 2014-2015 academic year. The officers for next year will be: Mr. John Vaughan, president; Mr. Alfie Swan, vice president/president-elect; Dr. Gina Hogan, secretary; Ms. Patty Glover, treasurer; Ms. Margaret O'Neil, Ms. Roberta Eisel and Ms. Lisa Telesca, at-large representatives.

Ms. Villa said she and Mr. Vaughan will attend the Academic Senate spring plenary session. Ms. Eisel will also attend as a member of the statewide accreditation committee and will co-present a breakout session on accreditation standard revisions.

## **Classified School Employees Association**

CSEA President Robert Coutts said this year's honoree for Citrus College's Unsung Hero Award is Mr. Moses Crowder, audio visual media assistant. The award is CSEA's annual recognition of a classified staff member for their efforts on behalf of students, faculty and staff. Mr. Coutts said Mr. Crowder is an ideal candidate for this award. The chapter will coordinate with the state to host a regional banquet for all Unsung Hero Award winners in Area G.

Mr. Coutts said CSEA is also working with the state CSEA to organize a benefits workshop in the region to promote the many benefits that CSEA members enjoy. He is hopeful the workshop will take place at Citrus College.

## **Members of the Board of Trustees**

Student Trustee Mariana Vega reported on recent honors awarded to Citrus College students. She said Alpha Gamma Sigma (AGS) member Lorissa Angulo was awarded \$600 for outstanding community service. The college's Beta Nu Eta Chapter of Phi Theta Kappa (PTK) won third place at their California/Nevada regional convention. Ms. Vega said Mr. Rod Risley, the national PTK executive director, recognized the chapter for their completion efforts.

Reporting on other ASCC activities, Ms. Vega said ASCC's "Sex 101 Week," designed to promote healthy sexual attitudes and behaviors, was very successful. An ASCC-led group called CiVIL (Citrus Voice in Legislation) has begun meeting weekly. Ms. Vega also provided information on upcoming ASCC activities for spring.

Trustee Barbara R. Dickerson, board clerk/secretary, expressed her appreciation to Dr. Perri and Dr. Martha McDonald, interim executive dean, for providing veteran leaders from Azusa with a tour of the Veterans Center. She said they were very impressed.

Trustee Dickerson commented on several articles she has received recently, including a report on college readiness. She is pleased the college is planning to host a conversation on the topic with our K-12 partners. Trustee Dickerson also commented on an article on policies to support men of color, and a highlight from the Steering Committee meeting on an ESL three-tiered certificate program.

Trustee Dickerson gave kudos to Ms. Hughes on receiving the ABCD Award; the PTK All-California Team honorees; the Beta Nu Eta chapter's third place win at the PTK convention; and the Rocket Owls for their grant submission.

Trustee Edward C. Ortell, board member, commented on the noteworthy efforts of Citrus College honors students, both in winning academic awards and competitions and for service to the community. He said organizations such as Phi Theta Kappa and Alpha Gamma Sigma support scholarship, promote community service, and build leadership. Trustee Ortell said our honors students compete nationally and against millions of students in California's community colleges, and they do exceptionally well. He commended them for their success.

Trustee Susan M. Keith, board member, said the Sabbatical Forum was well-attended and the presentations were exciting and motivational. She attended the Battle of the Big Bands and commented that it was one of the best performances in the program's history. Trustee Keith said the Azusa Pacific band seems to have more Citrus College transfer students each year.

As the board's ad hoc committee on legislation, Trustee Keith and Trustee Dickerson met recently to discuss protocols for taking positions on legislation. The full board will discuss the matter at the board retreat in August.

Board President Rasmussen said the sabbatical presentations by Ms. Duffy and Mr. Dau at the Sabbatical Forum were very inspiring. She attended the Fine and Performing Arts Open House, where more than 1,100 high school students heard presentations on art and music, as well as many other programs offered by the college. Board President Rasmussen was on campus the day of the fire drill, and she said it was conducted in an orderly manner and went well.

Board President Rasmussen and Trustee Keith recently met as an ad hoc committee on the board's self-evaluation procedures. The entire board will discuss developing a new instrument at their retreat in August.

## **INFORMATION AND DISCUSSION**

Dr. Perri was pleased to announce that Ms. Linda Hughes, human resources technician II, is the sixth recipient of the Above and Beyond – Classified Development (ABCD) Award. Ms. Hughes is an outstanding employee, and her work ethic and dependability are exemplary. Board President Rasmussen congratulated Ms. Hughes and presented her with the "Hootie" award. Mr. Coutts also congratulated Ms. Hughes, and he thanked Dr. Perri and the board for honoring members of the classified staff.

Dr. Dana Hester, dean of social and behavioral sciences and distance education, presented a report on the college's study abroad program.

Ms. Dain provided detailed information on a proposed resolution to authorize the issuance and sale of Citrus College Community College District General Obligation Bonds, Series 2014D, consistent with Measure G, an initiative passed by local voters in 2004. The resolution will be considered at the May 6, 2014 board meeting.

Dr. Spor presented information on the Hispanic Serving Institution Title V Cooperative Grant with the University of La Verne, entitled Preparing Tomorrow's Teachers Today through Technology (PT5).

The board received information on a grant submission requesting \$2,000 from the California Space Grant Consortium and/or the Raytheon Higher Education STEM Grant to fund the Citrus Rocket Owls' participation in the NASA 2013-2014 Student Launch Program.

## **BOARD ACTION**

The board approved six action items, including the approval of full-time tenure track positions for Mr. Anson Hsin, effective August 22, 2014, and Ms. Shellyn Aguirre, effective July 1, 2014.