



Highlights of the January 17, 2017 Board of Trustees Meeting

Citrus Community College District Board of Trustees

Dr. Barbara R. Dickerson
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Azusa/Duarte Representative

Dr. Patricia A. Rasmussen
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Glendora/San Dimas Representative

Mrs. Joanne Montgomery
Clerk/Secretary
Monrovia/Bradbury/Duarte Representative

Dr. Edward C. Ortell
Member
Duarte/Azusa/Monrovia/Arcadia/Covina/Irwindale Representative

Mrs. Susan M. Keith
Member
Claremont/Pomona/La Verne Representative

Ms. Jennifer Chavez Ramos
Student Trustee

Dr. Geraldine M. Perri
Superintendent/President

Mission Statement

Citrus College provides innovative educational opportunities and student support services that lead to the successful completion of degrees, transfer, career technical education and basic skills proficiency. The college fosters personal and professional success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning community. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievement.

Citrus College Board Highlights are published by the Office of External Relations for staff use and are not intended as documentation. Official meeting minutes are available in the Superintendent/President's Office.

REPORTS Superintendent/President

Dr. Geraldine M. Perri, superintendent/president, was pleased to announce that the college is continuing its speaker's series on student Engagement. This spring, the presenters will be Ms. Becky Rudd, English faculty; Mr. Jesus Gutierrez, mathematics faculty; Ms. Lisa Villa, counseling faculty; and Mr. Jim Woolum, administration of justice faculty.

Dr. Perri said the Office of Institutional Research, Planning and Effectiveness (IRPE) has recently completed a very detailed program review. Throughout the process, Dr. Lan Hao, director of institutional research, planning and effectiveness, and her team continually considered the question, "How can IRPE effectively support collegewide research and planning practices that lead to student success and completion?" Dr. Perri said the program review was well researched and thoughtful, and she expressed her appreciation to Dr. Hao.

Dr. Perri was pleased to report that the Citrus College Foundation will sponsor Community Day at Citrus College on March 3. They will invite different sectors of the community, including business leaders, education leaders and elected officials.

Dr. Perri will attend the Community College League of California Legislative Conference in Sacramento. She said meetings with several of the college's elected officials have been scheduled for Citrus College board members and staff who will also be attending the conference.

Academic Affairs

Dr. Arvid Spor, vice president of academic affairs, reported that the Automotive Technology program passed their National Automotive Technicians Education Foundation (NATEF) midpoint accreditation review.

Dr. Spor said in December, Dr. Cliff Hadsell, emergency medical technician (EMT) faculty, was honored by the California Emergency Medical Services Awards Program for the tactical EMT training he provides to the local law enforcement community. Also honored was Mr. Matthew Morse, a 2010 Citrus College EMT graduate, who saved a woman's life.

On January 3, Mr. Jim Hewlett, executive director of the Community College Undergraduate Research Initiative (CCURI), came to campus to discuss ways to embed research into the curriculum to increase student access to discovery-based research experiences at Citrus College. Dr. Spor said the purpose of CCURI, which is funded by the National Science Foundation, is to incorporate undergraduate research into community college curricula. Citrus College is one of about 60 community colleges in the nation to participate in this program.

Student Services

Dr. Martha McDonald, vice president of student services, reported that the college hosted the first Enrollment Fair last semester. Due to the success of the program, Student Services will host similar events for every registration period. Dr. McDonald said "Registration Assistance Week" has started and will run through January 20, during which time counselors and staff from Admissions and Records and Financial Aid will assist students with registration.

Finance and Administrative Services

Ms. Claudette E. Dain, vice president of finance and administrative services, said the district issued a request for proposals (RFP) for independent audit services that went out on January 5. Since then, four firms have indicated an intent to provide a proposal. Responses are due back to the college by January 24. Ms. Dain said the college will evaluate those responses and send a recommendation to the board for the purpose of awarding a contract at the February 7 board meeting.

Ms. Dain reported that Governor Brown released his budget proposal for 2017-2018 on January 10. For community colleges, Governor Brown proposed a cost of living allowance (COLA) of 1.48 percent, growth of 1.34 percent, and a base discretionary allocation of \$23.6 million. There was no proposal for one-time discretionary funding, as in the past. As a reminder, Ms. Dain said the COLA initially proposed by the

Governor last year was revised downward to zero in the May Revise. In terms of growth, the number proposed this year is more realistic than the one proposed in previous years. The base allocation would amount to about \$200,000 for Citrus College.

Ms. Dain said she and Ms. Rosalinda Buchwald, director of fiscal services, will attend the budget workshop in Sacramento. She hopes to gather additional information at the workshop, which she will share with the college community.

