

DO YOU NEED MONEY FOR COLLEGE?

IT'S NOT TOO LATE TO APPLY FOR FINANCIAL AID



Financial Aid Office

Located in the SS Building

Phone: (626) 914-8592

Fax: (626) 852-6460

<http://www.citruscollege.edu/stdntsr/finaid>

Apply online at

www.fafsa.gov

federal school code for

Citrus College: 001166

Office Hours

Monday - Thursday

8 a.m. to 5 p.m.

Friday

8 a.m. to 4:30 p.m.



It's easier than you think and our staff is ready to assist you with the process.

The Board of Governors Fee Waiver is available to pay for your enrollment fee and campus service fee. Grants, scholarships and loans are also available to assist with books, supplies, transportation and other college related expenses.

Eligibility criteria changes each year, so even if you weren't eligible in the past, you may be eligible now.

Board of Governors Fee Waiver Program BOGFW-B 2011-2012 Income Standards	
Family Size	2010 Income
1	\$16,245
2	\$21,855
3	\$27,465
4	\$33,075
5	\$38,685
6	\$44,295
7	\$49,905
8	\$55,515
Each Additional Family Member	\$5,610
<p>These standards are based upon the federal poverty guidelines as published each year by the U.S. Department of Health and Human Services. Under Title 5 of the California Code of Regulations, the income standards for the BOGFW program equal 150% of the federal poverty guidelines for the base year.</p> <p>These standards are for the 2011-12 academic year and are to be used to determine BOGFW-B eligibility EFFECTIVE July 1, 2011.</p>	

Four Easy Steps to Receiving Financial Aid

STUDENTS MUST REAPPLY FOR EACH ACADEMIC YEAR

Step 1. Apply: Submit the FAFSA application online at www.fafsa.gov. Once this process has been completed, students will receive a “Document Tracking e-mail” from the financial aid office. This will notify the student of the required documents that must be submitted in order to complete the financial aid process.

Step 2. Follow Up: Submit all required documentation in a timely manner, this will allow the financial aid office to review the information and process it accordingly. This step may take some time to complete, which is why it is important to submit the documents early and be patient while we complete the process.

Step 3. Review: Once a student's file has been completed by the financial aid office, the student will receive their “Award Notification e-mail.” This will inform the student of what their financial aid award will consist of for the academic year. Review this e-mail; if there are any questions regarding the information in this e-mail, feel free to contact the financial aid office.

Step 4. Disbursement: Now that the student has received their electronic “Award Notification,” the final step is receiving the financial aid disbursement. Students will receive their financial aid by mail in the form of a refund check. For those students that have completed the financial aid process before the semester begins, will have their financial aid award available in the bookstore during the first week of classes. This will assist students with purchasing their books and materials.

Important Reminders

- **Students must activate their Citrus College e-mail account, all communication between the college and the student will be done electronically.**
- Students must refer to the website for disbursement dates and information.
- The FAFSA application must be renewed each year. The application is available online on January 1 of every year.
- Students need to make sure that their personal information and mailing address is correct with Admissions and Records.

2011-2012 Terms of Offer

In accepting an offer of financial aid, you acknowledge responsibility for understanding and complying with all the laws, regulations and rules that govern the various financial aid programs. The **TERMS OF OFFER** is an official agreement between you and the Financial Aid Office and is in force throughout the term of the award. Failure to comply with all of the laws, regulations and rules, may result in cancellation or an adjustment of the award and may require repayment of part or all funds disbursed to you. **The TERMS OF OFFER is subject to change without prior notice due to the various laws, regulations, and rules that change frequently.** The following general requirements apply to all financial aid programs:

1. **Availability of Funds:** All awards are made on condition that funds are available. In the event that the state or federal governments reduce or eliminate funds, the Financial Aid Office will reduce and/or cancel your award.
2. **Change in Information:** Any change in your legal name, address, social security number or telephone number must be immediately reported to the Admissions and Records Office AND the Financial Aid Office.
3. **Enrollment, Change in Enrollment Status, Late Starting Classes, Withdrawal:** Financial aid is based on full-time status and offered on the condition that you are enrolled and attending courses at this college. In order to receive a full-time award, you must enroll in and maintain a minimum of twelve units throughout the semester. **You will receive an award for three-quarter time status if you enroll in and maintain 9 to 11.5 units. Half-time status is 6 to 8.5 units. Less than half-time payments are based on 0.5 to 5.5 units.**
 - **Late-Starting/Short-Term Classes will not be counted towards your enrollment status until the class actually starts. As a result, your disbursement will be reduced or delayed until the actual class begins.**
 - A change in enrollment status during a semester may change or cancel your award. Should you withdraw, your remaining financial aid award will be cancelled. Students will not be notified if changes occur.
 - **Withdrawing From School:** Any student who receives financial aid and withdraws from ALL classes prior to completing 60% of the semester/program and/or courses will be required to repay a portion of all federal financial aid received. **CONTACT THE FINANCIAL AID OFFICE BEFORE WITHDRAWING FROM ALL COURSES.**
(See Return of Title IV Policy at www.citruscollege.edu/stdntsrv/finaid).
4. **Satisfactory Academic Progress:** By accepting financial aid, you have read and understand the Financial Aid Office Satisfactory Academic Progress (SAP) Standards.
See SAP Policy at www.citruscollege.edu/stdntsrv/finaid.
5. **Over-awards:** Regardless of the reason, any funds received in excess of the amount that the student is entitled to must be repaid by the student.
6. **Financial Holds:** Any student who has an outstanding financial balance at the college is subject to have his/her financial aid check held and/or delayed until satisfactory payment arrangements have been made.

California Community Colleges 2011-2012 Board of Governors Fee Waiver Application

*This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. **The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.***

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____ <i>Last First Middle Initial</i>	Student ID # _____
Email (if available): _____	Telephone Number: (____) _____
Home Address: _____ <i>Street City Zip Code</i>	Date of Birth: ____/____/____
Has the Admissions or Registrar's Office determined that you are a California resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an INDEPENDENT student. If you answer "No" to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

1. Were you born before January 1, 1988? (If "Yes," skip to question 13) Yes No
2. As of today, are you married or in a Registered Domestic Partnership (RDP)?
(Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. If you answer "Yes," skip to question 13.) Yes No
3. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training? (If "Yes," skip to question 13) Yes No
4. Do you have children who will receive more than half of their support from you between July 1, 2011-June 30, 2012, or other dependents who live with you (other than your children or spouse/RDP) who receive more than half of their support from you, now and through June 30, 2012? (If "Yes," skip to question 13) Yes No
5. At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court? (If "Yes," skip to question 13) Yes No
6. Are you or were you an emancipated minor as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No

DEPENDENCY STATUS (Continued)

7. Are you or were you in legal guardianship as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No
8. At any time on or after July 1, 2010, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) Yes No
9. At any time on or after July 1, 2010, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
(If "Yes," skip to question 13) Yes No
10. At any time on or after July 1, 2010, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?
(If "Yes," skip to question 13) Yes No

If you answered "Yes" to any of the questions 1 - 10, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2010 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Will Not File Yes No
12. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No

If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your **PARENT(S)/RDP**. Please answer questions for a **DEPENDENT** student in the sections that follow.

If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your **PARENT** information and file a **FAFSA** so you may be considered for other student aid. You cannot get other student aid without your parent(s)' information.

METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? Yes No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
- General Assistance? Yes No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No

If you answered "Yes" to question 13 or 14 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a **FAFSA** to be eligible for other financial aid opportunities.

Board of Governors' Fee Waiver

METHOD B ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2012.) _____

16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2012.) _____

17. **2010 Income Information**

(Dependent students should not include their income information for Q 17 a and b below.)	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME ONLY	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
a. Adjusted Gross Income (If 2010 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include ALL money received in 2010 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).	\$ _____	\$ _____
TOTAL Income for 2010 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

- 18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
- 19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
- 20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
Submit documentation from the Department of Veterans Affairs. Yes No
- 21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
Submit documentation from the CA Victim Compensation and Government Claims Board. Yes No
- 22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
Submit documentation from the public agency employer of record. Yes No

If you answered "Yes" to any of the questions from 18-22, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

