

MISSION: Does program meet the District’s mission and established core competencies? Does program reflect the District’s diversity?

a) Continue to integrate technology into the current accounting curriculum.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Faculty	C						
This report covers the 2008-2009 academic year									
b) Continue to list the Accounting Certificate in the Citrus Catalog and update periodically to keep current.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Faculty and dean	C						

MISSION: Does program meet the District’s mission and established core competencies? Does program reflect the District’s diversity?

c) List appropriate cross referencing of accounting under the business category in the college catalog and class schedule.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Dean	C						

d) Utilize marketing and recruitment techniques to attract students in our district and to ensure that the District's diversity continues to be represented in the Accounting Program				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Participation in campus wide open house, parent night, Achievement Awards, etc.		Faculty and dean	C						

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e) Continue to review and enhance the business major for the Associate of Science degree (AS)				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Faculty and dean	C						
f) Take steps deemed appropriate to strengthen interest and participation in tax classes				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Will pursue once state budget improves.		Faculty and dean	P						

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g) Re-establish interest and participation in Quickbooks class				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Will pursue once state budget improves.		Faculty and dean	I						
h) Initiate contact with the local business community and re-establish a Business Advisory Committee to provide input that will enhance the Accounting Program.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Annual Advisory Committee meeting.		Faculty and dean	C						

MISSION: Does program meet the District’s mission and established core competencies? Does program reflect the District’s diversity?

i)new recommendation				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

j)new recommendation				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

NEED: How is program addressing needs based on labor market data, enrollment, articulation, advisory committee, regional agreements, etc.?

a) Offer additional accounting courses in an on-line format				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Some progress (ACCT 100). Will pursue once state budget improves.		Faculty and dean	C						

b) Continue to monitor <u>currency of accounting courses that use software and technology</u> (some slight word changes here)				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Faculty	C						

NEED: How is program addressing needs based on labor market data, enrollment, articulation, advisory committee, regional agreements, etc.?

c) Continue to articulate with four-year colleges and universities for transfer credit for our courses and to assist us in determining need for curricula changes				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Faculty and dean	C						
d) Continue to articulate with local high schools				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Dropping as goal for this program.			NA						

NEED: How is program addressing needs based on labor market data, enrollment, articulation, advisory committee, regional agreements, etc.?

e) Add additional full-time faculty as needed: <ul style="list-style-type: none"> • to meet state requirements relative to the full-time/part-time ratio. • to provide specialized support for further development of the Accounting Program 				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Staffing currently adequate.			C						
f) Continue to review offerings during the day, evening and through distance education as student demand increases				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Faculty and dean	C						

NEED: How is program addressing needs based on labor market data, enrollment, articulation, advisory committee, regional agreements, etc.?

g) Increase utilization of technology in Accounting Program courses				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
		Faculty	C						
h) Industry representatives should continue to be solicited for advice to keep our program aligned with the needs of the business community				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Annual Advisory Committee meeting.		Faculty and dean	C						

NEED: How is program addressing needs based on labor market data, enrollment, articulation, advisory committee, regional agreements, etc.?

i) ... new recommendation				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

j) ... new recommendation				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

QUALITY: Are lec/lab unit values appropriate? Have the course outlines been reviewed/updated regularly? Are disciplines appropriate? Is faculty development adequate? Does program support State and District emphasis on critical thinking, problem solving and written expression? Does program meet stated objectives in the form of SLOs? Are course pre-requisites and co-requisites validated?

a) Meet with the Business Advisory Committee to ensure that Accounting Program courses are meeting industry needs				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Annual Advisory Committee meetings.		Faculty and dean	C						
b) Develop and integrate student learning outcomes into each course outline and syllabus during the next several years				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Near completion of ACCT 115.		Faculty	C						

QUALITY: Are lec/lab unit values appropriate? Have the course outlines been reviewed/updated regularly? Are disciplines appropriate? Is faculty development adequate? Does program support State and District emphasis on critical thinking, problem solving and written expression? Does program meet stated objectives in the form of SLOs? Are course pre-requisites and co-requisites validated?

c) Develop and revise the program's student learning outcomes to insure they remain consistent with the College District's Educational Competencies				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Will pursue further with next program review.		Faculty	I						
d) All syllabi should include student learning outcomes, clear grading standards, attendance and test make-up policy, drop date, office hours, homework policy, and general DSPS statemen				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Will continue to monitor.		Faculty	C						

QUALITY: Are lec/lab unit values appropriate? Have the course outlines been reviewed/updated regularly? Are disciplines appropriate? Is faculty development adequate? Does program support State and District emphasis on critical thinking, problem solving and written expression? Does program meet stated objectives in the form of SLOs? Are course pre-requisites and co-requisites validated?

e) Develop and revise the course outlines and syllabi to ensure student learning outcomes are aligned with the Accounting Program Student Learning Outcomes				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Will pursue further with next program review.		Faculty and dean	I						

f) Faculty should review courses for sensitivity to cultural differences and ethics in the context of business				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Ongoing.		Faculty	C						

QUALITY: Are lec/lab unit values appropriate? Have the course outlines been reviewed/updated regularly? Are disciplines appropriate? Is faculty development adequate? Does program support State and District emphasis on critical thinking, problem solving and written expression? Does program meet stated objectives in the form of SLOs? Are course pre-requisites and co-requisites validated?

g) ... new recommendation				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

h) ... new recommendation				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

FEASIBILITY: Are facilities, equipment, and library resources adequate? Are evening programs and services adequate? Are course offerings frequent enough for students to make adequate progress in both day and evening programs? Does the program have adequate communication with & support from Counseling?

a) ...none...				Impact					
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Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

b) recommendation text goes here				Impact					
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Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

COMPLIANCE: Do course requisites meet Federal, State & District requirements? Do the course outlines meet state, district & federal regulations for content? Do vocational programs have regular advisory meetings?

a) Implement service learning work experience opportunities (such as VITA) to enrich student readiness for the work forc				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Not pursued at this time.			NA						
b) Continue to review syllabi, course outlines, and course prerequisites, and the long-range plan				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Ongoing.		Faculty and dean	C						

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COMPLIANCE: Do course requisites meet Federal, State & District requirements? Do the course outlines meet state, district & federal regulations for content? Do vocational programs have regular advisory meetings?

c) The Accounting Program courses should be reviewed by our faculty and the business community who evaluate the curriculum and recommend areas for change to ensure relevancy to the needs of the business world.	Impact									
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Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Faculty work with help/input from Advisory Committee.		Faculty and dean	C						

d) ... new recommendation	Impact									
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Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other