Human Resources

Dr. Robert Sammis, director of human resources, reported that the second phase of the classified staff development program is well underway. He said Dr. Rhoda James, office technology faculty, has graciously offered her time to provide three workshops, including Windows 8 and 10; Outlook; and Excel. He said the response from staff has been overwhelmingly positive. Due to the success of this training, Human Resources is hoping to repeat it later in the year.

COMMENTS

California School Employees Association

Ms. Karen Giles, CSEA secretary, reported that CSEA's executive board will be sworn in at the offices of CSEA's Azusa Professional Development Center on January 19. The executive board for 2017 will consist of: Mr. Robert Coutts, president; Ms. Kaiumeka Wattree-Jackson, first vice president; Ms. Rose Ann Manfre-Campillo, second vice president; Ms. Olivia Canales, treasurer; Ms. Cathy Day, public relations officer; and Ms. Karen Giles, secretary. All board members are returning to serve for a fourth year.

Ms. Giles said letters requesting donations for CSEA's March Madness BBQ fundraiser were sent out last week.

Members of the Board of Trustees

Student Trustee Jennifer Chavez Ramos said ASCC's Night Owls event in the Campus Center was very successful. Nearly 100 students signed-in over three nights, and Student Trustee Chavez Ramos said many additional students attended without signing-in. ASCC provided free scantrons and blue books for finals, as well as snacks and coffee.

Student Trustee Chavez Ramos said ASCC provided the CAPE Owls \$4,000 to help fund their attendance at the CAPE Owls Shell Eco-marathon Competition in Detroit, Michigan. The CAPE Owls challenge will be to build the most energy-efficient vehicle.

The ASCC mentors will participate in an informational meeting at Sierra High School with the school's students and their parents on January 19. The ASCC mentors will tell those in attendance about their experiences and about the opportunities that are available at Citrus College. Student Trustee Chavez Ramos said the goal of the event is to get parents more involved with their child's education. Board President Barbara R. Dickerson thanked her for the work she and ASCC are doing at Sierra High School.

Trustee Patricia A. Rasmussen, board vice president, attended *Christmas Is...*, and she said the performance continues to grow more outstanding each year. She added that the Superintendent/President's Holiday Social was also a fun event.

Trustee Rasmussen reported on a recent article in the *San Gabriel Valley Tribune* on the topic of the wage gap that exists between college graduates and those who have not graduated from college. She said, in 2015, college graduates earned 56 percent more than those without a college diploma. Referring to another article on a related topic, Trustee Rasmussen said student debt continues to grow. As a percentage of a student's total debt, college debt went from 18 percent in 2008 to 36 percent in 2016. Trustee Rasmussen said this bodes well for students who attend a community college, where a student can take the first two years at a significantly lower cost.

Trustee Rasmussen expressed her hope that the dialog will remain civil as the nation prepares for a new administration.

Trustee Joanne Montgomery, board clerk/secretary, attended memorial services for Citrus College's former executive vice president, Dr. Isaac Romero. She said he was a great man, and members of the Citrus College community turned out in mass.

Trustee Montgomery said the Monrovia edition of *School News* had a nice article about the partnership between Monrovia High School and Citrus College to establish an Early College Program. She said the program is off to a good start.

Trustee Edward C. Ortell, board member, expressed condolences to Dr. Jean Malone on the loss of her husband, Dr. Romero. He remarked that Dr. Romero had served Citrus College for 42 years. Dr. Ortell suggested the board adjourn the meeting in his memory.

Trustee Susan M. Keith, board member, wished everyone a happy new year. She said she hoped 2017 would be a very good year.

INFORMATION AND DISCUSSION

Dr. Perri was pleased to announce the most recent Above and Beyond Classified Development (ABCD) Award recipient, Ms. Lori Amato, facilities operation assistant. Ms. Amato, who works in Facilities, was recognized for her "can do"

attitude and for being a self-starter and problem solver. Board President Dickerson presented Ms. Amato with the “Hootie,” and she thanked her for her efforts.

On behalf of the classified staff, Ms. Giles congratulated Ms. Amato on her award. She read highlights of Ms. Amato's career at Citrus College, and she thanked her for her service.

Dr. Spor provided details of a collegewide awareness campaign on the follow-up report that will be submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC). He also provided highlights of the report, which addresses recommendations made during ACCJC's site visit in October 2015. This item was on the agenda for a first reading.

BOARD ACTION

The board approved 15 action items, including the adoption of Resolution 2016-2017-06 reaffirming Citrus College's full and resolute support for all students.